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FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY



## Memorandum of Understanding

YMCA of Silicon Valley Project Cornerstone & Mountain View Whisman School District  
July 2024 – June 2025

This memorandum of understanding outlines the agreement between the YMCA of Silicon Valley Project Cornerstone (Project Cornerstone) and Mountain View Whisman School District (MVWSD) regarding implementation of the Project Cornerstone School Partnership during the period of July 2024 – June 2025.

Project Cornerstone will partner with MVWSD to help provide a positive school climate with social and emotional learning support for all its students and to increase parent/adult and staff engagement. The goal of this collaboration is to educate both adults and students on how to create an environment where all youth feel valued, respected, and known. Project Cornerstone programs and services instill a sense of belonging and empowerment to help youth succeed and thrive. Project Cornerstone continues to offer both in-person and virtual services, depending on the training, workshops, and programs.

### 1. Use of Resources:

- a. Project Cornerstone will assign a director to provide service coordination.
- b. MVWSD will assign a liaison to coordinate services.
- c. MVWSD will provide space for services and programs at no cost to Project Cornerstone.

### 2. Payment and Service Report Terms:

- a. MVWSD will pay Project Cornerstone \$11,550 due August 12, 2024.
- b. Project Cornerstone will submit an end-of-year report on services provided by mid-June 2025.

### 3. Coordination and Delivery of Services from the Project Cornerstone “menu” include programs such as the following:

- a. At elementary school sites: **Bilingual Preschool**, **Transitional Kindergarten/Kindergarten (TK/K)**, **Asset Building Champions (ABC)**, and/or **Los Dichos** program(s), including the 2024-25 curriculum, training, and support. Schools, districts, or organizations cover an additional cost for books, purchased directly from book sellers.
- b. At middle school sites: **Middle School SEL (Social and Emotional Learning) Program** including the 2024-25 curriculum, training, and support. Other middle school asset building activities may also be supported.

### 4. Coordination and Delivery of Services from the Project Cornerstone “menu” may include services/programs such as the following, depending on Project Cornerstone’s staffing capacity/calendar:

- a. Half-day student workshop (grades 4-8), **Expect Respect**, and ongoing support to develop leadership skills, educate students about ways to reduce bullying, and promote healthy behaviors on campus. Students will develop action plans to promote safe, caring school climates, which will be implemented during the school year with the support of a school faculty/adult advisor.
- b. **Staff Professional Development** training (1.5 hours/session): Topics from the Project Cornerstone “menu” may include Introduction to Developmental Assets, Inclusion, Classroom Management, or other topics on the menu. Custom staff professional development training (including consultation, customized content development and activities, and delivery) may be offered for an additional fee (not covered in this MoU).
- c. **Parent Education** single-session workshops (1.5 hours/session): Topics include, but are not limited to, Developmental Assets/Relationships, bullying prevention, understanding adolescent brain development, creating caring relationships, and stress management.
- d. The **Take It Personally** educational workshop series for parents/adults: The series typically runs for six weeks with one 90-minute session each week. The curriculum uses Developmental Assets as the foundation to build positive

relationships in families and communities. Attendees, schools, districts, or organizations cover an additional cost for workbooks and handout materials at \$20 per attendee (not covered in this MoU).

**5. Volunteers and Staff**

- a. MVWSD is responsible for setting and enforcing school/district requirements (e.g., fingerprinting, TB testing, vaccination, if applicable) for volunteers and/or school employees and tracking the follow-through of such requirements.
- b. Project Cornerstone is responsible for setting and enforcing YMCA requirements (e.g., fingerprinting, TB testing, vaccination, if applicable) for YMCA Project Cornerstone employees and tracking the follow-through of such requirements.
- c. School volunteers trained by Project Cornerstone are also trained on the YMCA Volunteer Code of Conduct. In a school setting, volunteers must always be supervised by a school/district employee when working with students.
- d. MVWSD is responsible for supervising school volunteers trained by Project Cornerstone and reinforcing the follow-through of all school/district requirements and the YMCA Volunteer Code of Conduct.

**6. Insurance**

The YMCA of Silicon Valley (YMCA) will maintain for the duration of this agreement insurance against claims for injuries to person or damages to property which may arise from the YMCA, its agents, representatives, employees, or subcontractors.

**7. Indemnification**

The YMCA shall defend, indemnify, and hold harmless MVWSD, including its officers, employees and agents, from and against any and all liability, losses, damages and expenses, including reasonable attorney’s fees and costs, incurred by MVWSD which arise out of or relate to the wrongful, willful, or negligent act or omission of the YMCA, its officers, directors, employees or agents, in the performance of this agreement.

MVWSD shall defend, indemnify, and hold harmless the YMCA, including its officers, employees and agents, from and against any and all liability, losses, damages and expenses, including reasonable attorney’s fees and costs, incurred by the YMCA which arise out of or relate to the wrongful, willful, or negligent act or omission of MVWSD, its officers, directors, employees or agents, in the performance of this agreement.

**8. Application Law**

This Agreement represents the entire understanding of the parties, and it is under jurisdiction and subject of the State of California.

**9. Termination of Agreement**

Each party has the right to terminate this contract if the other party has materially breached any obligation herein and such breach remains uncured for a period of thirty (30) days after written notice thereof is sent to the other party.

YMCA of Silicon Valley Project Cornerstone \_\_\_\_\_

Mountain View Whisman School District \_\_\_\_\_



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Authorized Signature

\_\_\_\_\_  
Authorized Signature

Mary Hoshiko Haughey  
\_\_\_\_\_  
Printed Name

Cathy Baur  
\_\_\_\_\_  
Printed Name

Chief Operating Officer  
\_\_\_\_\_  
Title

Chief Academic Officer  
\_\_\_\_\_  
Title

4/26/24  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date