



DIR Project Registration # 350997
OPTERRA Project #: CN-000296
OPTERRA Proposal #: N04.25_12

Acceptance and Notice to Proceed

Scope of work to be included: Replace the failed CT at Edith Landels Elementary School.
Cost: \$3,026.18*

*Payment and performance bond not included.

Pricing assumes State prevailing wages for on-site labor. Quote valid for 30 days.

Payment to OPTERRA Energy Services, LLC is not contingent on Customer's receipt of any insurance proceeds and will be invoiced by OPTERRA Energy Services, LLC to Customer in a lump sum upon the completion of the work under this Work Order. Customer will pay OPTERRA Energy Services, LLC the full invoiced amount within thirty (30) calendar days after its receipt of the corresponding invoice

By signing below, Customer agrees to the terms and conditions set forth in this Work Order and authorizes OPTERRA Energy Services, LLC to proceed with the scope of work set forth herein.

The Parties may execute this Work Order in counterparts, each counterpart constituting an original, and all counterparts, collectively, constituting only one Work Order. The signatures of each Party need not appear on the same counterpart, and in the event that any signature is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature will create a valid and binding obligation of the Party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

IN WITNESS WHEREOF, and intending to be legally bound, the Parties hereto subscribe their names to this Work Order by their duly authorized officers as of the Work Order Effective Date.

CUSTOMER:

Mountain View Whisman School District

By: _____

A handwritten signature in black ink, appearing to read "JB", is written over a horizontal line.

Name: _____

Jeffrey Baier

Title: _____

Superintendent

Date: _____

31 Jul 25

OPTERRA:

OPTERRA Energy Services, LLC

By: _____

Name: Gary Reams

Title: Vice President

Date: _____



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Exclusions & Legal Disclaimer :

Premium Time or Over Time, Work on Nights or Weekends, Cutting, Patching or Painting, Permitting Fees, Plan Revisions, Geotechnical Reports/inspections, PLA/PSA Agreements, Irrigation system inspection/repairs, Landscape repair/tire track removal, Landscape Maintenance, Infestations, Utility Interconnection Agreement Modification Fees.

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This proposal document constitutes a non-binding indication of interest on the part of OPTERRA and is not intended to and does not create any legally binding commitment or obligation on the part of OPTERRA whatsoever. The certainty of such a legally binding commitment or obligation is subject to, among other things, the satisfactory completion by OPTERRA and Customer of the negotiation, execution, and delivery of definitive documents which collectively are required to fully implement the scope that shall contain such representations, warranties, covenants, and other terms as shall be mutually agreed upon and approved by the respective committees, boards, and management of OPTERRA. It is understood that OPTERRA, on one hand, and the Customer, on the other hand, shall not be legally bound to the other by reason of this proposal, nor shall rights, liabilities or obligations arise as a result of this submittal.



July 9, 2025

Dalewyn Spinks
Director
Maintenance, Operations, and Transportation
District Sustainability Facilitator
Office: 650-526-3570 ext. 1187
Email: dspinks@mvwsd.org
www.mvwsd.org

Project Reference: Mountain View Whisman SD - Edith Landels ES – CT Replacement

Dear Mr. Spinks,

The following work order contains the scope of work, materials, and expenses to replace the failed CT at Edith Landels Elementary School.

If you would like to proceed with the services outlined in this agreement, please sign the last page where indicated.

Thank you for being a valued solar customer!

Matt Hobbs

Regional Service Manager
530-526-1277
Mhobbs@opterraenergy.com



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Work Order

This Work Order ("Work Order") dated July 9, 2025 ("Work Order Effective Date") is issued pursuant to and is subject to the terms and conditions of the Contract for Design & Construction ("Agreement") by and between OPTERRA Energy Services, LLC ("OPTERRA") and Mountain View Whisman School District ("Customer") dated October 22, 2020. The terms and conditions of the Agreement are hereby incorporated into and made a part of this Work Order for all purposes.

Scope of Work

Provide the necessary labor and equipment to replace the failed CT at Edith Landels Elementary School.

Cost Estimate

Labor	Apprentice Level	Hours/ Mileage	Hourly Rate	Total Price
Journeyman Electrician Travel & Labor		6.0	\$ 188.00	\$ 1,128.00
Apprentice Travel & Labor	5	6.0	\$ 133.00	\$ 798.00
Regional Service Manager		2.0	\$ 283.00	\$ 566.00
Project Admin Labor & Certified Payroll		1.7	\$ 108.00	\$ 183.60
Roundtrip Mileage		88	\$ 1.05	\$ 92.40
Labor Subtotal				\$ 2,768.00
Materials & Equipment Rental		QTY	Unit Cost	Total Price
Veris H6811-400A-1V		1	\$ 158.00	\$ 158.00
Shipping		1	\$ 50.00	\$ 50.00
Material Subtotal				\$ 208.00
Subtotal				\$ 2,976.00
Material Sales Tax			9.13%	\$ 18.98
Material Markup			15%	\$ 31.20
Total Material Cost				\$ 258.18
Grand Total				\$ 3,026.18

MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT**Purchasing Processes and Procedures for Services, Equipment, Materials and Supplies - CHECKLIST****Vendor Name:** Opterra Energy Services***REQUIRED CHECKBOX* for Service Contracts**

- ☐ MVWSD Independent Contractor for Professional Services Agreement (PSA) completed
- ☒ If MVWSD PSA is **NOT** used, explanation with corresponding documents is attached.

☐ **Contract for Professional Services / Special Services**

- ☐ \$50,000 or below, no further steps required.
- ☐ \$50,001 and above, completed the following items:
- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.

If it is advantageous for the district to pursue a particular vendor, a justification can be attached.*☐ **Contract for Services (NOT Special Services)

- ☐ \$50,000 or below, no further steps required.
- ☐ \$50,001 - \$114,500, completed the following items:
- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- ☐ \$114,501 and above, followed the Formal Bid Process in the Purchasing Processes and Procedures document.

☐ **Contract for Architects, Engineers, Construction Project Managers, Environmental Consultants, and Surveyors**

- ☐ Followed the RFQ/RFP Process steps in the Purchasing Processes and Procedures document.

☐ **Contract for Waste Services {MOT or CBO}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☐ **Contract for Transportation (Bus, Cars, etc.) Services**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☐ **Contract for Equipment, Materials and Supplies**

- ☐ \$75,000 or below, no further steps required.
- ☐ \$75,001 - \$114,500, completed the following items:
- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- ☐ \$114,501 and above, followed the Formal Bid Process in the Purchasing Processes and Procedures document.

☐ **Contract for Technology: Computers, Software, Telecommunications Equipment and Other Technology**

- ☐ Followed the RFQ/RFP Process steps in the Purchasing Processes and Procedures document, plus the procurement steps in that document for Public Contract Code §20118.2.

☐ **Contract for Educational Materials {Ed Services}**

- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
- ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- ☐ Ensured the Board considers, selects and evaluates items through the District's process outlined in Board Policy and Administrative Regulation 6161.1.

☐ **Contract for Perishable Foods {Child Nutrition}**

- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
- ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.

☐ **Contract Utilizing a "Piggyback Agreement" with Another California Entity {Business Office}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☐ **Contract Utilizing CMAS / Other "Leveraged Procurement Agreement" via the CA Dept of Gen Svcs {Business Office}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☐ **Contract Utilizing an On-Line /Out-Of-State "Cooperative Purchasing Agreement" {Business Office}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

☒ **Contract for Construction, Repair and Maintenance {MOT or CBO}**

- ☐ **Up to \$75,000**, completed the following items:

- ☐ ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
- ☐ Reviewed vendors' websites, references and qualifications to ensure applicable past experience.

- ☒ **\$75,001 - \$220,000**, followed the Informal Bid Process in the Purchasing Processes and Procedures document.

- ☐ **\$220,001 and above**, followed the Formal Bid Process in the Purchasing Processes and Procedures document.

- ☐ **Lease-Leaseback**, utilized an RFQ, RFQ/P or RFP process with the assistance of legal counsel to ensure compliance with all Board-approved procedures pursuant to Educ. Code §17406.

- ☐ **Design-Build**, utilized an RFQ, RFQ/P or RFP process with the assistance of legal counsel to ensure compliance with all procedures pursuant to Educ. Code §§17250.10 et seq. or 17250.60.

☐ **Contract for Energy Services That Will Generate Cost Savings**

- ☐ Followed the RFQ/RFP Process steps in the Purchasing Processes and Procedures document, plus the procurement steps in that document for Government Code §4217.10.

☐ **Emergency Contracts {CBO Only}**

- ☐ Followed the applicable steps in the Purchasing Processes and Procedures document.

Both signatures below are required

Approval by Department Head

(Minimum: Manager Level)

Signature: _____

Date: July 29, 2025

Print Name: Dalewyn Spinks

Print Title: Director, MOT

Approval by Person with Delegated Authority

(Superintendent, CBO, Assoc. / Asst. Superintendent)

Signature: _____

Date: July 29, 2025

Print Name: Dr. Rebecca Westover

Print Title: Chief Business Officer

For Department: MOT

Checklist not required for school sites