

PROJECT ACCEPTANCE RECORD

To: Ayindé Rudolph, Ed.D., Superintendent, Mountain View Whisman School District
From: Alycia Diggs-Chavis, Principal, ALULA®
Date: August 10, 2023
Project Title: Addendum for Facilitation of Six (6) 4-Hour Cabinet-level Development Sessions

This Project Acceptance Record (PAR) is to cover our agreement for ALULA consulting time and support to you for an Addendum for Facilitation of Six (6) 4-hour Cabinet-level Development Sessions. This is an Addendum to the already approved project for 2023–2024 Executive Coaching, Q4 Feedback Survey, and Facilitation of Team Development Sessions. The cost for this addendum of services is outlined below. Please review, sign, and return this agreement so we can have a record of our shared understanding of this project’s scope and deliverables.

Project Scope	Deliverables	Consulting Fees
Cabinet-Level Development Sessions	<ul style="list-style-type: none"> Facilitate six (6) 4-hour Leadership Skill Building Development Sessions with cabinet-level leaders 	\$31,200
ESTIMATED TOTAL (excludes travel, project support, and any additional materials production expenses, which are invoiced as incurred)		\$31,200 USD

Approval to Proceed

Above fees will be included with Installments 1 and 2 outlined in the original PAR.

The budget and plan for the work described above is acceptable to me, and I authorize ALULA to carry out the work. I also agree to reimburse ALULA for reasonable travel, project support, and any additional materials production expenses beyond those already itemized in this proposal.

For the purposes of this Agreement, ALULA’s proprietary information consists of methodologies, concepts, knowhow, analytical frameworks, and analytical approaches (together, “Methodologies”) of ALULA that are reusable from project to project and client to client, in addition to patents, inventions, trade secrets, copyrighted and non-copyrighted materials, and trademarks and servicemarks, whether registered or not. Methodologies and proprietary information that are developed by ALULA prior to this Agreement and any improvements thereto made during the course of this Agreement belong solely to ALULA.

Use of ALULA's proprietary information and Methodologies will be limited to participants of the Mountain View Whisman School District Facilitation of Cabinet-level Development Sessions.

Signature

Date

Title/Company

Please forward signed Project Acceptance Record to:
ALULA/Attn: Tim Overcash, CFO
100 Corporate Drive
Morgantown, WV 26501
Fax: 304.599.7808
Email: Accounting@ALULA.clg.com