



Mountain View  
Whisman  
School District

# Measure C Parcel Tax Oversight Committee Annual Report For the 2016-2017 Unaudited Year

16 November 2017



# PTOC Annual Report for the 2016-2017 Fiscal Year

The PTOC met during the 2016-2017 school year on September 28, December 14, and March 22. The final meeting was held on October 25, 2017.

## PTOC Member Roster 2016-2017

Steve Sherman, Chair

|                 |                   |                    |             |
|-----------------|-------------------|--------------------|-------------|
| Alan Wessel     | Bill Evans        | Elizabeth Welshock | Hafsa Mirza |
| Laurence Maller | Sundar Subbarayan | Uma Srinivasan     |             |

Ex-Officio Member: Trustee Tamara Wilson

# PTOC Annual Report for the 2016-2017 Fiscal Year

The Committee will at its discretion review the accounting and budgeting process of the District as required to ensure that:

1. The funds are actually received;
2. The funds are deposited into a segregated account and kept separate and apart from other funds of the District; and,
3. The funds are used only for the following specific purposes:
  - a. Sustain high academic achievement and ensure student success as academic needs evolve by maintaining school libraries, small class sizes, outdoor education, music and arts programs, student leadership classes, after-school programs and by supporting English language learners;
  - b. Reduce the impact of budget cuts and inadequate funding from the State and other sources;

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- c. Expand class size reduction, offset reduced State funding for K-3 class size reduction and lower class size for grades 4-8;
- d. Increase instructional time by providing intervention professionals at each school site, programming during school breaks, and Gifted and Talented Education (GATE) staff development and enrichment programming;
- e. Attract and retain highly qualified teachers by recruiting teachers with high demand skills and credentials;
- f. Provide program support for extra curricular/co-curricular activities; and,
- g. Protect the taxpayers' investment in education and ensure District accountability by providing for taxpayer oversight and independent financial audits of revenues and expenditures.

# PTOC Annual Report for the 2016-2017 Fiscal Year

The Parcel Tax Oversight Committee has reviewed the unaudited actual Parcel Tax expenditures for the 2016-2017 school year.

# PTOC Annual Report for the 2016-2017 Fiscal Year

| Program                                                                                                    | 2016-2017<br>Unaudited<br>Actual | Program                                                                                             | 2016-2017<br>Unaudited<br>Actual |
|------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------------------------------------------------------------------------------------|----------------------------------|
| 218 Academic at Risk<br><i>At-Risk Supervisors at MS and Title I schools</i>                               | 345,009                          | 401 Regular Education Program<br><i>contribution to cost of classroom teachers</i>                  | 476,786                          |
| 220 Science Program: Elementary (Materials)<br><i>assorted science materials for elem schools</i>          | 7,004                            | 411 Library/Media Services Program<br><i>district library/media staffing and materials</i>          | 486,283                          |
| 225 Science Camp: Grade 5 - Walden West<br><i>5th grade science camp</i>                                   | 178,465                          | 412 School Counseling/CHAC<br><i>CHAC counseling program</i>                                        | 108,049                          |
| 226 Science Camp: Grade 8 - Yosemite<br><i>8th grade trip to Yosemite</i>                                  | 60,456                           | 415 School Site Administration<br><i>school clerks</i>                                              | 337,216                          |
| 230 Physical Education: Grades 1-5<br><i>contracted service to provide PE for elem schools</i>             | 770,826                          | 500 Department of Business Services<br><i>contracted service to manage PT payee list/exemptions</i> | -                                |
| 235 After School Program: Enrichment<br><i>allocation to sites to fund after school enrichment classes</i> | 52,527                           | 550 Routine Maintenance & Operations Services<br><i>ongoing maintenance and repair</i>              | 502,985                          |
| 244 Art Program<br><i>Contracted service to provide Art at elem sites</i>                                  | 124,185                          |                                                                                                     |                                  |
| 245 Music Program<br><i>Contracted service to provide Music at elem sites</i>                              | 124,398                          |                                                                                                     |                                  |
|                                                                                                            |                                  | <b>Total Expenditures 2016-2017</b>                                                                 | <b>\$ 3,574,191</b>              |
|                                                                                                            |                                  | <b>Remaining Balance of Measure C</b>                                                               | <b>\$ 0.00</b>                   |

# PTOC Annual Report for the 2016-2017 Fiscal Year

## Lessons Learned for Measure C PTOC

- Committee
  - Diverse membership
  - Number of members
  - Application process
- Draft minutes to PTOC within two weeks of meeting
- Quarterly meetings