



Is Just getting continuously BETTER as part of a Kaizen-Lean Six Sigma continuous improvement program!!!

Memorandum of Understanding (MOU)

This MOU is between MathGymUSA and Castro Elementary School

This document explains the Working relationship between MathGymUSA and Castro Elementary School, hereinafter referred as the “Tutoring Site”. The Tutoring Site and MathGymUSA agree to work together as outlined below to ensure the smooth and efficient functioning of MathGymUSA program at the Tutoring Site.

MVWSD/Castro staff and teachers will supervise and support the program each session (certificated teacher and school and community engagement facilitator).

Participants will solely include MVWSD parents and students.

MathGymUSA Program Goals: To offer a well-integrated student-parent weekend enrichment program for a 10-week period starting January 2nd (Module 1 is the first 10 weeks). Program will continue until May 31st

Student Program

- 1) To teach on Saturdays Kinder, and 1st through 5th grade students Minecraft Coding and Coding after school, based on the schedule provided below
- 2) To teach coding in MIT Advanced SCRATCH Kinder and 1st grades and Advanced SCRATCH, Python and Java to 2nd and 3rd and 4th and 5th Grades; according to the schedule depicted below
- 3) To teach on a pro-bono (free of charge) basis Beginner, Intermediate and Advanced Soccer skills on Saturdays Kinder, and 1st through 5th grade students based on the schedule provided
- 4) To help K, 1st, 2nd, 3rd, 4th and 5th grades coding experience through teaching, mentoring and coaching in one-on-one and small group collaborative dynamics
- 5) To provide qualified coding and math instructors to teach 1) and 2) and fulfill 3) above
- 6) To motivate and ignite in students the desire to want to learn more and more about coding in SCRATCH, Python and Java as tools to solve problems in the real world
- 7) Inspire students to have goals of pursuing a career in a STEM, Statistics or Computer Science and computer programming related field

Parent Program

- 1) To provide two professional and very experienced computer teachers to teach Computer Skills Part 1 to participating Castro parents based on the schedule provided below
- 2) To teach Microsoft Word, PDF's, effective usage of search engines to find useful information to help kids and themselves, basic internet touring and utilization knowledge, how to compose, reply and

forward, CC, and BCC emails, among other important skills for parents to become proficient in communicating with the Principal and other Mariano Castro staff and officers

- 3) To engage, on a pro-bono (free of charge) basis, parent volunteers to assist in the Coding classes and assist the two professional soccer coaches that Franco H. Xavier Reyes, through MathGymUSA, will be providing

To achieve the above stated goals, MathGymUSA and the Tutoring Site will undertake the following functions

MathGymUSA will have the following deliverables:

- a) Run and staff Coding, Coding w/ Minecraft, Adult Beginner Computer Course, and Soccer - Provide the qualified personnel to teach, mentor and coach the courses stated in the goals above
- b) Provide the laptops with all the pertinent software already installed for teaching the stated courses described in the goals above stated for both students and parents
- c) Provide course material that will challenge students and parents to learn and understand important concepts of STEM, Arts, Music, Statistics in the light of coding and for parents to become more proficient in computer literacy
 - c.1) Projects and assignments are given according to the level of knowledge or skill and interest of the students and parents and are also, given based on various levels of challenges. e.g.; Level 1, through level 8 assignments and projects. Where level 8 is more challenging than level 1
- d) Provide all the projects, homework, and assignments both in soft copy and hard copy. The printed materials are in color and are to be kept and be used in the classrooms
 - d.1) The soft copy, the product of the work of the students will be given to the parents and students for them to keep, if they were to require them
- e) Create back to back bilingual flyers for distribution (flyers should include above charts, signup cutoff bottoms, and 3 logos; Castro, MathGymUSA, and SLS)
- f) Help coordinate family volunteers and use them to effectively enhance the students' learning experience
- g) Provide data on family involvement including attendance tracking and weekly family surveys

Insurance:

MathGymUSA will assume all responsibility for the program. MVWSD will be held harmless for any loss, event of cancelation, or participant matters of compensation/injury.

Contractor shall have and maintain insurance in force during the term of this Agreement with minimum limits identified below. Contractor shall provide to the District certificate(s) of insurance and endorsements satisfactory to the District. The policy(ies) shall not be amended or modified and the coverage amounts shall not be reduced without thirty (30) days written notice to the District prior to modification. Except for worker's compensation insurance, the District shall be named as an additional insured on all policies. Contractor's policy(ies) shall be primary; any insurance carried by the District shall only be secondary and supplemental. Contractor shall not allow any subcontractor, employee, or agent to commence Work on this Agreement or any subcontract until the insurance required of Contractor, subcontractor, or agent has been obtained.

| | |
|-------------------------------------|---|
| Commercial General Liability | \$1,000,000 per occurrence; \$2,000,000 aggregate |
| Employers' Liability | \$1,000,000 |

Fingerprinting / Criminal Background / Megan's Law

I have verified and continue to verify that the employees of Contractor that will be on any school site and the employees of any subcontractors that will be on any school site are not listed on California's "Megan's Law" Website (<http://meganslaw.ca.gov/>).

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows: "Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those employees are paid or unpaid, currently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto."

The Tutoring Site will:

- a) Provide Snacks to the course participants (to the various grade level students as stated in the goals section) - provide light snacks, refreshments, and coffee for families attending the program
- b) Provide the classroom(s) - provide adequate space for the entire program on Saturdays
- c) Provide parent volunteers
- d) Actively recruit students and parents to join the program until both parties agree to stop recruitment; will print and distribute flyers
- e) Staff and manage English for Parents and Family
- f) Send auto-dialer reminders to families involved with the program on the first two weeks of the program

| Cost to Castro | | | | |
|--|---|--------------|----------|--------------------|
| \$2,600 per 2-Hour class for 10 Weeks | X | 2 | = | \$5,200.00 |
| \$1,300 per 1-Hour Class for 10 Weeks | X | 2 | = | \$2,600.00 |
| | | | | |
| 2 instructors; 50 hours of instruction | | TOTAL | = | *\$7,800.00 |

*\$4680 due as startup to cover lesson delivery costs and initial materials costs. 40% remaining balance due upon completion

All parties agree to uphold the responsibilities outlined above. This document can be amended at any time in writing by both parties.

Signature of District Officer:

Printed Name and Title:

Date:

Signature of MathGymUSA Representative:

Printed Name and Title:

Date:

Please Return this signed MOU to MathGymUSA by any one of the following methods:

In Person: I can come by and pick it up.

email: solutions.franco@gmail.com

If you have any questions, please don't hesitate to contact me, Franco H. Xavier Reyes at Cell: (650)-290-3678 and/or solutions.franco@gmail.com or francomathgymusa.com