


From Site: MVWSD Schools
(Current Location)

To Site: DO
(New Location)

Quantity	Item	Model/Serial Number	MVWSD Tag Number	Condition
1	Desktop DELL Dimension 3100/E310	CYP60B1	0010123MVSD	3
1	Monitor Optquest Q19wb (VGA)	QGU071967319	N/A	3
1	Macbook 2,1	W87262RTYA5	004006MVSD	3
1	Macbook 2,1	4H63176NU9E	003916MVSD	3
1	Macbook 2,1	W87263RVY5	004124MVSD	3
1	Macbook 2,1	4H6310LWWBY	003898MVSD	3
1	Macbook 2,1	4H6310KRWBV	003862MVSD	3
1	HP LaserJet P2055dn	CNB9761133	0018796MVSD	3
1	HP Veriton M2631 PC	DTVK7AA00542	0015427MVSD	3
1	Macbook 5,2	W89411YY9GU	008618MVSD	3

 6/7/17
Requesting Administrator Signature & Date

Condition Code
1 - Excellent
2 - Fair
3 - Poor

Approval of Disposal
 8 Jun 2017
Authorized Signer Signature & Date

Superintendent/Designee Signature & Date

Board Approval Date

*******For Office Use Only*******
Post Board of Trustees action, Business Office forward completed form to:

_____ Fiscal Services for Asset Mgmt. Once verified asset tags, return to Business Office.
(Asset Mgmt initial)

Department notified disposal approved and recorded.
_____ Technology/equipment - Technology
_____ Furniture - MOT
_____ Other

Signature & Date

Office use only:
Received at
DO