

MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT

Resolution No. 02-030625

**Authorizing Delegation of Authority to Sign Warrants/Payments
Pursuant to Education Code Sections 42632 and 42633**

WHEREAS, the Mountain View Whisman School District (“District”) is a California public school district that can only be contractually bound by the District’s Board of Education (“Governing Board”); and

WHEREAS, Education Code section 42641 authorizes the governing board of a school district, “with the approval of the county auditor and county treasurer, in lieu of issuing single orders for the payment of the salary or wages of each employee, issue payroll orders, on forms prescribed by the county superintendent of schools and approved by the Superintendent of Public Instruction, for the payment of the salaries or wages of two or more employees. Payroll orders may be drawn only for the payment of salaries and wages of employees, and shall constitute requisitions on the county auditor and warrants on the county treasurer when approved and signed by the county superintendent of schools and allowed and signed by the county auditor, respectively”; and

WHEREAS, Education Code section 42632 requires that each order drawn on the funds of a school district “be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name”; and

WHEREAS, Education Code section 42633 requires that signatures authorized under Education Code section 42632 be filed with the County Superintendent of Schools; and

WHEREAS, the District’s Governing Board desires to delegate the authority contained in Education Code section 42632 during the period of time from the adoption of this Resolution to August 1, 2025, to promote the prudent, efficient, and orderly conduct of District business.

NOW, THEREFORE, the Governing Board of the District hereby finds, determines, declares, orders, and resolves as follows:

Section 1. That the above recitals are true and correct.

Section 2. That the District's Governing Board hereby delegates the authority to sign all orders drawn on the funds of the District contained in Education Code sections 42632 and 42633, during the time period indicated herein, to the following District administrators, whose signatures are shown here:

Jeffrey Baier, Interim Superintendent

Cathy Baur, Associate Superintendent / Chief Academic Officer

Rebecca Westover, Ed.D., Assistant Superintendent / Chief Business Officer

Tara Vikjord, Assistant Superintendent / Chief Human Relations Officer

Nadia Pongo, Director, Fiscal Services

Section 3. That the District's Superintendent is authorized pursuant to this Resolution to take any action which is necessary to carry out, give effect to, and comply with the terms and intent of this Resolution, including without limitation furnishing a copy of this Resolution to the Santa Clara County Office of Education Superintendent of Schools pursuant to Education Code section 42633, and that this Resolution supersedes all previous resolutions on this same matter.

PASSED AND ADOPTED by the Board of Education of the Mountain View Whisman School District of Santa Clara County, State of California, this 6TH day of March 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

President of the Board of Trustees
Mountain View Whisman School District
Santa Clara County, California