

## Distance Learning Expectations and Pacing Transitional Kindergarten

During full Distance Learning, students will be instructed via a combination of synchronous (live) and asynchronous (video) lessons [as outlined in the chart below](#).

Students will have **daily check in meetings** (5 days a week) with teachers to:

- Take attendance ([Attendance protocol](#))
- Review the day's schedule (including Zoom meetings)
- Review work expectations and assignments
- Make social emotional connections and build classroom community
- Minimum 15 minutes every morning

Students will have **daily check out meetings** (5 days a week) with teachers to:

- Take attendance
- Review the day's assignments
- Maintain social emotional connections
- Minimum 15 minutes at the end of the day

Students will also have **live instruction** 4 days a week via a combination of whole class and small group Zoom. At minimum, students will have live instruction in:

- English Language Arts
- Social Studies
- Math
- [Designated ELD](#)
- Response to Instruction
- Live lessons will consist of a whole class lesson, independent assignments, and small group instruction. ([See sample schedule below](#).)
- Each student must be assigned to a small group and each student needs to meet with the teacher at least:
  - 2 times a week for ELA
  - 2 times a week for Math

Remaining lessons can be synchronous or asynchronous.

All classrooms will use Google Classroom to post daily assignments and Zoom links, and to provide narrative individual and group feedback, daily participation score, and grades. (see [Google Classroom Expectations](#))

## MINIMUM EXPECTATIONS

Subject Area	What Students Receive (minimum)	Delivery Model	Content and Materials
English Language Arts	Daily lessons	Synchronous (live)	*Reading Comprehension (Shared Reading, Read Alouds) *Phonics, Phonemic Awareness *High Frequency Words *Handwriting *Guided work/ Small group/ 1-on-1 instruction
	Daily lessons	Asynchronous (video) or Synchronous (live)	*High Frequency Words Practice *Language/Grammar (see Skills/Strategies) *Vocabulary *Spelling
Writing	2 times a week	Asynchronous (video) or Synchronous (live)	*Writing mini-lessons *Writing assignments
	1 time a week	Synchronous (live)	*Writing mini-lesson *Writing conferences (individual or small group)
Math	Daily lessons	4 days a week synchronous (live)	*Small group intervention/ enrichment
		1 day a week asynchronous (video)	
Designated ELD - Academic language practice/ Small Group RTI	3 times a week	Synchronous (live)	*Small group by proficiency bands for all ELs *Learning A-Z, Grammar Gallery
Social Studies	2 times a week	Synchronous (live)	
Digital Citizenship	2 times a month	Asynchronous (video) or Synchronous (live)	*Nearpod
STEAM (classroom teacher is present)	1 time a week	1 Synchronous (live)	*Demonstration labs
Art and Music (provided by CSMA,	A/B week for	Synchronous	*Classroom teacher needs to

classroom teacher supervises)	Art, Music	(live)	open and supervise the Zoom meeting throughout the lesson *Art kits sent home
-------------------------------	------------	--------	--

**Sample Daily Schedule:**

<b>8:00-8:15</b> <b>Whole Class Morning Meeting ZOOM</b>	
<b>8:15-9:15 ELA BLOCK</b>	
Whole Class Mini-Lesson ZOOM Comprehension (Shared Reading, Mentor Read Alouds, Big Books)/ Writing	
Teacher-led Small Group ZOOM: *Guided Reading *Phonics and Word Study *Spelling *Handwriting *Intervention/ Enrichment	Independent Work *Video Lesson (vocab, grammar/language, and/or word study) *Consumable workbook pages *Independent Reading *Independent Writing
<b>RECESS/BREAK</b>	
<b>9:35-10:30 MATH BLOCK</b>	
Whole Class Lesson Mini-Lesson ZOOM Objectives/Vocabulary/Application Problem	
Teacher-led small group instruction ZOOM: *Math lesson *Intervention/ Enrichment	Independent Work *Video lesson (reinforcement or frontloading) *Workbook pages *Fluency *Other independent math tasks
<b>10:30-11:30 SPECIALS</b>	
Specials: *STEAM (ZOOM) *CSMA (ZOOM)	
Teacher-led small group instruction ZOOM: *Designated ELD *RTI	Independent Work: *Social Studies *STEAM (asynchronous) *Digital Citizenship *Other independent work
<b>11:30-12:30 LUNCH/BREAK (coincides with lunch pickup)</b>	
<b>12:30-1:15 AFTERNOON BLOCK/SPECIALS</b>	
Specials: *STEAM (ZOOM) *CSMA (ZOOM)	
Teacher-led instruction ZOOM: *Social Studies Teacher-led small group instruction ZOOM: *Designated ELD *RTI	Independent Work: *Digital Citizenship *Other independent work
<b>1:15-1:30 Closing Meeting/Check-Out</b>	

### **\*Wednesday Expectations**

- Teacher does check in and check out meetings via Zoom
- ELA and Math assignments and asynchronous lessons
  - Asynchronous lessons must include: Teacher recorded (audio or video) explicit directions and/or instruction with independent activity
  - Other independent assignments
- Include non-computer based activities, projects
- School day is a full day

### **Teacher/ Grade Level Dashboard Expectations**

- School Dashboards will be updated every Friday
  - Teachers can prepare on Wednesday and it is posted by principals on Friday
- Dashboards to include:
  - Weekly schedule at a glance
  - Google classroom link
  - Brief overview of activities by period for each day
  - Teacher contact information (email)

### **Google Classroom Expectations**

- [View Document for Standard Google Classroom](#) Setup and Expectations

### **Zoom Norms**

- Use a consistent Meeting ID and password
- Waiting Room enabled
- Post link in Google Classroom calendar
- [View Zoom Setup for Teachers](#)

### **Supplemental Resources**

- These resources can support you and your students with work completion. Google Classroom is still our main Learning Management System (LMS). You can create assignments using any of these supplemental resources, but they must be assigned in Google Classroom.
- Seesaw
  - For students to audio and video record responses
  - For students to turn in photos of work
  - For students to use drawing tools to complete PDF/worksheets
  - Turn off the option where students can view classmates' work (for student privacy)
- Squid Notes
  - For students to draw on PDF/worksheets
- Screencastify
  - For students to screencast and audio record responses

### **Feedback and Grading Expectations**

- All assignments will be assigned and collected in Google Classroom.
- All assignments must receive a score.
  - For practice work (handwriting pages, problem sets, etc.), acknowledge that the assignment was completed. Enter 100 to show that it was received, but not graded.
  - For all other assignments (writing pieces, mid modules, projects, etc.), enter a grade of 1-4 (1= standard not met, 2=standard nearly met, 3= standard met, 4=standard exceeded).

- All assignments must be scored by the end of day Friday.
- You will also provide students feedback that helps them grow. You can do this by:
  - Adding private comments on students' Google Classroom assignments.
  - Using screencastify to display student work and giving audio commentary.
  - At minimum, students will receive feedback that helps them grow and a 1-4 grade for at least 1 ELA and 1 math assignment each week.
- Student participation is to be monitored in Google Classroom platform by a daily participation score of 1- 4 based on the new MVWSD [rubric](#)

#### **Some Options for Managing Workload:**

- Students can receive their RTI and Designated ELD from any teacher in the grade level
- Grade levels can work together to create asynchronous lessons and share across the grade level
- You can give group feedback or repeat feedback for some assignments in Google Classroom

#### **Technology Training that You'll Provide to Students (not an exhaustive list):**

- Chromebook Care and Basic Operation
- Logging in to Clever
  - Accessing Google Classroom
  - Accessing SeeSaw (if using)
  - Accessing iReady
  - Accessing Zearn
- Google Classroom
  - Navigating
  - Finding classwork
  - Adding a private comment/question to classwork
  - Turning in classwork
  - Using the calendar
  - Finding feedback
  - Reading messages on the Stream
  - Responding to messages on the Stream (if enabled)
- Joining a Zoom meeting from the calendar
- Using SeeSaw
  - Drawing Tools
  - Camera Tool
  - Voice and Video Tools
- Using Screencastify (if using)
- Using Squid Notes (if using)
- Digital Citizenship: norms on Google Classroom and Zoom