



Salary Schedule Confidential Classified 2024 - 25

Changes over 2023-24 Approved: 5% increase

Effective July 1, 2024

Board Approved: 30 MAY 2024

5 Day Week	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Executive Assistant to the Superintendent	130,899	136,372	142,037	147,960	154,115	160,526	167,204	174,160
Administrative Assistant	107,223	111,682	116,333	121,178	126,219	131,469	136,938	142,635
HR Technician	90,637	94,408	98,335	102,426	106,687	111,125	115,748	120,563
Payroll/Benefits Technician	90,637	94,408	98,335	102,426	106,687	111,125	115,748	120,563

Benefits applicable as per classified contract

Sick Days accrue at the rate of 1 day per month of work

Vacation Days are based on years of service. Employees in confidential status as of February 3, 2011, shall accrue vacation as stated below

1-2	years of service earn 13 days	8-9	years of service earn 17 days
3-4	years of service earn 14 days	10-11	years of service earn 18 days
5	years of service earn 15 days	12-14	years of service earn 20 days
6-7	years of service earn 16 days	15+	years of service earn 22 days

New employees hired into confidential status after February 3, 2011, shall accrue vacation per classified contract.

Expense Allowance – \$50 per month for cell phone.

Professional Growth & Longevity applicable as per classified contract.

Executive Assistant – Salary includes Board meeting coverage.

Employee may use compensatory time off to offset time spent at Board meetings.

The compensatory time off must be taken within the same week and is subject to scheduling approval by the Superintendent.

Degree Stipends – \$2,000 annual stipend to be paid for each of the following degrees (limit two; prorated by FTE): Bachelors, Masters, Doctorate