

MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT**Purchasing Processes and Procedures for Services, Equipment, Materials and Supplies - CHECKLIST****Vendor Name:** Ellison's Towing & Transport***REQUIRED CHECKBOX* for Service Contracts**

- ☐ MVWSD Independent Contractor for Professional Services Agreement (PSA) completed
- ☒ If MVWSD PSA is **NOT** used, explanation with corresponding documents is attached.

☒ **Contract for Professional Services / Special Services**

- ☒ \$50,000 or below, no further steps required.
- ☐ \$50,001 and above, completed the following items:
- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.

If it is advantageous for the district to pursue a particular vendor, a justification can be attached.*☐ **Contract for Services (NOT Special Services)

- ☐ \$50,000 or below, no further steps required.
- ☐ \$50,001 - \$114,500, completed the following items:
- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- ☐ \$114,501 and above, followed the Formal Bid Process in the Purchasing Processes and Procedures document.

☐ **Contract for Architects, Engineers, Construction Project Managers, Environmental Consultants, and Surveyors**

- ☐ Followed the RFQ/RFP Process steps in the Purchasing Processes and Procedures document.

☐ **Contract for Waste Services {MOT or CBO}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☐ **Contract for Transportation (Bus, Cars, etc.) Services**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☐ **Contract for Equipment, Materials and Supplies**

- ☐ \$75,000 or below, no further steps required.
- ☐ \$75,001 - \$114,500, completed the following items:
- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- ☐ \$114,501 and above, followed the Formal Bid Process in the Purchasing Processes and Procedures document.

☐ **Contract for Technology: Computers, Software, Telecommunications Equipment and Other Technology**

- ☐ Followed the RFQ/RFP Process steps in the Purchasing Processes and Procedures document, plus the procurement steps in that document for Public Contract Code §20118.2.

☐ **Contract for Educational Materials {Ed Services}**

- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
- ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- ☐ Ensured the Board considers, selects and evaluates items through the District's process outlined in Board Policy and Administrative Regulation 6161.1.

☐ **Contract for Perishable Foods {Child Nutrition}**

- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
- ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.

☐ **Contract Utilizing a "Piggyback Agreement" with Another California Entity {Business Office}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☐ **Contract Utilizing CMAS / Other "Leveraged Procurement Agreement" via the CA Dept of Gen Svcs {Business Office}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☐ **Contract Utilizing an On-Line /Out-Of-State "Cooperative Purchasing Agreement" {Business Office}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☐ **Contract for Construction, Repair and Maintenance {MOT or CBO}**

- ☐ **Up to \$75,000**, completed the following items:
- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
- ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- ☐ **\$75,001 - \$220,000**, followed the Informal Bid Process in the Purchasing Processes and Procedures document.
- ☐ **\$220,001 and above**, followed the Formal Bid Process in the Purchasing Processes and Procedures document.
- ☐ **Lease-Leaseback**, utilized an RFQ, RFQ/P or RFP process with the assistance of legal counsel to ensure compliance with all Board-approved procedures pursuant to Educ. Code §17406.
- ☐ **Design-Build**, utilized an RFQ, RFQ/P or RFP process with the assistance of legal counsel to ensure compliance with all procedures pursuant to Educ. Code §§17250.10 et seq. or 17250.60.

☐ **Contract for Energy Services That Will Generate Cost Savings**

- ☐ Followed the RFQ/RFP Process steps in the Purchasing Processes and Procedures document, plus the procurement steps in that document for Government Code §4217.10.

☐ **Emergency Contracts {CBO Only}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

Both signatures below are required

Approval by Department Head

(Minimum: Manager Level)

Signature: _____

Date: July 28, 2025Print Name: Dalewyn SpinksPrint Title: Director, MOT**Approval by Person with Delegated Authority**

(Superintendent, CBO, Assoc. / Asst. Superintendent)

Signature: _____

Date: July 31, 2025Print Name: Dr. Rebecca WestoverPrint Title: Chief Business Officer**For Department: MOT**

Checklist not required for school sites



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150
1790 Industrial Way / Redwood City CA 94063
650-593-5555
183 Harvard Avenue / Half Moon Bay CA 94019
650-728-0428



655 East Gish Road / San Jose CA 95112
408-988-4774
5530 Boscett Common / Fremont CA 94538
510-651-6110

"6 Locations to Better Serve You!"

"Big or Small, We tow 'em all"

Service Agreement

Property Name: Mountain View Whisman School District - Monta Loma Elementary (the "Property")

Property Address: 460 Thompson Avenue, Mountain View, CA 94043

Owner Name/Management Company: MVWSD

Property Type: ☒ Commercial ☐ Residential

Main Contact: Dalewyn Spinks

Phone: 650-526-3570

Email: dspinks@mvwsd.org

Password to Remove Vehicle: _____

IDENTIFICATION OF AUTHORIZED AGENTS FOR REMOVAL OF VEHICLE

By law, the Property Owner must identify the individuals or entities who will serve as Agents for your site. These Agents must be able to authorize the removal of a vehicle at the time of tow, by a signature. Updates or changes to this list should be promptly communicated to Ellison's Towing. **Please List All Authorized:**

NAME	TITLE	ADDRESS	TELEPHONE #	EMAIL
Dalewyn Spinks	MOT Director	1400 Montecito Ave	650-526-3570	dspinks@mvwsd.org
Jeffrey Baier	Superintendent	1400 Montecito Ave	650-526-3500	jbaier@mvwsd.org
Rebecca Westover	CBO	1400 Montecito Ave	650-526-3500	rwestover@mvwsd.org
Melanie Agront	Dept Secretary	1400 Montecito Ave	650-526-3587	magront@mvwsd.org

YES: Please check "Yes" if homeowners/tenants are allowed to tow out of their assigned spaces. *Per Company policy, homeowners/tenants may ONLY sign for tows from spaces or stalls which have been properly marked, and upon proof of lease or ownership. If tenants/homeowners will be empowered to tow from assigned spaces, please attach a list of acceptable forms of proof - e.g., copy of lease, copy of utility, or cable bill, deed, etc.

GENERAL AUTHORIZATION IMPOUNDS CVC§ 22658(I)(t)(E)(i)

On the Property are there, Fire Lanes: **Yes** or **No**? Fire hydrants: **Yes** or **No**?

Would you like Ellison's Towing to IMMEDIATELY tow vehicles on your property which are in Fire Lanes, within 15 feet of fire hydrants or blocking/interfering with entrance to or exit from the Property? **Yes** or **No**?

Please check the appropriate boxes below indicate which common parking violations you would like to actively enforce on your property (you may add any additional property specific violations in the space provided):

☐ Electric Vehicle Stall/Charging Station Parking (Specific Signage is required)	☐ Handicapped/Disabled Stall Violation (Specific Signage is required)	☐ Reserved and/or Deeded stalls (must be properly marked/discernable)
☐ Unauthorized Recreational/ Commercial Vehicles, Trailers	☐ Abandoned/Inoperable/ Displaying Expired Registration	☐ Visitor/Guest/Office/Future Resident Parking Violations
☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster
☐ Other (Please Specify): _____		

PO/AGENT INITIALS: _____

Cal. Veh. Code § 22658 & Cal. Veh. Code § 22511

Cal. Veh. Code § 22658(a)(1) There is displayed, in plain view at all entrances to the property, a sign not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, prohibiting public parking and indicating that vehicles will be removed at the owner's expense, and containing the telephone number of the local traffic law enforcement agency and the name and telephone number of each towing company that is a party to a written general towing authorization agreement with the owner or person in lawful possession of the property. The sign may also indicate that a citation may also be issued for the violation.

PARKING SIGNS		TOTAL
Corrugated Plastic	@\$60/ea: _____=\$_____	_____
Aluminum 1/8"	@\$160/ea: _____=\$_____	_____
Aluminum 1/8" EV Charging	@\$160/ea: _____=\$_____	_____
California ADA	@\$100.00 each: _____=\$_____	_____

WRITTEN AUTHORIZATION FOR Tow SERVICES The foregoing instrument, consisting of two (2) pages, including this page, was at the date hereof designated by signature of below (_____) below the "Property Owner" or "Agent", declared as a Written Authorization for Tow Services (the "Agreement") by Ellison's Towing at the Property (as specified on Page 1 hereof). The Agreement shall expressly include all electronic or handwritten selections and notations inserted herein by Property Owner or Agent on the preceding pages. The Parties hereto further acknowledge and agree: • Property Owner/Agent grants Ellison's Towing the exclusive right to remove and store unauthorized, offending and/or violative vehicles from the parking facilities at the Property identified on Page 1 of this Agreement. • Ellison's Towing g agrees to maintain a 24-hour telephone service to receive tow-away instruction from Property Owner/Agent(s), and to exercise reasonable diligence in removing unauthorized or offending vehicles per the terms and conditions stated herein. Ellison's Towing is acting solely as an independent contractor in connection with all services provided to Property Owner and/or Agent(s). • Ellison's Towing agrees to maintain insurance coverage to include workers compensation, hook liability, general liability and employer's liability at levels required by state and/or federal law. • Property Owner and/ or Agent and Ellison's Towing each agree that they will adhere to the provisions of local, state, and federal laws in the removal and storage of unauthorized or offending vehicles from the Property. • Either party hereto may cancel this agreement upon 15 days written notice sent to the other party. • Ellison's Towing acknowledges and agrees that neither the Property Owner or Agent shall be liable for towing and storage charges unless otherwise agreed to in writing herein, or by subsequent writing signed by all parties hereto. • Ellison's Towing expressly agrees that it shall be solely responsible and liable for any damages to vehicles resulting or arising from Ellison's Towing 's actions or omissions in conducting tows from your Property. Resolution of any dispute in this regard shall be a matter entirely between Ellison's Towing and the vehicle owner(s). Ellison's Towing agrees to indemnify and hold the Property Owner/ Agent harmless related to any damage claims which are alleged to have arisen from Ellison's Towing actions or omissions during the impound process. • Ellison's Towing may settle any alleged claims asserted solely against it as it determines appropriate in its sole and absolute discretion. As to any claims made jointly against Ellison's Towing and Property Owner and/ or any Agent, Ellison's Towing agrees to work cooperatively with Property Owner and/or Agent to resolve same. • If any provision of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining provision shall be valid and enforceable to the fullest extent permitted by law. • This Agreement and the terms and provisions thereof shall be governed by the laws of the State of California, and any dispute arising under this Agreement or related to the performance of the parties hereunder shall be adjudicated in the State of California, County of Santa Clara. • This Agreement may not be altered, changed, or amended except in writing and signed by all Parties hereto. • This Agreement constitutes the entire agreement between the Parties with respect to the towing services to be provided by Ellison's Towing and supersedes all prior representations, understandings, and agreements, both oral and written, heretofore made between the Parties, and is solely for the benefit of the Parties hereto and is not intended to extend any rights or benefits to any third parties. • The Parties hereby acknowledge that each has carefully read all of the terms of this Agreement and has been presented the opportunity (at his or her own expense) to consult counsel and he or she either did so, or voluntarily declined that opportunity. • Each of the Parties to this Agreement represents and warrants to the other that it is duly authorized and empowered to execute, deliver, and perform this Agreement, and that such action does not conflict with or violate any provision of law, regulation, policy, contract, or other instrument to which it is a party or by which it is bound, and that this Agreement constitutes a valid and binding obligation of it enforceable in accordance with its terms.

X _____
(Property Owner/Authorized Agent)

Print: Jeffrey Baier

Title: Superintendent

Date: August 12, 2025

X _____
(Ellison's Towing)

Print: _____

Title: _____

Date: _____



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650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150
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408-988-4774
5530 Boscell Common / Fremont CA 94538
510-651-6110

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"Big or Small, We tow 'em all!"

Service Agreement

Property Name: Mountain View Whisman School District - Stevenson Elementary (the "Property")
Property Address: 750 San Pierre Way, Mountain View, CA 94043
Owner Name/Management Company: MVWSD Property Type: ☒ Commercial ☐ Residential
Main Contact: Dalewyn Spinks Phone: 650-526-3570
Email: dspinks@mvwsd.org Password to Remove Vehicle: _____

IDENTIFICATION OF AUTHORIZED AGENTS FOR REMOVAL OF VEHICLE

By law, the Property Owner must identify the individuals or entities who will serve as Agents for your site. These Agents must be able to authorize the removal of a vehicle at the time of tow, by a signature. Updates or changes to this list should be promptly communicated to Ellison's Towing. **Please List All Authorized:**

NAME	TITLE	ADDRESS	TELEPHONE #	EMAIL
Dalewyn Spinks	MOT Director	1400 Montecito Ave	650-526-3570	dspinks@mvwsd.org
Jeffrey Baier	Superintendent	1400 Montecito Ave	650-526-3500	jbaier@mvwsd.org
Rebecca Westover	CBO	1400 Montecito Ave	650-526-3500	rwestover@mvwsd.org
Melanie Agront	Dept Secretary	1400 Montecito Ave	650-526-3587	magront@mvwsd.org

YES: Please check "Yes" if homeowners/tenants are allowed to tow out of their assigned spaces. *Per Company policy, homeowners/tenants may ONLY sign for tows from spaces or stalls which have been properly marked, and upon proof of lease or ownership. If tenants/homeowners will be empowered to tow from assigned spaces, please attach a list of acceptable forms of proof - e.g., copy of lease, copy of utility, or cable bill, deed, etc.

GENERAL AUTHORIZATION IMPOUNDS CVC§ 22658(I)(t)(E)(i)

On the Property are there, Fire Lanes: **Yes** or **No**? Fire hydrants: **Yes** or **No**?

Would you like Ellison's Towing to IMMEDIATELY tow vehicles on your property which are in Fire Lanes, within 15 feet of fire hydrants or blocking/interfering with entrance to or exit from the Property? **Yes** or **No**?

Please check the appropriate boxes below indicate which common parking violations you would like to actively enforce on your property (you may add any additional property specific violations in the space provided):

☐ Electric Vehicle Stall/Charging Station Parking (Specific Signage is required)	☐ Handicapped/Disabled Stall Violation (Specific Signage is required)	☐ Reserved and/or Deeded stalls (must be properly marked/discernable)
☐ Unauthorized Recreational/ Commercial Vehicles, Trailers	☐ Abandoned/Inoperable/ Displaying Expired Registration	☐ Visitor/Guest/Office/Future Resident Parking Violations
☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster
☐ Other (Please Specify): _____		

Cal. Veh. Code § 22658 & Cal. Veh. Code § 22511

Cal. Veh. Code § 22658(a)(1) *There is displayed, in plain view at all entrances to the property, a sign not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, prohibiting public parking and indicating that vehicles will be removed at the owner's expense, and containing the telephone number of the local traffic law enforcement agency and the name and telephone number of each towing company that is a party to a written general towing authorization agreement with the owner or person in lawful possession of the property. The sign may also indicate that a citation may also be issued for the violation.*

PARKING SIGNS		TOTAL
Corrugated Plastic	@\$60/ea: _____=\$_____	_____
Aluminum 1/8"	@\$160/ea: _____=\$_____	_____
Aluminum 1/8" EV Charging	@\$160/ea: _____=\$_____	_____
California ADA	@\$100.00 each: _____=\$_____	_____

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X _____

(Property Owner/Authorized Agent)

Print: Jeffrey Baier

Title: Superintendent

Date: 2 August , 2025

X _____

(Ellison's Towing)

Print: _____

Title: _____

Date: _____

PO/AGENT INTIALS: _____



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150
1790 Industrial Way / Redwood City CA 94063
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408-988-4774
5530 Boscell Common / Fremont CA 94538
510-651-6110

"6 Locations to Better Serve You!"

"Big or Small, We tow 'em all"

Service Agreement

Property Name: Mountain View Whisman School District - Graham Middle School (the "Property")
Property Address: 1175 Castro Street, Mountain View, CA 94040
Owner Name/Management Company: MVWSD Property Type: ☒ Commercial ☐ Residential
Main Contact: Dalewyn Spinks Phone: 650-526-3570
Email: dspinks@mvwsd.org Password to Remove Vehicle: _____

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☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster
☐ Other (Please Specify): _____		

PO/AGENT INITIALS: _____

Cal. Veh. Code § 22658 & Cal. Veh. Code § 22511

Cal. Veh. Code § 22658(a)(1) *There is displayed, in plain view at all entrances to the property, a sign not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, prohibiting public parking and indicating that vehicles will be removed at the owner's expense, and containing the telephone number of the local traffic law enforcement agency and the name and telephone number of each towing company that is a party to a written general towing authorization agreement with the owner or person in lawful possession of the property. The sign may also indicate that a citation may also be issued for the violation.*

PARKING SIGNS		TOTAL
Corrugated Plastic	@\$60/ea: _____=\$_____	_____
Aluminum 1/8"	@\$160/ea: _____=\$_____	_____
Aluminum 1/8" EV Charging	@\$160/ea: _____=\$_____	_____
California ADA	@\$100.00 each: _____=\$_____	_____

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X _____
 (Property Owner/Authorized Agent)

Print: Jeffrey Baier
 Title: Superintendent
 Date: August 13, 2025

X _____
 (Ellison's Towing)

Print: _____
 Title: _____
 Date: _____



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650-321-8080



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"6 Locations to Better Serve You!"

"Big or Small, We tow 'em all!"

Service Agreement

Property Name: Mountain View Whisman School District - Bubb Elementary (the "Property")
Property Address: 525 Hans Avenue, Mountain View, CA 94040
Owner Name/Management Company: MVWSD Property Type: ☒ Commercial ☐ Residential
Main Contact: Dalewyn Spinks Phone: 650-526-3570
Email: dspinks@mvwsd.org Password to Remove Vehicle: _____

IDENTIFICATION OF AUTHORIZED AGENTS FOR REMOVAL OF VEHICLE

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NAME	TITLE	ADDRESS	TELEPHONE #	EMAIL
Dalewyn Spinks	MOT Director	1400 Montecito Ave	650-526-3570	dspinks@mvwsd.org
Jeffrey Baier	Superintendent	1400 Montecito Ave	650-526-3500	jbaier@mvwsd.org
Rebecca Westover	CBO	1400 Montecito Ave	650-526-3500	rwestover@mvwsd.org
Melanie Agront	Dept Secretary	1400 Montecito Ave	650-526-3587	magront@mvwsd.org

YES: Please check "Yes" if homeowners/tenants are allowed to tow out of their assigned spaces. *Per Company policy, homeowners/tenants may ONLY sign for tows from spaces or stalls which have been properly marked, and upon proof of lease or ownership. If tenants/homeowners will be empowered to tow from assigned spaces, please attach a list of acceptable forms of proof - e.g., copy of lease, copy of utility, or cable bill, deed, etc.

GENERAL AUTHORIZATION IMPOUNDS CVC§ 22658(I)(t)(E)(i)

On the Property are there, Fire Lanes: **Yes** or **No**? Fire hydrants: **Yes** or **No**?

Would you like Ellison's Towing to IMMEDIATELY tow vehicles on your property which are in Fire Lanes, within 15 feet of fire hydrants or blocking/interfering with entrance to or exit from the Property? **Yes** or **No**?

Please check the appropriate boxes below indicate which common parking violations you would like to actively enforce on your property (you may add any additional property specific violations in the space provided):

☐ Electric Vehicle Stall/Charging Station Parking (Specific Signage is required)	☐ Handicapped/Disabled Stall Violation (Specific Signage is required)	☐ Reserved and/or Deeded stalls (must be properly marked/discernable)
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☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster
☐ Other (Please Specify): _____		

PO/AGENT INITIALS: _____

Cal. Veh. Code § 22658 & Cal. Veh. Code § 22511

Cal. Veh. Code § 22658(a)(1) *There is displayed, in plain view at all entrances to the property, a sign not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, prohibiting public parking and indicating that vehicles will be removed at the owner's expense, and containing the telephone number of the local traffic law enforcement agency and the name and telephone number of each towing company that is a party to a written general towing authorization agreement with the owner or person in lawful possession of the property. The sign may also indicate that a citation may also be issued for the violation.*

PARKING SIGNS		TOTAL
Corrugated Plastic	@\$60/ea: _____=\$_____	_____
Aluminum 1/8"	@\$160/ea: _____=\$_____	_____
Aluminum 1/8" EV Charging	@\$160/ea: _____=\$_____	_____
California ADA	@\$100.00 each: _____=\$_____	_____

WRITTEN AUTHORIZATION FOR Tow SERVICES The foregoing instrument, consisting of two (2) pages, including this page, was at the date hereof designated by signature of below (_____) below the "Property Owner" or "Agent", declared as a Written Authorization for Tow Services (the "Agreement") by Ellison's Towing at the Property (as specified on Page 1 hereof). The Agreement shall expressly include all electronic or handwritten selections and notations inserted herein by Property Owner or Agent on the preceding pages. The Parties hereto further acknowledge and agree: • Property Owner/Agent grants Ellison's Towing the exclusive right to remove and store unauthorized, offending and/or violative vehicles from the parking facilities at the Property identified on Page 1 of this Agreement. • Ellison's Towing g agrees to maintain a 24-hour telephone service to receive tow-away instruction from Property Owner/Agent(s), and to exercise reasonable diligence in removing unauthorized or offending vehicles per the terms and conditions stated herein. Ellison's Towing is acting solely as an independent contractor in connection with all services provided to Property Owner and/or Agent(s). • Ellison's Towing agrees to maintain insurance coverage to include workers compensation, hook liability, general liability and employer's liability at levels required by state and/or federal law. • Property Owner and/ or Agent and Ellison's Towing each agree that they will adhere to the provisions of local, state, and federal laws in the removal and storage of unauthorized or offending vehicles from the Property. • Either party hereto may cancel this agreement upon 15 days written notice sent to the other party. • Ellison's Towing acknowledges and agrees that neither the Property Owner or Agent shall be liable for towing and storage charges unless otherwise agreed to in writing herein, or by subsequent writing signed by all parties hereto. • Ellison's Towing expressly agrees that it shall be solely responsible and liable for any damages to vehicles resulting or arising from Ellison's Towing 's actions or omissions in conducting tows from your Property. Resolution of any dispute in this regard shall be a matter entirely between Ellison's Towing and the vehicle owner(s). Ellison's Towing agrees to indemnify and hold the Property Owner/ Agent harmless related to any damage claims which are alleged to have arisen from Ellison's Towing actions or omissions during the impound process. • Ellison's Towing may settle any alleged claims asserted solely against it as it determines appropriate in its sole and absolute discretion. As to any claims made jointly against Ellison's Towing and Property Owner and/ or any Agent, Ellison's Towing agrees to work cooperatively with Property Owner and/or Agent to resolve same. • If any provision of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining provision shall be valid and enforceable to the fullest extent permitted by law. • This Agreement and the terms and provisions thereof shall be governed by the laws of the State of California, and any dispute arising under this Agreement or related to the performance of the parties hereunder shall be adjudicated in the State of California, County of Santa Clara. • This Agreement may not be altered, changed, or amended except in writing and signed by all Parties hereto. • This Agreement constitutes the entire agreement between the Parties with respect to the towing services to be provided by Ellison's Towing and supersedes all prior representations, understandings, and agreements, both oral and written, heretofore made between the Parties, and is solely for the benefit of the Parties hereto and is not intended to extend any rights or benefits to any third parties. • The Parties hereby acknowledge that each has carefully read all of the terms of this Agreement and has been presented the opportunity (at his or her own expense) to consult counsel and he or she either did so, or voluntarily declined that opportunity. • Each of the Parties to this Agreement represents and warrants to the other that it is duly authorized and empowered to execute, deliver, and perform this Agreement, and that such action does not conflict with or violate any provision of law, regulation, policy, contract, or other instrument to which it is a party or by which it is bound, and that this Agreement constitutes a valid and binding obligation of it enforceable in accordance with its terms.

X _____
 (Property Owner/Authorized Agent)

Print: Jeffrey Baier
 Title: Superintendent
 Date: August 17, 2025

X _____
 (Ellison's Towing)

Print: _____
 Title: _____
 Date: _____



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150
1790 Industrial Way / Redwood City CA 94063
650-593-5555
183 Harvard Avenue / Half Moon Bay CA 94019
650-728-0428



655 East Gish Road / San Jose CA 95112
408-988-4774
5530 Boscell Common / Fremont CA 94538
510-651-6110

"6 Locations to Better Serve You!"

"Big or Small, We tow 'em all!"

Service Agreement

Property Name: Mountain View Whisman School District - Crittenden Middle School (the "Property")
Property Address: 1701 Rock Street, Mountain View, CA 94043
Owner Name/Management Company: MVWSD Property Type: ☒ Commercial ☐ Residential
Main Contact: Dalewyn Spinks Phone: 650-526-3570
Email: dspinks@mvwsd.org Password to Remove Vehicle: _____

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Jeffrey Baier	Superintendent	1400 Montecito Ave	650-526-3500	jbaier@mvwsd.org
Rebecca Westover	CBO	1400 Montecito Ave	650-526-3500	rwestover@mvwsd.org
Melanie Agront	Dept Secretary	1400 Montecito Ave	650-526-3587	magront@mvwsd.org

YES: Please check "Yes" if homeowners/tenants are allowed to tow out of their assigned spaces. *Per Company policy, homeowners/tenants may ONLY sign for tows from spaces or stalls which have been properly marked, and upon proof of lease or ownership. If tenants/homeowners will be empowered to tow from assigned spaces, please attach a list of acceptable forms of proof - e.g., copy of lease, copy of utility, or cable bill, deed, etc.

GENERAL AUTHORIZATION IMPOUNDS CVC§ 22658(I)(t)(E)(i)

On the Property are there, Fire Lanes: **Yes** or **No**? Fire hydrants: **Yes** or **No**?

Would you like Ellison's Towing to IMMEDIATELY tow vehicles on your property which are in Fire Lanes, within 15 feet of fire hydrants or blocking/interfering with entrance to or exit from the Property? **Yes** or **No**?

Please check the appropriate boxes below indicate which common parking violations you would like to actively enforce on your property (you may add any additional property specific violations in the space provided):

☐ Electric Vehicle Stall/Charging Station Parking (Specific Signage is required)	☐ Handicapped/Disabled Stall Violation (Specific Signage is required)	☐ Reserved and/or Deeded stalls (must be properly marked/discernable)
☐ Unauthorized Recreational/ Commercial Vehicles, Trailers	☐ Abandoned/Inoperable/ Displaying Expired Registration	☐ Visitor/Guest/Office/Future Resident Parking Violations
☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster
☐ Other (Please Specify): _____		

Cal. Veh. Code § 22658 & Cal. Veh. Code § 22511

Cal. Veh. Code § 22658(a)(1) There is displayed, in plain view at all entrances to the property, a sign not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, prohibiting public parking and indicating that vehicles will be removed at the owner's expense, and containing the telephone number of the local traffic law enforcement agency and the name and telephone number of each towing company that is a party to a written general towing authorization agreement with the owner or person in lawful possession of the property. The sign may also indicate that a citation may also be issued for the violation.

PARKING SIGNS		TOTAL
Corrugated Plastic	@\$60/ea: _____=\$_____	_____
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X _____
(Property Owner/Authorized Agent)

Print: Jeffrey Baier
Title: Superintendent
Date: August 17, 2025

X _____
(Ellison's Towing)

Print: _____
Title: _____
Date: _____



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150

1790 Industrial Way / Redwood City CA 94063
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408-988-4774

5530 Boscell Common / Fremont CA 94538
510-651-6110

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Service Agreement

Property Name: Mountain View Whisman School District - District Office (the "Property")

Property Address: 1400 Montecito Avenue, Mountain View, CA 94043

Owner Name/Management Company: MVWSD

Property Type: ☒ Commercial ☐ Residential

Main Contact: Dalewyn Spinks

Phone: 650-526-3570

Email: dspinks@mvwsd.org

Password to Remove Vehicle: _____

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Jeffrey Baier	Superintendent	1400 Montecito Ave	650-526-3500	jbaier@mvwsd.org
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On the Property are there, Fire Lanes: **Yes** or **No**? Fire hydrants: **Yes** or **No**?

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☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster
☐ Other (Please Specify): _____		

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X _____
(Property Owner/Authorized Agent)

Print: Jeffrey Baier
Title: Superintendent
Date: August 12, 2025

X _____
(Ellison's Towing)

Print: _____
Title: _____
Date: _____



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150
1790 Industrial Way / Redwood City CA 94063
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408-988-4774
5530 Boscell Common / Fremont CA 94538
510-651-6110

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Service Agreement

Property Name: Mountain View Whisman School District - Castro Elementary (the "Property")
Property Address: 500 Toft Street, Mountain View, CA 94041
Owner Name/Management Company: MVWSD Property Type: ☒ Commercial ☐ Residential
Main Contact: Dalewyn Spinks Phone: 650-526-3570
Email: dspinks@mvwsd.org Password to Remove Vehicle: _____

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Aluminum 1/8" EV Charging	@\$160/ea: _____=\$_____	_____
California ADA	@\$100.00 each: _____=\$_____	_____

WRITTEN AUTHORIZATION FOR Tow SERVICES The foregoing instrument, consisting of two (2) pages, including this page, was at the date hereof designated by signature of below (_____) below the "Property Owner" or "Agent", declared as a Written Authorization for Tow Services (the "Agreement") by Ellison's Towing at the Property (as specified on Page 1 hereof). The Agreement shall expressly include all electronic or handwritten selections and notations inserted herein by Property Owner or Agent on the preceding pages. The Parties hereto further acknowledge and agree: • Property Owner/Agent grants Ellison's Towing the exclusive right to remove and store unauthorized, offending and/or violative vehicles from the parking facilities at the Property identified on Page 1 of this Agreement. • Ellison's Towing g agrees to maintain a 24-hour telephone service to receive tow-away instruction from Property Owner/Agent(s), and to exercise reasonable diligence in removing unauthorized or offending vehicles per the terms and conditions stated herein. Ellison's Towing is acting solely as an independent contractor in connection with all services provided to Property Owner and/or Agent(s). • Ellison's Towing agrees to maintain insurance coverage to include workers compensation, hook liability, general liability and employer's liability at levels required by state and/or federal law. • Property Owner and/ or Agent and Ellison's Towing each agree that they will adhere to the provisions of local, state, and federal laws in the removal and storage of unauthorized or offending vehicles from the Property. • Either party hereto may cancel this agreement upon 15 days written notice sent to the other party. • Ellison's Towing acknowledges and agrees that neither the Property Owner or Agent shall be liable for towing and storage charges unless otherwise agreed to in writing herein, or by subsequent writing signed by all parties hereto. • Ellison's Towing expressly agrees that it shall be solely responsible and liable for any damages to vehicles resulting or arising from Ellison's Towing 's actions or omissions in conducting tows from your Property. Resolution of any dispute in this regard shall be a matter entirely between Ellison's Towing and the vehicle owner(s). Ellison's Towing agrees to indemnify and hold the Property Owner/ Agent harmless related to any damage claims which are alleged to have arisen from Ellison's Towing actions or omissions during the impound process. • Ellison's Towing may settle any alleged claims asserted solely against it as it determines appropriate in its sole and absolute discretion. As to any claims made jointly against Ellison's Towing and Property Owner and/ or any Agent, Ellison's Towing agrees to work cooperatively with Property Owner and/or Agent to resolve same. • If any provision of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining provision shall be valid and enforceable to the fullest extent permitted by law. • This Agreement and the terms and provisions thereof shall be governed by the laws of the State of California, and any dispute arising under this Agreement or related to the performance of the parties hereunder shall be adjudicated in the State of California, County of Santa Clara. • This Agreement may not be altered, changed, or amended except in writing and signed by all Parties hereto. • This Agreement constitutes the entire agreement between the Parties with respect to the towing services to be provided by Ellison's Towing and supersedes all prior representations, understandings, and agreements, both oral and written, heretofore made between the Parties, and is solely for the benefit of the Parties hereto and is not intended to extend any rights or benefits to any third parties. • The Parties hereby acknowledge that each has carefully read all of the terms of this Agreement and has been presented the opportunity (at his or her own expense) to consult counsel and he or she either did so, or voluntarily declined that opportunity. • Each of the Parties to this Agreement represents and warrants to the other that it is duly authorized and empowered to execute, deliver, and perform this Agreement, and that such action does not conflict with or violate any provision of law, regulation, policy, contract, or other instrument to which it is a party or by which it is bound, and that this Agreement constitutes a valid and binding obligation of it enforceable in accordance with its terms.

X _____
(Property Owner/Authorized Agent)

Print: Jeffrey Baier

Title: Superintendent

Date: August 17, 2025

X _____
(Ellison's Towing)

Print: _____

Title: _____

Date: _____

PO/AGENT INTIALS: _____



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150
1790 Industrial Way / Redwood City CA 94063
650-593-5555
183 Harvard Avenue / Half Moon Bay CA 94019
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655 East Gish Road / San Jose CA 95112
408-988-4774
5530 Boscell Common / Fremont CA 94538
510-651-6110

"6 Locations to Better Serve You!"

"Big or Small, We tow 'em all!"

Service Agreement

Property Name: Mountain View Whisman School District - Mistral Elementary (the "Property")
Property Address: 505 Escuela Avenue, Mountain View, CA 94043
Owner Name/Management Company: MVWSD Property Type: ☒ Commercial ☐ Residential
Main Contact: Dalewyn Spinks Phone: 650-526-3570
Email: dspinks@mvwsd.org Password to Remove Vehicle: _____

IDENTIFICATION OF AUTHORIZED AGENTS FOR REMOVAL OF VEHICLE

By law, the Property Owner must identify the individuals or entities who will serve as Agents for your site. These Agents must be able to authorize the removal of a vehicle at the time of tow, by a signature. Updates or changes to this list should be promptly communicated to Ellison's Towing. **Please List All Authorized:**

NAME	TITLE	ADDRESS	TELEPHONE #	EMAIL
Dalewyn Spinks	MOT Director	1400 Montecito Ave	650-526-3570	dspinks@mvwsd.org
Jeffrey Baier	Superintendent	1400 Montecito Ave	650-526-3500	jbaier@mvwsd.org
Rebecca Westover	CBO	1400 Montecito Ave	650-526-3500	rwestover@mvwsd.org
Melanie Agront	Dept Secretary	1400 Montecito Ave	650-526-3587	magront@mvwsd.org

YES: Please check "Yes" if homeowners/tenants are allowed to tow out of their assigned spaces. *Per Company policy, homeowners/tenants may ONLY sign for tows from spaces or stalls which have been properly marked, and upon proof of lease or ownership. If tenants/homeowners will be empowered to tow from assigned spaces, please attach a list of acceptable forms of proof - e.g., copy of lease, copy of utility, or cable bill, deed, etc.

GENERAL AUTHORIZATION IMPOUNDS CVC§ 22658(I)(t)(E)(i)

On the Property are there, Fire Lanes: **Yes** or **No**? Fire hydrants: **Yes** or **No**?

Would you like Ellison's Towing to IMMEDIATELY tow vehicles on your property which are in Fire Lanes, within 15 feet of fire hydrants or blocking/interfering with entrance to or exit from the Property? **Yes** or **No**?

Please check the appropriate boxes below indicate which common parking violations you would like to actively enforce on your property (you may add any additional property specific violations in the space provided):

☐ Electric Vehicle Stall/Charging Station Parking (Specific Signage is required)	☐ Handicapped/Disabled Stall Violation (Specific Signage is required)	☐ Reserved and/or Deeded stalls (must be properly marked/discernable)
☐ Unauthorized Recreational/ Commercial Vehicles, Trailers	☐ Abandoned/Inoperable/ Displaying Expired Registration	☐ Visitor/Guest/Office/Future Resident Parking Violations
☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster
☐ Other (Please Specify): _____		

Cal. Veh. Code § 22658 & Cal. Veh. Code § 22511

Cal. Veh. Code § 22658(a)(1) *There is displayed, in plain view at all entrances to the property, a sign not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, prohibiting public parking and indicating that vehicles will be removed at the owner's expense, and containing the telephone number of the local traffic law enforcement agency and the name and telephone number of each towing company that is a party to a written general towing authorization agreement with the owner or person in lawful possession of the property. The sign may also indicate that a citation may also be issued for the violation.*

PARKING SIGNS		TOTAL
Corrugated Plastic	@\$60/ea: _____=\$_____	_____
Aluminum 1/8"	@\$160/ea: _____=\$_____	_____
Aluminum 1/8" EV Charging	@\$160/ea: _____=\$_____	_____
California ADA	@\$100.00 each: _____=\$_____	_____

WRITTEN AUTHORIZATION FOR Tow SERVICES The foregoing instrument, consisting of two (2) pages, including this page, was at the date hereof designated by signature of below (_____) below the "Property Owner" or "Agent", declared as a Written Authorization for Tow Services (the "Agreement") by Ellison's Towing at the Property (as specified on Page 1 hereof). The Agreement shall expressly include all electronic or handwritten selections and notations inserted herein by Property Owner or Agent on the preceding pages. The Parties hereto further acknowledge and agree: • Property Owner/Agent grants Ellison's Towing the exclusive right to remove and store unauthorized, offending and/or violative vehicles from the parking facilities at the Property identified on Page 1 of this Agreement. • Ellison's Towing g agrees to maintain a 24-hour telephone service to receive tow-away instruction from Property Owner/Agent(s), and to exercise reasonable diligence in removing unauthorized or offending vehicles per the terms and conditions stated herein. Ellison's Towing is acting solely as an independent contractor in connection with all services provided to Property Owner and/or Agent(s). • Ellison's Towing agrees to maintain insurance coverage to include workers compensation, hook liability, general liability and employer's liability at levels required by state and/or federal law. • Property Owner and/ or Agent and Ellison's Towing each agree that they will adhere to the provisions of local, state, and federal laws in the removal and storage of unauthorized or offending vehicles from the Property. • Either party hereto may cancel this agreement upon 15 days written notice sent to the other party. • Ellison's Towing acknowledges and agrees that neither the Property Owner or Agent shall be liable for towing and storage charges unless otherwise agreed to in writing herein, or by subsequent writing signed by all parties hereto. • Ellison's Towing expressly agrees that it shall be solely responsible and liable for any damages to vehicles resulting or arising from Ellison's Towing 's actions or omissions in conducting tows from your Property. Resolution of any dispute in this regard shall be a matter entirely between Ellison's Towing and the vehicle owner(s). Ellison's Towing agrees to indemnify and hold the Property Owner/ Agent harmless related to any damage claims which are alleged to have arisen from Ellison's Towing actions or omissions during the impound process. • Ellison's Towing may settle any alleged claims asserted solely against it as it determines appropriate in its sole and absolute discretion. As to any claims made jointly against Ellison's Towing and Property Owner and/ or any Agent, Ellison's Towing agrees to work cooperatively with Property Owner and/or Agent to resolve same. • If any provision of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining provision shall be valid and enforceable to the fullest extent permitted by law. • This Agreement and the terms and provisions thereof shall be governed by the laws of the State of California, and any dispute arising under this Agreement or related to the performance of the parties hereunder shall be adjudicated in the State of California, County of Santa Clara. • This Agreement may not be altered, changed, or amended except in writing and signed by all Parties hereto. • This Agreement constitutes the entire agreement between the Parties with respect to the towing services to be provided by Ellison's Towing and supersedes all prior representations, understandings, and agreements, both oral and written, heretofore made between the Parties, and is solely for the benefit of the Parties hereto and is not intended to extend any rights or benefits to any third parties. • The Parties hereby acknowledge that each has carefully read all of the terms of this Agreement and has been presented the opportunity (at his or her own expense) to consult counsel and he or she either did so, or voluntarily declined that opportunity. • Each of the Parties to this Agreement represents and warrants to the other that it is duly authorized and empowered to execute, deliver, and perform this Agreement, and that such action does not conflict with or violate any provision of law, regulation, policy, contract, or other instrument to which it is a party or by which it is bound, and that this Agreement constitutes a valid and binding obligation of it enforceable in accordance with its terms.

X _____
(Property Owner/Authorized Agent)

Print: Jeffrey Baier

Title: Superintendent

Date: August 13, 2025

X _____
(Ellison's Towing)

Print: _____

Title: _____

Date: _____

PO/AGENT INTIALS: _____



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
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408-988-4774
5530 Boscell Common / Fremont CA 94538
510-651-6110

"6 Locations to Better Serve You!"

"Big or Small, We tow 'em all"

Service Agreement

Property Name: Mountain View Whisman School District - Landels Elementary (the "Property")
Property Address: 115 W. Dana Street, Mountain View, CA 94041
Owner Name/Management Company: MVWSD Property Type: ☒ Commercial ☐ Residential
Main Contact: Dalewyn Spinks Phone: 650-526-3570
Email: dspinks@mvwsd.org Password to Remove Vehicle: _____

IDENTIFICATION OF AUTHORIZED AGENTS FOR REMOVAL OF VEHICLE

By law, the Property Owner must identify the individuals or entities who will serve as Agents for your site. These Agents must be able to authorize the removal of a vehicle at the time of tow, by a signature. Updates or changes to this list should be promptly communicated to Ellison's Towing. **Please List All Authorized:**

NAME	TITLE	ADDRESS	TELEPHONE #	EMAIL
Dalewyn Spinks	MOT Director	1400 Montecito Ave	650-526-3570	dspinks@mvwsd.org
Jeffrey Baier	Superintendent	1400 Montecito Ave	650-526-3500	jbaier@mvwsd.org
Rebecca Westover	CBO	1400 Montecito Ave	650-526-3500	rwestover@mvwsd.org
Melanie Agront	Dept Secretary	1400 Montecito Ave	650-526-3587	magront@mvwsd.org

YES: Please check "Yes" if homeowners/tenants are allowed to tow out of their assigned spaces. *Per Company policy, homeowners/tenants may ONLY sign for tows from spaces or stalls which have been properly marked, and upon proof of lease or ownership. If tenants/homeowners will be empowered to tow from assigned spaces, please attach a list of acceptable forms of proof - e.g., copy of lease, copy of utility, or cable bill, deed, etc.

GENERAL AUTHORIZATION IMPOUNDS CVC§ 22658(I)(t)(E)(i)

On the Property are there, Fire Lanes: **Yes** or **No**? Fire hydrants: **Yes** or **No**?

Would you like Ellison's Towing to IMMEDIATELY tow vehicles on your property which are in Fire Lanes, within 15 feet of fire hydrants or blocking/interfering with entrance to or exit from the Property? **Yes** or **No**?

Please check the appropriate boxes below indicate which common parking violations you would like to actively enforce on your property (you may add any additional property specific violations in the space provided):

☐ Electric Vehicle Stall/Charging Station Parking (Specific Signage is required)	☐ Handicapped/Disabled Stall Violation (Specific Signage is required)	☐ Reserved and/or Deeded stalls (must be properly marked/discernable)
☐ Unauthorized Recreational/ Commercial Vehicles, Trailers	☐ Abandoned/Inoperable/ Displaying Expired Registration	☐ Visitor/Guest/Office/Future Resident Parking Violations
☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster
☐ Other (Please Specify): _____		

Cal. Veh. Code § 22658 & Cal. Veh. Code § 22511

Cal. Veh. Code § 22658(a)(1) There is displayed, in plain view at all entrances to the property, a sign not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, prohibiting public parking and indicating that vehicles will be removed at the owner's expense, and containing the telephone number of the local traffic law enforcement agency and the name and telephone number of each towing company that is a party to a written general towing authorization agreement with the owner or person in lawful possession of the property. The sign may also indicate that a citation may also be issued for the violation.

PARKING SIGNS		TOTAL
Corrugated Plastic	@\$60/ea: _____=\$_____	_____
Aluminum 1/8"	@\$160/ea: _____=\$_____	_____
Aluminum 1/8" EV Charging	@\$160/ea: _____=\$_____	_____
California ADA	@\$100.00 each: _____=\$_____	_____

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X _____
(Property Owner/Authorized Agent)

Print: Jeffrey Baier

Title: Superintendent

Date: August 12, 2025

X _____
(Ellison's Towing)

Print: _____

Title: _____

Date: _____

PO/AGENT INTIALS: _____



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150
1790 Industrial Way / Redwood City CA 94063
650-593-5555
183 Harvard Avenue / Half Moon Bay CA 94019
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655 East Gish Road / San Jose CA 95112
408-988-4774
5530 Boscell Common / Fremont CA 94538
510-651-6110

"6 Locations to Better Serve You!"

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Service Agreement

Property Name: Mountain View Whisman School District - Imai Elementary (the "Property")
Property Address: 253 Martens Avenue, Mountain View, CA 94040
Owner Name/Management Company: MVWSD Property Type: ☒ Commercial ☐ Residential
Main Contact: Dalewyn Spinks Phone: 650-526-3570
Email: dspinks@mvwsd.org Password to Remove Vehicle: _____

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Rebecca Westover	CBO	1400 Montecito Ave	650-526-3500	rwestover@mvwsd.org
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GENERAL AUTHORIZATION IMPOUNDS CVC§ 22658(I)(t)(E)(i)

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☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster
☐ Other (Please Specify): _____		

Cal. Veh. Code § 22658 & Cal. Veh. Code § 22511

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Aluminum 1/8"	@\$160/ea: _____=\$_____	_____
Aluminum 1/8" EV Charging	@\$160/ea: _____=\$_____	_____
California ADA	@\$100.00 each: _____=\$_____	_____

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X _____
 (Property Owner/Authorized Agent)

Print: Jeffrey Baier
 Title: Superintendent
 Date: August 13, 2025

X _____
 (Ellison's Towing)

Print: _____
 Title: _____
 Date: _____



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150

1790 Industrial Way / Redwood City CA 94063
650-593-5555

183 Harvard Avenue / Half Moon Bay CA 94019
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655 East Gish Road / San Jose CA 95112
408-988-4774

5530 Boscell Common / Fremont CA 94538
510-651-6110

"6 Locations to Better Serve You!"

"Big or Small, We tow 'em all!"

Service Agreement

Property Name: Mountain View Whisman School District - Vargas Elementary (the "Property")

Property Address: 220 N. Whisman Road, Mountain View, CA 94043

Owner Name/Management Company: MVWSD

Property Type: ☒ Commercial ☐ Residential

Main Contact: Dalewyn Spinks

Phone: 650-526-3570

Email: dspinks@mvwsd.org

Password to Remove Vehicle: _____

IDENTIFICATION OF AUTHORIZED AGENTS FOR REMOVAL OF VEHICLE

By law, the Property Owner must identify the individuals or entities who will serve as Agents for your site. These Agents must be able to authorize the removal of a vehicle at the time of tow, by a signature. Updates or changes to this list should be promptly communicated to Ellison's Towing. **Please List All Authorized:**

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GENERAL AUTHORIZATION IMPOUNDS CVC§ 22658(I)(t)(E)(i)

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Would you like Ellison's Towing to IMMEDIATELY tow vehicles on your property which are in Fire Lanes, within 15 feet of fire hydrants or blocking/interfering with entrance to or exit from the Property? **Yes** or **No**?

Please check the appropriate boxes below indicate which common parking violations you would like to actively enforce on your property (you may add any additional property specific violations in the space provided):

☐ Electric Vehicle Stall/Charging Station Parking (Specific Signage is required)	☐ Handicapped/Disabled Stall Violation (Specific Signage is required)	☐ Reserved and/or Deeded stalls (must be properly marked/discernable)
☐ Unauthorized Recreational/ Commercial Vehicles, Trailers	☐ Abandoned/Inoperable/ Displaying Expired Registration	☐ Visitor/Guest/Office/Future Resident Parking Violations
☐ After Hours Parking	☐ Parking Permit Violation	☐ Double Parking
☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster

☐ Other (Please Specify): _____

PO/AGENT INITIALS: _____

Cal. Veh. Code § 22658 & Cal. Veh. Code § 22511

Cal. Veh. Code § 22658(a)(1) *There is displayed, in plain view at all entrances to the property, a sign not less than 17 inches by 22 inches in size, with lettering not less than one inch in height, prohibiting public parking and indicating that vehicles will be removed at the owner's expense, and containing the telephone number of the local traffic law enforcement agency and the name and telephone number of each towing company that is a party to a written general towing authorization agreement with the owner or person in lawful possession of the property. The sign may also indicate that a citation may also be issued for the violation.*

PARKING SIGNS		TOTAL
Corrugated Plastic	@\$60/ea: _____=\$_____	_____
Aluminum 1/8"	@\$160/ea: _____=\$_____	_____
Aluminum 1/8" EV Charging	@\$160/ea: _____=\$_____	_____
California ADA	@\$100.00 each: _____=\$_____	_____

WRITTEN AUTHORIZATION FOR Tow SERVICES The foregoing instrument, consisting of two (2) pages, including this page, was at the date hereof designated by signature of below (_____) below the "Property Owner" or "Agent", declared as a Written Authorization for Tow Services (the "Agreement") by Ellison's Towing at the Property (as specified on Page 1 hereof). The Agreement shall expressly include all electronic or handwritten selections and notations inserted herein by Property Owner or Agent on the preceding pages. The Parties hereto further acknowledge and agree: • Property Owner/Agent grants Ellison's Towing the exclusive right to remove and store unauthorized, offending and/or violative vehicles from the parking facilities at the Property identified on Page 1 of this Agreement. • Ellison's Towing g agrees to maintain a 24-hour telephone service to receive tow-away instruction from Property Owner/Agent(s), and to exercise reasonable diligence in removing unauthorized or offending vehicles per the terms and conditions stated herein. Ellison's Towing is acting solely as an independent contractor in connection with all services provided to Property Owner and/or Agent(s). • Ellison's Towing agrees to maintain insurance coverage to include workers compensation, hook liability, general liability and employer's liability at levels required by state and/or federal law. • Property Owner and/ or Agent and Ellison's Towing each agree that they will adhere to the provisions of local, state, and federal laws in the removal and storage of unauthorized or offending vehicles from the Property. • Either party hereto may cancel this agreement upon 15 days written notice sent to the other party. • Ellison's Towing acknowledges and agrees that neither the Property Owner or Agent shall be liable for towing and storage charges unless otherwise agreed to in writing herein, or by subsequent writing signed by all parties hereto. • Ellison's Towing expressly agrees that it shall be solely responsible and liable for any damages to vehicles resulting or arising from Ellison's Towing 's actions or omissions in conducting tows from your Property. Resolution of any dispute in this regard shall be a matter entirely between Ellison's Towing and the vehicle owner(s). Ellison's Towing agrees to indemnify and hold the Property Owner/ Agent harmless related to any damage claims which are alleged to have arisen from Ellison's Towing actions or omissions during the impound process. • Ellison's Towing may settle any alleged claims asserted solely against it as it determines appropriate in its sole and absolute discretion. As to any claims made jointly against Ellison's Towing and Property Owner and/ or any Agent, Ellison's Towing agrees to work cooperatively with Property Owner and/or Agent to resolve same. • If any provision of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining provision shall be valid and enforceable to the fullest extent permitted by law. • This Agreement and the terms and provisions thereof shall be governed by the laws of the State of California, and any dispute arising under this Agreement or related to the performance of the parties hereunder shall be adjudicated in the State of California, County of Santa Clara. • This Agreement may not be altered, changed, or amended except in writing and signed by all Parties hereto. • This Agreement constitutes the entire agreement between the Parties with respect to the towing services to be provided by Ellison's Towing and supersedes all prior representations, understandings, and agreements, both oral and written, heretofore made between the Parties, and is solely for the benefit of the Parties hereto and is not intended to extend any rights or benefits to any third parties. • The Parties hereby acknowledge that each has carefully read all of the terms of this Agreement and has been presented the opportunity (at his or her own expense) to consult counsel and he or she either did so, or voluntarily declined that opportunity. • Each of the Parties to this Agreement represents and warrants to the other that it is duly authorized and empowered to execute, deliver, and perform this Agreement, and that such action does not conflict with or violate any provision of law, regulation, policy, contract, or other instrument to which it is a party or by which it is bound, and that this Agreement constitutes a valid and binding obligation of it enforceable in accordance with its terms.

X _____
 (Property Owner/Authorized Agent)

Print: Jeffrey Baier
 Title: Superintendent
 Date: August 17, 2025

X _____
 (Ellison's Towing)

Print: _____
 Title: _____
 Date: _____

PO/AGENT INITIALS: _____



1957 Old Middlefield Way / Mountain View CA 94043
650-321-8080



476 South Canal Street / South San Francisco CA 94080
650-873-5150

1790 Industrial Way / Redwood City CA 94063
650-593-5555

183 Harvard Avenue / Half Moon Bay CA 94019
650-728-0428



655 East Gish Road / San Jose CA 95112
408-988-4774

5530 Boscell Common / Fremont CA 94538
510-651-6110

"6 Locations to Better Serve You!"

"Big or Small, We tow 'em all"

Service Agreement

Property Name: Mountain View Whisman School District - Theuerkauf Elementary (the "Property")

Property Address: 1625 San Luis Avenue, Mountain View, CA 94043

Owner Name/Management Company: MVWSD

Property Type: ☒ Commercial ☐ Residential

Main Contact: Dalewyn Spinks

Phone: 650-526-3570

Email: dspinks@mvwsd.org

Password to Remove Vehicle: _____

IDENTIFICATION OF AUTHORIZED AGENTS FOR REMOVAL OF VEHICLE

By law, the Property Owner must identify the individuals or entities who will serve as Agents for your site. These Agents must be able to authorize the removal of a vehicle at the time of tow, by a signature. Updates or changes to this list should be promptly communicated to Ellison's Towing. Please List All Authorized:

NAME	TITLE	ADDRESS	TELEPHONE #	EMAIL
Dalewyn Spinks	MOT Director	1400 Montecito Ave	650-526-3570	dspinks@mvwsd.org
Jeffrey Baier	Superintendent	1400 Montecito Ave	650-526-3500	jbaier@mvwsd.org
Rebecca Westover	CBO	1400 Montecito Ave	650-526-3500	rwestover@mvwsd.org
Melanie Agront	Dept Secretary	1400 Montecito Ave	650-526-3587	magront@mvwsd.org

YES: Please check "Yes" if homeowners/tenants are allowed to tow out of their assigned spaces. *Per Company policy, homeowners/tenants may ONLY sign for tows from spaces or stalls which have been properly marked, and upon proof of lease or ownership. If tenants/homeowners will be empowered to tow from assigned spaces, please attach a list of acceptable forms of proof - e.g., copy of lease, copy of utility, or cable bill, deed, etc.

GENERAL AUTHORIZATION IMPOUNDS CVC§ 22658(I)(t)(E)(i)

On the Property are there, Fire Lanes: **Yes** or **No**? Fire hydrants: **Yes** or **No**?

Would you like Ellison's Towing to IMMEDIATELY tow vehicles on your property which are in Fire Lanes, within 15 feet of fire hydrants or blocking/interfering with entrance to or exit from the Property? **Yes** or **No**?

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☐ Overnight Parking	☐ Non-Customer Parking	☐ Blocking Dumpster

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PO/AGENT INITIALS: _____

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X _____
 (Property Owner/Authorized Agent)

X _____
 (Ellison's Towing)

Print: Jeffrey Baier

Print: _____

Title: Superintendent

Title: _____

Date: August 17, 2025

Date: _____

PO/AGENT INTIALS: _____