



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

**PROJECT
CORNERSTONE**
A YMCA of Silicon Valley Initiative

Memorandum of Understanding

YMCA of Silicon Valley Project Cornerstone & Mountain View Whisman School District
July 2025 – June 2026

This memorandum of understanding outlines the agreement between the YMCA of Silicon Valley Project Cornerstone (Project Cornerstone) and Mountain View Whisman School District (MVWSD) regarding implementation of the Project Cornerstone School Partnership during the period of July 2025 – June 2026.

Project Cornerstone will partner with MVWSD to help provide a positive school climate with social and emotional learning support for all its students and to increase parent/adult and staff engagement. The goal of this collaboration is to educate both adults and students on how to create an environment where all youth feel valued, respected, and known. Project Cornerstone programs and services instill a sense of belonging and empowerment to help youth succeed and thrive. Project Cornerstone continues to offer both in-person and virtual services, depending on the training, workshops, and programs.

1. Use of Resources:

- a. Project Cornerstone will assign a director to provide service coordination.
- b. MVWSD will assign a liaison to coordinate services.
- c. MVWSD will provide space for services and programs at no cost to Project Cornerstone.

2. Payment and Service Report Terms:

- a. MVWSD will pay Project Cornerstone \$12,705 due August 11, 2025.
- b. Project Cornerstone will submit an end-of-year report on services provided by mid-June 2026.

3. Coordination and Delivery of Services from the Project Cornerstone “menu” include programs such as the following:

- a. At elementary school sites: **Bilingual Preschool, Transitional Kindergarten/Kindergarten (TK/K), Asset Building Champions (ABC),** and/or **Los Dichos** program(s), including the 2025-26 curriculum, training, and support. Schools, districts, or organizations cover an additional cost for books, purchased directly from book sellers.
- b. At middle school sites: **Middle School SEL (Social and Emotional Learning) Program** including the 2025-26 curriculum, training, and support. Other middle school asset building activities may also be supported.

4. Coordination and Delivery of Services from the Project Cornerstone “menu” may include services/programs such as the following, depending on Project Cornerstone’s staffing capacity/calendar:

- a. Half-day student workshop (grades 4-8), **Expect Respect**, and ongoing support to develop leadership skills, educate students about ways to reduce bullying, and promote healthy behaviors on campus. Students will develop action plans to promote safe, caring school climates, which will be implemented during the school year with the support of a school faculty/adult advisor.
- b. **Staff Professional Development** training (1.5 hours/session): Topics from the Project Cornerstone “menu” may include Introduction to Developmental Assets, Inclusion, Classroom Management, or other topics on the menu. Custom staff professional development training (including consultation, customized content development and activities, and delivery) may be offered for an additional fee (not covered in this MoU).
- c. **Parent Education** single-session workshops (1.5 hours/session): Topics include, but are not limited to, Developmental Assets/Relationships, bullying prevention, understanding adolescent brain development, creating caring relationships, and stress management.
- d. The **Take It Personally** educational workshop series for parents/adults: The series typically runs for six weeks with one 90-minute session each week. The curriculum uses Developmental Assets as the foundation to build positive

relationships in families and communities. Attendees, schools, districts, or organizations cover an additional cost for workbooks and handout materials at \$20 per attendee (not covered in this MoU).

5. Volunteers and Staff

- a. MVWSD is responsible for setting and enforcing school/district requirements (e.g., fingerprinting, TB testing, vaccination, if applicable) for volunteers and/or school employees and tracking the follow-through of such requirements.
- b. Project Cornerstone is responsible for setting and enforcing YMCA requirements (e.g., fingerprinting, TB testing, vaccination, if applicable) for YMCA Project Cornerstone employees and tracking the follow-through of such requirements.
- c. School volunteers trained by Project Cornerstone are also trained on the YMCA Volunteer Code of Conduct. In a school setting, volunteers must always be supervised by a school/district employee when working with students.
- d. MVWSD is responsible for supervising school volunteers trained by Project Cornerstone and reinforcing the follow-through of all school/district requirements and the YMCA Volunteer Code of Conduct.

6. Insurance

The YMCA of Silicon Valley (YMCA) will maintain for the duration of this agreement insurance against claims for injuries to person or damages to property which may arise from the YMCA, its agents, representatives, employees, or subcontractors.

7. Indemnification

The YMCA shall defend, indemnify, and hold harmless MVWSD, including its officers, employees and agents, from and against any and all liability, losses, damages and expenses, including reasonable attorney's fees and costs, incurred by MVWSD which arise out of or relate to the wrongful, willful, or negligent act or omission of the YMCA, its officers, directors, employees or agents, in the performance of this agreement.

MVWSD shall defend, indemnify, and hold harmless the YMCA, including its officers, employees and agents, from and against any and all liability, losses, damages and expenses, including reasonable attorney's fees and costs, incurred by the YMCA which arise out of or relate to the wrongful, willful, or negligent act or omission of MVWSD, its officers, directors, employees or agents, in the performance of this agreement.

8. Application Law

This Agreement represents the entire understanding of the parties, and it is under jurisdiction and subject of the State of California.

9. Termination of Agreement

Each party has the right to terminate this contract if the other party has materially breached any obligation herein and such breach remains uncured for a period of thirty (30) days after written notice thereof is sent to the other party.

YMCA of Silicon Valley Project Cornerstone

Mountain View Whisman School District

Rachel Del Monte

Authorized Signature

Authorized Signature

Rachel Del Monte

Printed Name

Cathy Baur

Printed Name

Chief Operating Officer

Title

Associate Superintendent

Title

3.12.25

Date

Date



CARING KIDS CARING SCHOOLS CARING COMMUNITIES

YMCA Project Cornerstone Menu of Programs and Services

Project Cornerstone engages students, parents, school staff, and the broader community with programs and services that foster social and emotional skills, and cultivate the attitudes, behaviors, and experiences needed for youth to thrive.

Independent research and program surveys show that Project Cornerstone supports the creation of caring school climates where youth feel valued, respected, and known.

Implementing Project Cornerstone programs leads to positive outcomes such as increased well-being, healthier relationships, greater school engagement, academic success, and lifelong skills.



ENGAGING STUDENTS

- Preschool
- TK/Kindergarten
- ABC (Elementary School)
- Los Dichos (Elementary School)
- Middle School SEL
- Expect Respect (Grades 4-8)
- Student Leadership Council (Grades 9-12)
- Asset of the Month Toolkit
- Summer Fun



ENGAGING PARENTS AND COMMUNITY MEMBERS

- Volunteer Facilitator/Reader for Preschool, TK/Kindergarten, ABC, Los Dichos, or Middle School SEL
- Workshops for Parents and Community Members
 - Single Sessions
 - Take it Personally (TIP)
- Asset of the Month Toolkit



ENGAGING STAFF

- Consultation, Collaboration, and Planning
- Overview of Programs and Services
- Staff Professional Development Trainings

Project Cornerstone partners with schools, community organizations, and businesses. For more information, contact Debbi Headley, School Partnerships Director, at debbi@projectcornerstone.org.

ENGAGING STUDENTS

School Programs

Project Cornerstone's school programs serve as MTSS Tier 1 support for all students, fostering a shared language and skill set across students, staff, and families. Our programs engage parents and community members as classroom facilitators, aligning with LCAP goals for parent engagement. Volunteers and school staff receive training to confidently lead lessons that build social-emotional skills and a sense of belonging and connection for all students. Each lesson includes a parent/guardian newsletter to extend the learning from school to home, ensuring that parents/guardians understand and can support the skills, tools, and concepts being taught to their students.

Research-Based

Project Cornerstone programs align with the Search Institute's Developmental Assets and Developmental Relationships frameworks and CASEL's 5 Core Competencies of Social Emotional Learning (SEL).

Diversity & Inclusion

Project Cornerstone makes a concerted effort to select highly regarded works of literature for the preschool through elementary programs that reflect the stories and experiences of a diverse demographic of students so that youth can see themselves represented in the books. Selected books magnify the voices of diverse authors and illustrators from marginalized and underrepresented communities.

"I have learned from YMCA Project Cornerstone ABC that if you are an UPstander, you can help change the world little by little."

— Elementary School Student

"I found the MS SEL program to be incredibly helpful. I learned how to manage my emotions, identify my values, and cope with stress."

— Middle School Student

Programs

Preschool

A bilingual program (English/Spanish) for 3-year-olds, using carefully selected children's books to teach social-emotional skills and foster a love for literature.

TK/Kindergarten

A 2-year bilingual program (English/Spanish) offering books and activities that build cognitive, social, and emotional skills for 4- and 5-year-olds.

Asset Building Champions (ABC)

A 3-year program focusing on empathy, inclusion, and becoming UPstanders. Students learn life skills like managing emotions, conflict resolution, and celebrating differences through specially selected children's books and Project Cornerstone lesson plans differentiated by grade level for elementary-age students.

Los Dichos

A 3-year bilingual (English and Spanish) program centered on positive cultural identity, with activities that celebrate Latino heritage and teach important social skills using specially selected bilingual children's books and Project Cornerstone lesson plans. Los Dichos provides a unique opportunity for Spanish-speaking parents to engage in their children's education and development.

Middle School SEL

A 3-year program for grades 6-8, offering modules on topics like stress management, conflict resolution, digital citizenship, and navigating friendships. The curriculum includes slide decks embedded with engaging student activities, a high-interest video clip, and opportunities for peer discussion. A pre-recorded lesson is also available for flexibility in facilitation. Schools determine when the modules are taught (e.g., in home room, advisory classes, or during a course such as ELA or PE).

Expect Respect

A leadership program for grades 4-8, focused on empowering students to create an inclusive school community by discussing bullying prevention, empathy, and leadership skills. A Project Cornerstone staff member leads an interactive 3-hour workshop with 20-30 selected students who represent the school population. Students develop an action plan to implement positive changes at their school with the support of a school advisor.

Additional Student Engagement Opportunities

Student Leadership Council (SLC)

A selected group of high school students volunteer as members of the SLC. Students meet regularly with Project Cornerstone and Board Committee members to provide youth voice and participate in projects to enhance and support Project Cornerstone's programs and services while gaining leadership skills.

Asset of the Month Toolkit

This toolkit highlights 12 Developmental Assets, providing monthly editable posters and handouts in English and Spanish. Each handout includes asset descriptions, discussion topics, and activities for engaging youth and is designed for use by schools, after-school programs, community organizations, and families.

Summer Fun

During the summer, Project Cornerstone offers lessons and videos on its website for continued student and family engagement. ABC and Los Dichos lessons include books, daily activities, and family-oriented projects. Middle school lessons feature video content, reflection questions, and a challenge. Conversation starters, focused on a Developmental Asset, provide adults with questions and/or activities to do with youth.



ENGAGING PARENTS AND COMMUNITY MEMBERS

School Volunteer Opportunities

Project Cornerstone invites parents and community members to become trained volunteers, playing a key role in fostering positive school environments and supporting youth development. Volunteers can engage in the Preschool, TK/Kindergarten, ABC, Los Dichos, and Middle School SEL programs, helping students feel valued and respected.

"Being a volunteer has transformed me into a better individual and parent."

- Parent Volunteer

Workshops for Parents and Community Members

Single-session Workshops

These interactive sessions provide tools for building healthy relationships and improving communication with youth. Workshops are available in English, Spanish, and Vietnamese and can be scheduled in-person or virtually.

[See current workshop offerings here.](#)

Take it Personally (TIP)

A 6-week workshop series where parents and adults learn about the eight categories of Developmental Assets, reflect on their parenting, and develop skills to support youth. Topics include building a web of support, expressing care, setting/upholding boundaries, and more. Each session is 1.5 hours, available at school sites, district offices, or YMCA branches.

Additional Opportunities for Parents and Community Members

Asset of the Month Toolkit

This toolkit highlights 12 Developmental Assets, providing monthly editable posters and handouts in English and Spanish. Each handout includes asset descriptions, discussion topics, and activities for engaging youth and is designed for use by schools, after-school programs, community organizations, and families.

ENGAGING STAFF

Professional Development and Training

All school staff play a crucial role in building assets and relationships with students and one another. Project Cornerstone offers targeted training to help staff seize opportunities to learn and grow with their colleagues to create meaningful connections and safe, caring environments. Professional development options include:

Building Assets and Relationships on the Playground

Designed for any adult responsible for supervising students during recess, including yard duty staff and parent volunteers. This training offers strategies to manage recess time through an asset-building approach, focusing on reducing negative behaviors.

Classroom Management

Provides teachers with asset-based strategies for classroom management, promoting equity, amplifying diverse voices, and maintaining high standards with support and care.

The Dot Activity: Staff & Student Relationships

Guides staff in an interactive activity to identify which students have positive relationships with caring adults on campus and which students need additional support, leading to action plans to connect with all students.

Inclusion

Fosters a more inclusive school community by exploring equity and inclusion in teaching practices, including discussions on identity, colorblindness vs. seeing color, and creating a culture of zero indifference.

Introduction to Asset Building

Provides an overview of the Search Institute's Developmental Assets framework, illustrating how asset-building promotes well-being, social-emotional skills, and academic success.

Overview of Programs and Services

Provides a comprehensive overview of Project Cornerstone's offerings for students, parents, and staff.

Social and Emotional Learning (SEL) and Asset Building

Explores the alignment between CASEL's SEL core competencies and the Developmental Assets, and how they integrate with PBIS and MTSS frameworks.

Who Takes Care of Us and

How Do We Take Care of Each Other?

Focuses on self-care, stress management, and peer support for educators, aimed at fostering a healthier work environment and promoting staff well-being.

Custom Designed Staff Professional Development

Project Cornerstone staff collaborates with school administration to design, develop, and implement the content for a staff PD that meets the specific needs of a school staff. A custom designed staff PD requires an additional fee.



MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT
Purchasing Processes and Procedures for Services, Equipment, Materials and Supplies - CHECKLIST

Vendor Name: Project Cornerstone

***REQUIRED CHECKBOX* for Service Contracts**

- MVWSD Independent Contractor for Professional Services Agreement (PSA) completed
- If MVWSD PSA is NOT used, explanation with corresponding documents is attached.

Contract for Professional Services / Special Services

- \$50,000 or below, no further steps required.
- \$50,001 and above, completed the following items:
 - ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - Reviewed vendors' websites, references and qualifications to ensure applicable past experience.

**If it is advantageous for the district to pursue a particular vendor, a justification can be attached.*

Contract for Services (NOT Special Services)

- \$50,000 or below, no further steps required.
- \$50,001 - \$114,500, completed the following items:
 - ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- \$114,501 and above, followed the Formal Bid Process in the Purchasing Processes and Procedures document.

Contract for Architects, Engineers, Construction Project Managers, Environmental Consultants, and Surveyors

- Followed the RFQ/RFP Process steps in the Purchasing Processes and Procedures document.

Contract for Waste Services {MOT or CBO}

- Followed the applicable steps in the Purchasing Processes and Procedures document.

Contract for Transportation (Bus, Cars, etc.) Services

- Followed the applicable steps in the Purchasing Processes and Procedures document.

Contract for Equipment, Materials and Supplies

- \$75,000 or below, no further steps required.
- \$75,001 - \$114,500, completed the following items:
 - ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- \$114,501 and above, followed the Formal Bid Process in the Purchasing Processes and Procedures document.

Contract for Technology: Computers, Software, Telecommunications Equipment and Other Technology

- Followed the RFQ/RFP Process steps in the Purchasing Processes and Procedures document, plus the procurement steps in that document for Public Contract Code §20118.2.

Contract for Educational Materials {Ed Services}

- ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
- Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- Ensured the Board considers, selects and evaluates items through the District's process outlined in Board Policy and Administrative Regulation 6161.1.

Contract for Perishable Foods {Child Nutrition}

- ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
- Reviewed vendors' websites, references and qualifications to ensure applicable past experience.

Contract Utilizing a "Piggyback Agreement" with Another California Entity {Business Office}

- Followed the applicable steps in the Purchasing Processes and Procedures document.

Contract Utilizing CMAS / Other "Leveraged Procurement Agreement" via the CA Dept of Gen Svcs {Business Office}

- Followed the applicable steps in the Purchasing Processes and Procedures document.

Contract Utilizing an On-Line /Out-Of-State "Cooperative Purchasing Agreement" {Business Office}

- Followed the applicable steps in the Purchasing Processes and Procedures document.

Contract for Construction, Repair and Maintenance {MOT or CBO}

- Up to \$75,000**, completed the following items:
 - ___ proposals received (seek multiple proposals to select a qualified, best value, reasonably-priced vendor.)
 - Reviewed vendors' websites, references and qualifications to ensure applicable past experience.
- \$75,001 - \$220,000**, followed the Informal Bid Process in the Purchasing Processes and Procedures document.
- \$220,001 and above**, followed the Formal Bid Process in the Purchasing Processes and Procedures document.
- Lease-Leaseback**, utilized an RFQ, RFQ/P or RFP process with the assistance of legal counsel to ensure compliance with all Board-approved procedures pursuant to Educ. Code §17406.
- Design-Build**, utilized an RFQ, RFQ/P or RFP process with the assistance of legal counsel to ensure compliance with all procedures pursuant to Educ. Code §§17250.10 et seq. or 17250.60.



Contract for Energy Services That Will Generate Cost Savings

- Followed the RFQ/RFP Process steps in the Purchasing Processes and Procedures document, plus the procurement steps in that document for Government Code §4217.10.

Emergency Contracts {CBO Only}

- Followed the applicable steps in the Purchasing Processes and Procedures document.

Both signatures below are required

<u>Approval by Department Head</u> (Minimum: Manager Level)	<u>Approval by Person with Delegated Authority</u> (Superintendent, CBO, Assoc. / Asst. Superintendent)
Signature: <u></u>	Signature: <u></u>
Date: <u>May 14</u> , 20 <u>25</u>	Date: <u>May 14, 2025</u> , 20 <u> </u>
Print Name: <u>Karin Jinbo</u>	Print Name: <u>Cathy Baur</u>
Print Title: <u>Director, Health and Wellness</u>	Print Title: <u>Associate Superintendent</u>

For Department: Educational Services YMCA Project Cornerstone \$12,705

Checklist not required for school sites

JUSTIFICATION

Date: May 14, 2025

Requestor: Cathy Baur, Associate Superintendent
Educational Services

Vendor: YMCA Project Cornerstone

Reason: YMCA Project Cornerstone Memorandum of Understanding for 2025-26 school year

Remarks: Upon review of the YMCA Project Cornerstone Memorandum of Understanding for 2025-26 school year, this MOU adequately outlines the services, cost, and appropriate liability coverage outlined in the MVWSD Independent Contractor for Professional Services Agreement. MVWSD has had a long-standing partnership with YMCA Project Cornerstone who has consistently provided high-quality service therefore was included on the Approved Vendor list ratified by MVWSD Board of Trustees on March 6, 2025.