



October 19<sup>th</sup>, 2023

Rebecca Westover  
Mountain View Whisman School District  
1400 Montecito Ave  
Mountain View, CA 94043

**RE: Change Order #3 Justification: District Wide Window Replacement Project. DSA# 01-120147, 01-120148, 01-120149, 01-120150, 01-120399, 01-120400, 01-120401, 01-120402, 01-120403, 01-120404, 01-120405 and 01-120406.**

**Item # 1 – Delete Demolition and Add Screen Phase 1 (PCO 1)**

This credit is due to a design revision. Before the start of construction of the Phase 1 portion of the window replacement project, the contractor, their window subcontractor and architect developed a less intrusive method of replacing the existing windows which eliminated a significant amount of demolition scope, including the need to remove existing stucco from the exterior of all affected buildings, and improved the speed by which the new windows are installed. Additionally, it was requested that all new operable windows in the Phase 1 portion of the project also have a new insect screen installed, which was not part of the original scope. The costs in this change include the credit for labor and materials required to demolish and replace the complete existing window systems and surrounding finishes at all affected buildings, and the additional labor and material costs to furnish and install new insect screens for all new operable windows. **(\$24,310.00)**

**Item # 2 – Signage and Striping DSA Changes (PCO 5)**

This change is due to a design revision. During the DSA review process, DSA added additional signage and striping scope to all affected sites for the project, to be compliant with all currently applicable ADA codes. The costs included in this change are for the labor and materials required to add and modify ADA parking lot striping at all DSA reviewed sites, and the labor and materials required to furnish and install new ADA parking lot signage at all DSA reviewed sites. **\$32,594.00**

**Item # 3 – Relocate ADA Windows at Graham (PCO 8)**

This change is due to an unforeseen condition. During the installation of the new windows at Graham, the contractor discovered that the new ADA accessible window locations inside some classrooms would not provide the necessary clearances to be compliant with ADA codes, due to existing non-movable casework. The contractor was directed to install the new ADA accessible window at a different window bay at each classroom affected, however there were a few of the existing windows at these locations that had already been removed and prepared for an ADA accessible window. And thus, the contractor needed to do additional work to prepare the window bay for a different kind of window. This change includes the additional labor costs to modify an existing window bay to accept a non-accessible window, originally prepared for an ADA accessible window. **\$2,702.00**

**Total Change Order No. 3 – \$10,968.00**

In our capacity as the District's Construction Manager, we have completed a review of Change Order # 3.

The total Change Orders to date: **\$846,600.00**

To date, **E.F Brett** has completed **45%** of the contract work.

Based upon the review of the merit and the compensation, it is our recommendation that you approve this change order. If you have any questions, please do not hesitate to reach out.

Sincerely,  
Greystone West Company

Juan Sagarra  
Project Manager



# AIA® Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> MVWSD Window Replacements District Wide	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: May 04, 2023	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 003 Date: September 29, 2023
<b>OWNER:</b> <i>(Name and address)</i> Mountain View Whisman School District 1400 Montecito Avenue Mountain View, CA 94043	<b>ARCHITECT:</b> <i>(Name and address)</i> Dreiling Terrones Architecture 1103 Juanita Avenue Burlingame, CA 94010	<b>CONTRACTOR:</b> <i>(Name and address)</i> EF Brett & Company 10 Paul Dr., San Rafael, CA 94903

**THE CONTRACT IS CHANGED AS FOLLOWS:**


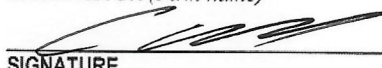
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

- PCO #1 Delete Demolition and Add Screen Phase 1 (\$24,310.00)
- PCO #5 Signage and Striping DSA Changes \$32,594.00
- PCO #8 Relocate ADA Windows at Graham \$2,702.00

The original Contract Sum was	\$ 16,775,520.00
The net change by previously authorized Change Orders	\$ 835,614.00
The Contract Sum prior to this Change Order was	\$ 17,611,134.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 10,986.00
The new Contract Sum including this Change Order will be	\$ 17,622,120.00
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be	

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Dreiling Terrones Architecture ARCHITECT <i>(Firm name)</i>	EF Brett & Company CONTRACTOR <i>(Firm name)</i>	Mountain View Whisman School District OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Richard Terrones PRINTED NAME AND TITLE	ADAM COLL - V.P. PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
September 29, 2023 DATE	10-2-23 DATE	 DATE