



Mountain View
Whisman
School District

Policy Process

June 13, 2024





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Current Status of Board Policies

Current status of Board policies

- MVWSD has 133 policies
 - Policies determine “what” should be done based on CA Ed Code
 - Determined by the Board of Trustees
- MVWSD has 108 administrative regulations
 - Regs determine “how” policies are carried out
 - Typically logistical; are not approved by Trustees

Current Process: Updating Board policies

1. Typically, CSBA publishes updates to policies 5 times a year (March, June, September, October and December)
 - a. Changes in terminology, wording (example: pronouns) and law
 - b. To ensure legal compliance and assist boards in keeping their policies current and reflecting all recent changes in law and regulations.

Current Process: Updating Board policies

1. Supt's Office staff coordinates with DO departments to review
 - a. "Redline" changes to old policy based on CSBA recommendations only
 - b. Edits do not contain subjective content from staff
 - c. Focus on policies mandated by law that apply to our district
 - d. Place both redlined and clean, new version on agenda for approval
2. After approval,
 - a. Post policy on the website
 - b. Edit the AR to match the board policy and post on the website

Current status of Board policies

Exceptions to this process are few and involve significant Board discussion.
Examples:

Enrollment Priorities

[5115 BP - Enrollment](#)

Updated on 13 July, 2017

[5115 AR - Enrollment Priorities](#)

Updated on 24 October, 2022

Dress Code

[5132 AR - Dress and Grooming](#)

Updated on 14 October, 2020

[5132 BP - Dress and Grooming](#)

Updated on 03 September, 2021

Placing an item on the agenda

[9322 BB - Agenda/Meeting Materials](#)

Updated on 12 February, 2024

Current status of Board policies

- MVWSD has conducted an audit of policies in the 23-24 year
 - Some were more than 20 years out of date
 - Delinquent due to COVID and staffing
- As a result, updates were made on:
- 66 policies (approved by the Board)
 - Most with corresponding regulations



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Moving Forward

Future Update Process: District Needs

- Currently have 26 policies with corresponding ARs that need review and approval

Future Update Process

- Policies that need updated per CSBA
(by August: next update cycle)
 - Policy 3516_ Emergencies And Disaster Preparedness Plan
 - Policy 3550_ Food Service_ Child Nutrition Program
 - Policy 3551_ Food Service Operations_ Cafeteria Fund
 - Policy 3553_ Free And Reduced Price Meals
 - Policy 4218_ Dismissal_ Suspension_ Disciplinary Action
 - Policy 5126_ Awards For Achievement
 - Policy 5141.21_ Administering Medication And Monitoring Health Conditions
 - Policy 5144_ Discipline
 - Policy 6115_ Ceremonies And Observances
 - Bylaw 9320_ Meetings And Notices
 - Bylaw 9323.2_ Actions By The Board
 - Exhibit 9323.2-E(1)_ Actions By The Board

Future Update Process

- Policies that are outdated and out of compliance
(lists date policy should have been updated)
- BP 3515.2 04/01/2016 Disruptions
- BP 6142.7 07/01/2020 Physical Education And Activity
- BP 5117 06/01/2023 Interdistrict Attendance
- BP 4131 09/01/2021 Staff Development
- BP 5142.2 06/01/2021 Safe Routes To School Program
- BP 5142.3/.2 Bicycle Safety Policy
- BP 5146 12/01/2018 Married/Pregnant/Parenting Students
- BP 3516 05/01/2018 Emergencies And Disaster Preparedness Plan
- BP 4115 7/2016 Evaluation/Supervision. Mandate
- BP 4313.2 03/01/2007 Demotion/Reassignment
- BP 5020 11/01/2002 Parent Rights And Responsibilities
- BP 5022 03/2018 Student and Family Privacy Rights **CONDITIONAL MANDATE**
- BP 5113.1 10/01/2020 Chronic Absence And Truancy
- BP 5141.3 12/01/2022 Health Examinations

Questions

- Do you wish to view some, all or few of the policies beforehand?
- What process would the Board like to use to move policies forward to approval?
- Would the Board like to include 1st and 2nd readings for each policy?
- Where would you like policies placed on the agenda? (i.e. 1st, 2nd readings, approval)
- How frequently (ideally done at regular intervals (quarterly, semi annually?))
 - Helps to assure that there is not a backlog, and to reduce time out of compliance.