

**Policy 5113.1: Chronic Absence And Truancy**

Status: ADOPTED

Original Adopted Date: 11/01/2012 | Last Revised Date: 10/01/2020 | Last Reviewed Date: 10/01/2020

CSBA NOTE: The following optional policy addresses both chronic absence, which refers to students missing an excessive number of school days for any reason, whether excused or unexcused, and truancy, which refers to students missing school and/or being tardy without a valid excuse. Education Code 48260 defines a "valid excuse" for purposes of classifying students as truants; see the accompanying administrative regulation. Also see BP/AR 5113 - Absences and Excuses for information about methods of verification of student absences.

The Governing Board believes that absenteeism, whatever the cause, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district.

CSBA NOTE: The following paragraph may be revised to reflect district practice. Districts must track student attendance for the purpose of reporting chronic absenteeism for the state accountability system (the California School Dashboard) and identifying students who are classified as truants pursuant to Education Code 48260-48273. Tools to calculate chronic absence, such as the District Attendance Tracking Tool and School Attendance Tracking Tool, are available from Attendance Works.

The Superintendent or designee shall establish a system to accurately track student attendance in order to identify individual students who are chronic absentees and truants, as defined in law and administrative regulation, and to identify patterns of absence throughout the district.

CSBA NOTE: In developing strategies for addressing chronic absence and truancy, districts may consider reasons for absences given by individual students as well as survey data using tools such as the California Healthy Kids Survey and/or the California School Climate, Health, and Learning Survey System available from WestEd.

The Superintendent, attendance supervisor, or designee shall consult with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors contributing to chronic absence and truancy.

The Superintendent, attendance supervisor, or designee shall develop a tiered approach to reducing chronic absence. Such an approach shall include strategies for preventing attendance problems, which may include, but are not limited to, efforts to provide a safe and positive school environment, relevant and engaging learning experiences, school activities that help develop students' feelings of connectedness with the school, school-based health services, letters alerting parents/guardians to the value of regular school attendance, and incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance.

The tiered approach shall also provide for early outreach to students as soon as they show signs of poor attendance or if they were chronically absent in the prior school year. Early intervention may include personalized outreach, individual attendance plans, and/or mentoring to students with moderate levels of chronic absence, with additional intensive, interagency wrap-around services for students with the highest level of absence.

Students with serious attendance problems shall be provided with interventions specific to their needs, which may include, but are not limited to, health care referrals, transportation assistance, counseling for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent, attendance supervisor, or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and support services available for students and families.

The Superintendent or designee shall ensure that staff assigned to fulfill attendance-related duties are trained in implementing a trauma-informed approach to chronic absence and receive information about the high correlation between chronic absence and exposure to adverse childhood experiences.

CSBA NOTE: State law establishes a series of interventions that the district is required or authorized to impose depending on the number of truancies committed by a student; see the accompanying administrative regulation. Habitually truant students, as defined in Education Code 48262, may be referred to a school attendance review board (SARB) if established by the county office of education or to a SARB established by the district Governing Board pursuant to Education Code 48321; see BP/AR 5113.12 - District School Attendance Review Board. Instead of the SARB process, students may be referred to a truancy mediation program operated by the county's district

attorney or probation officer pursuant to Education Code 48260.6. Education Code 48264.5 authorizes, but does not require, students who continue to be truant after receiving these interventions to be referred to a juvenile court. Parents/guardians of students who are identified as truant may be subject to penalties pursuant to Education Code 48293, Penal Code 270.1, and/or Penal Code 272.

Students who are identified as chronically absent or truant shall be subject to the interventions specified in law and administrative regulation.

CSBA NOTE: Education Code 48900 expresses legislative intent that alternatives to suspension or expulsion be used with students who are truant, tardy, or otherwise absent from assigned school activities; see BP 5144 - Discipline and BP 5144.1 - Suspension and Expulsion/Due Process.

A student's truancy, tardiness, or other absence from school shall not be the basis for suspension or expulsion. Alternative strategies and positive reinforcement for attendance shall be used whenever possible.

CSBA NOTE: Education Code 52060 requires districts to include the rates of school attendance, chronic absence, dropout, and graduation, as applicable, in their local control and accountability plan (LCAP); see BP/AR 0460 - Local Control and Accountability Plan.

The California School Dashboard includes measures of district and school performance in each priority area addressed in the LCAP, including chronic absence for grades K-8. The Dashboard reports the degree to which districts and schools meet performance criteria as well as changes in performance from year to year. See BP 0500 - Accountability. For grades 9-12, chronic absence rates are available through the California Department of Education's DataQuest.

The Superintendent, attendance supervisor, or designee shall periodically report to the Board regarding student attendance patterns in the district, including rates of chronic absence and truancy districtwide and for each school, grade level, and numerically significant student subgroup as defined in Education Code 52052. Such information shall be used to evaluate the effectiveness of strategies implemented to reduce chronic absence and truancy and to develop annual goals and specific actions for student attendance and engagement to be included in the district's local control and accountability plan and other applicable school and district plans. As appropriate, the Superintendent or designee shall engage school staff in program evaluation and improvement and in the determination of how to best allocate available community resources.

**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

### State References

### Description

5 CCR 306	Explanation of absence
5 CCR 420-421	Record of verification of absence due to illness and other causes
Ed. Code 1740	<a href="#">Employment of personnel to supervise attendance</a>
Ed. Code 37223	<a href="#">Weekend classes</a>
Ed. Code 46000	<a href="#">Attendance records</a>
Ed. Code 46010-46015	<a href="#">Absences</a>
Ed. Code 46110-46120	<a href="#">Attendance in kindergarten and elementary schools</a>
Ed. Code 46140-46148	<a href="#">Attendance in junior high and high schools</a>
Ed. Code 48200-48208	<a href="#">Children ages 6-18; compulsory full-time attendance</a>
Ed. Code 48225.5	<a href="#">Work permits; entertainment and allied industries</a>
Ed. Code 48240-48246	<a href="#">Supervisors of attendance</a>
Ed. Code 48260-48273	<a href="#">Truants</a>
Ed. Code 48290-48297	<a href="#">Failure to comply; complaints against parents</a>
Ed. Code 48320-48325	<a href="#">School attendance review boards</a>
Ed. Code 48340-48341	<a href="#">Improvement of student attendance</a>
Ed. Code 48400-48403	<a href="#">Compulsory continuation education</a>
Ed. Code 48900	<a href="#">Grounds for suspension or expulsion</a>

**State References**

Ed. Code 49067	<a href="#">Unexcused absences as cause of failing grade</a>
Ed. Code 52052	<a href="#">Accountability; numerically significant student subgroups</a>
Ed. Code 60901	<a href="#">Chronic absence</a>
Gov. Code 54950-54963	<a href="#">The Ralph M. Brown Act</a>
Pen. Code 270.1	<a href="#">Chronic truancy; parent/guardian misdemeanor</a>
Pen. Code 272	<a href="#">Parent/guardian duty to supervise and control minor child; criminal liability for truancy</a>
Pen. Code 830.1	<a href="#">Peace officers</a>
Veh. Code 13202.7	Driving privileges; minors; suspension or delay for habitual truancy
W&I Code 11253.5	<a href="#">Compulsory school attendance</a>
W&I Code 256-258	<a href="#">Juvenile hearing officer</a>
W&I Code 601-601.5	<a href="#">Habitually truant minors</a>

**Management Resources References**

	<b>Description</b>
Attendance Works Publication	District Attendance Tracking Tool
Attendance Works Publication	The Power of Positive Connections: Reducing Chronic Absence Through PEOPLE: Priority Early Outreach for Positive Linkages and Engagement, 2014
Attendance Works Publications	Bringing Attendance Home: Engaging Parents in Preventing Chronic Absence, 2015
Attendance Works Publications	School Attendance Tracking Tool
Attendance Works Publications	For School Board Members: Frequently Asked Questions About Chronic Absence
California Department of Education Publication	School Attendance Review Board: A Road Map for Improved School Attendance and Behavior, rev. 2018
Court Decision	L.A. v. Superior Court of San Diego County (2012) 209 Cal.App.4th 976
CSBA Publication	Attendance Awareness Month, Fact Sheet, September 2014
Website	<a href="#">CSBA District and County Office of Education Legal Services</a>
Website	<a href="#">California Healthy Kids Survey</a>
Website	<a href="#">California School Climate, Health, and Learning Survey System</a>
Website	<a href="#">CSBA</a>
Website	<a href="#">Attendance Works</a>
Website	<a href="#">California Association of Supervisors of Child Welfare and Attendance</a>
Website	<a href="#">California Department of Education</a>

**Cross References**

	<b>Description</b>
0400	<a href="#">Comprehensive Plans</a>
0410	<a href="#">Nondiscrimination In District Programs And Activities</a>
0420	<a href="#">School Plans/Site Councils</a>
0420	<a href="#">School Plans/Site Councils</a>
0450	<a href="#">Comprehensive Safety Plan</a>
0450	<a href="#">Comprehensive Safety Plan</a>
0460	<a href="#">Local Control And Accountability Plan</a>

**Cross References**

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[Employees With Infectious Disease](#)  
[Staff Development](#)  
[Employees With Infectious Disease](#)  
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[Student Wellness](#)  
[Exemptions From Attendance](#)  
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[Grades/Evaluation Of Student Achievement](#)  
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[Student Records](#)  
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[Bullying](#)  
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[Positive School Climate](#)  
[Administering Medication And Monitoring Health Conditions](#)  
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5141.22	<a href="#">Infectious Diseases</a>
5141.33	<a href="#">Head Lice</a>
5141.6	<a href="#">School Health Services</a>
5141.6	<a href="#">School Health Services</a>
5144	<a href="#">Discipline</a>
5144	<a href="#">Discipline</a>
5144.1	<a href="#">Suspension And Expulsion/Due Process</a>
5144.1	<a href="#">Suspension And Expulsion/Due Process</a>
5145.3	<a href="#">Nondiscrimination/Harassment</a>
5145.3	<a href="#">Nondiscrimination/Harassment</a>
5145.6	<a href="#">Parent/Guardian Notifications</a>
5145.6-E(1)	<a href="#">Parent/Guardian Notifications</a>
5146	<a href="#">Married/Pregnant/Parenting Students</a>
5147	<a href="#">Dropout Prevention</a>
6020	<a href="#">Parent Involvement</a>
6020	<a href="#">Parent Involvement</a>
6158	<a href="#">Independent Study</a>
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6164.2	<a href="#">Guidance/Counseling Services</a>
6164.5	<a href="#">Student Success Teams</a>
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6172	<a href="#">Gifted And Talented Student Program</a>
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6173	<a href="#">Education For Homeless Children</a>
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6173-E(1)	<a href="#">Education For Homeless Children</a>
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6173.1	<a href="#">Education For Foster Youth</a>
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6173.2	<a href="#">Education Of Children Of Military Families</a>
6173.2	<a href="#">Education Of Children Of Military Families</a>
6173.4	<a href="#">Education For American Indian Students</a>
6175	<a href="#">Migrant Education Program</a>
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6176	<a href="#">Weekend/Saturday Classes</a>
6178	<a href="#">Career Technical Education</a>
6178	<a href="#">Career Technical Education</a>
6178.1	<a href="#">Work-Based Learning</a>
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