



Mountain View
Whisman
School District

Field Trips and Bussing

February 8, 2024



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Strategic Plan 2027

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Goal Area 5

- Equitable distribution of resources that support student success.
- Goal 5a: Ensure facilities and resources equitably serve all students.



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Field Trip Process

Process

School sites use a google form to request a trip.

The following is asked:

- Date & Day
- School site & additional school if applicable
- If the Principal was notified
- Teachers name, grade & email
- Total # of Students
- Destination
- School Departure time
- Destination ETA
- Destination Departure time
- School return time
- Information on:
 - Two Adults per bus to maximise student riders
 - Late fee if bus leaves 15 minutes late from destination
 - Will lunches be needed - Notify Food Service

Bus Capacity

Currently five drivers with one open position

- Big bus- 78-82 kids

Shortbus- Variable seating per bus

- 14 - 38 students 1 -2 wheelchairs

MVWSD owns 4 big buses and 6 short buses

Capacity

- The district has the capacity to take every child on a field trip on district buses.
- Regular Day
 - Pick-up 8:45-9:00am with a return by 2:00pm
- Minimum Day
 - Pick-up 8:45-9:00am with a return by 12:00pm

Current Limitations

- Trips that are farther away such as San Francisco are difficult to accommodate due to our normal bus routes.
- Option to pay overtime and have students picked up after hours.
- Preferred times are not available due to morning and afternoon routes.

Scheduling Issues

- It has not always been clear to teachers about the time of day that bussing is available.
- Teachers and front office staff would stop requesting trips because they did not know available times.

Requested / Fulfilled

This year **162** trips have been requested and **108** will be fulfilled

54 trips have been completed

54 trips are scheduled for the remainder

54 trips have been declined due to multiple reasons:

- No drivers available or short staffed.
- Field trip times were during the route times.
- Date was already booked.
- Weather and road blockages.

Who Utilizes our Buses

Bubb - 9

Castro - 10

Crittenden - 1

Graham - 1

Imai - 17

Landels - 10

Mistral - 16

Monta Loma - 11

Stevenson - 13

Theuerkauf - 5

Vargas - 7

Theuerkauf PS - 4

Latham PS - 3

Crittenden Sports - 17

Graham Sports - 13

Outside Vendors for Field Trips

Campbell Union School District Buses

- Example: Round-trip (1 classroom and 4 chaperones) to Marina Science in Redwood City = \$1,850.00

Avalon Transportation

- Example: Round-trip (1 grade-level and chaperones) to Columbia State Park [7AM-7PM] = \$5,162.00



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Field Trip Funds

What PTA's set aside for field trips per student

Crittenden \$3.43

Imai \$10.05

Stevenson \$157.78

Bubb-\$50

Vargas \$17.24

Mistral \$60.00

Landels \$30.30

Theuerkauf \$40.00

*Information from PTA
Presidents meeting

School Site Allocation

District	Elementary Per Student	Middle School Per Student	Additional
Saratoga Union School District	\$44	\$65	
Los Altos School District	\$55	\$60	
Franklin-McKinley School District	\$51	\$68	\$22 for middle school sports
Campbell	\$58	\$58	flat \$16,500 for elementary/\$24,300 for TK-8
Oke Grove	\$105	\$145	
Los Gatos	\$140	\$150	
Alum Rock Union	\$100	\$100	
Union	~\$85	~\$85	
MVWSD AVG per student	\$100 + \$200 for each UPP Castro \$271.98 Imai \$153.70	\$100 + \$200 for each UPP Graham \$313.42 w/ athletics	flat \$80,000 + \$2 per student for athletics

Sites have the ability to prioritize field trips and bring onsite experiences

Some sites have brought experiences to students:

- Author visits
- Animal visits
- Motivational speakers
- MVLA dance team
- Folkloric dance



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Adjustments

Proposed update to process

- During the first two weeks of school all sites will submit their requests.
- Once all requests are fulfilled transportation will allow second field trips to be requested.
- Castro's requested dates will be given priority in an effort to improve Castro's access.
- Sites will need to coordinate grade level trips to ensure that resources are utilized efficiently.



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Questions

Questions for Board

Would the Board like to see scheduling of buses prioritized differently than proposed?

What changes would the Board request?