

MAILING ADDRESS:  
P.O. BOX 490  
WATSONVILLE, CA 95077-0490  
email: [wcpi@coastpro.com](mailto:wcpi@coastpro.com)

*Watsonville Coast Produce, Inc.*  
CONVENTIONAL AND ORGANIC WHOLESALE PRODUCE  
275 KEARNEY ST. WATSONVILLE, CA 95076  
Fresh Fruits and Vegetables / Quality • Service • Price

PHONES:  
WATSONVILLE (831) 722-3851  
BOOKKEEPING (831) 722-5733  
Fax (831) 768-3758  
SALES (800) 966-8547

Debbie Austin,

Thank you for including Watsonville Coast Produce, Inc in your Fresh Produce and Services bid process.

We very much value our relationships serving the schools and children in our area. This is a responsibility we do not take lightly and are committed to making any changes necessary to accommodate any of your needs as changes happen.

Watsonville Coast Produce takes pride in adhering to the latest food safety practices along with maintaining a first in class warehouse and fleet of clean refrigerated vehicles.

We will assign a key account manager and assistant to handle all day-to-day activity along with myself to ensure you get the coverage you require.

Thanks for your consideration in this process.

Respectfully,



Chuck Manfre

Director of Business Development

Office: 831-722-3851

Direct: 831-768-3767

Cell: 831-901-6632

[cmanfre@coastpro.com](mailto:cmanfre@coastpro.com)





Chuck Manfre - Director of Business Development

Print Name and Title

Watsonville Coast Produce, Inc

Print Company Name

Sincerely,

**Debbie Austin**

*Child Nutrition Department*

daustin@mvwsd.org

1400 Montecito Ave, Mountain View, CA 94043

**Attachment "2"**  
**REQUEST FOR PROPOSAL SIGNATURE PAGE**  
**TO BE SUBMITTED WITH PROPOSAL**

<b>By signing this, I certify that I am an authorized representative of the Proposer (or individual) and that information contained in this proposal is accurate, true, and binding upon the Proposer.</b>	
<b>Company Name</b>	WATSONVILLE COAST PRODUCE, INC
<b>Signature of Company Official</b>	
<b>Name of Signer</b>	Chuck Manfre
<b>Title of Signer</b>	Director of Business Development
<b>Email Address</b>	CManfre@CoastPro.com
<b>Complete Mailing Address</b>	275 Kearney Street Ext.
<b>City, State, Zip</b>	WATSONVILLE, CA 95076
<b>Phone Number</b>	831-722-3851
<b>Date</b>	
<b>Minimum Dollar Amount for Delivery</b>	\$
<input checked="" type="checkbox"/>	<b>Check if no minimum dollar amount for delivery is required.</b>
<b>Minimum Case Amount for Delivery</b>	
<input checked="" type="checkbox"/>	<b>Check if no minimum case amount for delivery is required.</b>



**Attachment "3"**  
**EVALUATION CRITERIA**  
**TO BE SUBMITTED WITH PROPOSAL**

Evaluation Criteria	Description and Points Awarded	Points Based On	Max. Points
Price	100% of Max Points: Lowest-priced bid. 80% of Max Points: Second lowest-priced bid. 60% of Max Points: Third lowest-priced bid.	Itemized Proposal List	20
Delivery Specifications	100% of Max Points: Ability to deliver within the District's designated time/days & positive references of timely & accurate delivery. 75% of Max Points: Ability to deliver within District's designated time but on alternate delivery days & positive references of timely & accurate delivery 0 Points: Unable to meet District's designated delivery time & days and/or negative references of frequent untimely and/or inaccurate deliveries even if delivery time & days can be met.	- Reference forms - Responses to Questions Labeled "Delivery Specifications - " in Vendor Questionnaire	10
Local Geographic Preference	100% of Max Points: Ability to provide 50% or more California grown products sourced within 100 miles. 90% of Max Points: Ability to provide 50% or more California grown products sourced within 250 miles. 70% of Max Points: Ability to provide 20-49% of products sourced within 250 miles. 30% of Max Points: Ability to provide 1-19% of products sourced within 250 miles. 0 Points: Unable to source any products within 250 miles.	Responses to Questions Labeled "Local Geographic Preference - " in Vendor Questionnaire	10
Service Reliability and Past Performance	100% of Max Points: Proven ability to provide excellent service as demonstrated by references & vendor questionnaire that show: - Prompt responses and satisfactory resolution to requests for information and complaints & issues -Courtesy and responsiveness to all district personnel at all times - Ready access to decision-making executives and assigned point of contact. - Ongoing produce market updates and communication regarding produce availability to identify best priced seasonal products. 0 Points: References and/or vendor questionnaire that demonstrate poor performance or inability to meet criteria described above.	- Reference forms - Responses to Questions Labeled "Service Reliability and Past Performance - " in Vendor Questionnaire	10
Food and Nutrition Education	Proposer will receive 100% of Max Points for all of the following, 80% of Max Points for four of the following, 60% of Max Points for three of the following, 40% of Max Points for two of the following, 20% of Max Points for one of the following, and 0 points for none of the following: - Provide farm specific promotional materials - Farm Tours for Nutrition Services - Farm Tours for students - Farm visit to school/classroom	Responses to Questions Labeled "Food and Nutrition Education - " in Vendor Questionnaire	10

Mountain View Whisman School District  
Produce RFP#2023-24-01

	<ul style="list-style-type: none"> <li>- Provide nutrition education materials</li> <li>- Provide Training &amp; Technical Assistance to school garden/farm</li> </ul>		
Vendor Consultation	<p>100% of Max Points: Proposer's staff will be available for consultation to district staff about seasonal sourcing strategies and menu planning ideas that may deliver the best value to the school district for a minimum of 2 hours per month</p> <p>0 Points: Proposer is unable to provide consultation for a minimum of 2 hours per month.</p>	Responses to Questions Labeled "Vendor Consultation - " in Vendor Questionnaire.	10
Diversified Production	<p>100% of Max Points: All products are sourced from farms that grow no less than five crops per 500 acres.</p> <p>0 points: Unable to source all products from farms that grow no less than five crops per 500 acres.</p>	- Responses to Questions Labeled "Diversified Production - " in Vendor Questionnaire	5
Contracting with Minority- Owned Businesses	<p>100% of Max Points: Majority business ownership by individuals who identify as women or BIPOC (Black, Indigenous and People of Color).</p> <p>0% of Max Points: Majority business ownership not by individuals who identify as women or BIPOC.</p>	Responses to Questions Labeled "Contracting Minority Owned Businesses" in Vendor Questionnaire	5
Multiple Site Delivery	<p>100% of Max Points: Proposer will deliver directly to all sites listed.</p> <p>0 Points: Unable to deliver products to 100% of the sites listed.</p>	- Responses to Questions Labeled "Multiple Site Delivery - " in Vendor Questionnaire	5
<b>TOTAL POINTS:</b>			<b>85</b>

*Am 6/16/22*

**Attachment "4"**  
**VENDOR QUESTIONNAIRE**  
**TO BE SUBMITTED WITH PROPOSAL**

***Please complete this qualifying criteria questionnaire, use a separate sheet if necessary, and submit with your proposal.***

1. Delivery Specifications - Will you be able to meet the specified delivery timeframe?
2. Delivery Specifications - What is the current make up of your delivery vehicle fleet? Please include the year, make, and model of each delivery vehicle as well as the refrigeration units on these delivery vehicles. Please describe your vehicle preventative maintenance program. (unscored)
3. Delivery Specifications - How late can add-ons be added to next day delivery? Is there a limit on the number of cases that can be added on? (unscored)
4. Local Geographic Preference - What percentage of products sourced within 250 miles of the District are you able to provide? Please mark one:  50% or more  30-49%  20-29%  0-19%. Describe your procedure for communicating an item's point of origin to school district personnel.
5. Local Geographic Preference - Can you provide a weekly list of local produce as defined in the bid to the District via email or posted online?
6. Service Reliability and Past Performance - Please describe how you will communicate ongoing produce market updates and information regarding produce availability to identify best priced seasonal products.
7. Service Reliability and Past Performance - What is the lead time you require for orders? (unscored)
8. Service Reliability and Past Performance - Will you be able to provide point/s of contact with whom the District can communicate through e-mail and by phone?
9. Service Reliability and Past Performance - How many years has your company been in the produce business?
10. Service Reliability and Past Performance - Has your firm resigned or been replaced at the will of a district(s) during the school year within the last 24 months? If so, explain.
11. Service Reliability and Past Performance - What is your procedure for notifying customers of shortages and/or substitutes?
12. Service Reliability and Past Performance - Has your company resigned or been replaced at the will of a district(s) during the school year within the last 24 months? If so, please explain.
13. Service Reliability and Past Performance - Do you require a minimum number of cases or dollar amount for delivery? (unscored)

14. Service Reliability and Past Performance - During the previous school year how many K-12 schools districts did you service? (unscored)
15. Service Reliability and Past Performance - What is your procedure for notifying customers of a product recall?
16. Food and Nutrition Education - Has your company previously provided a district with farm or facility tours, classroom or school visits, promotional materials, and/or training and technical assistance? If so, please describe below.
17. Vendor Consultation - Has your company previously consulted district food service staff on sourcing strategies, menu planning, or other needs? If so, please describe below.
18. Vendor Consultation - Will your company be able to provide consultation for a minimum of 2 hours per month?
19. Diversified Production - Will all products on the item list be sourced from farms that grow no less than five crops per 500 acres? If not, please explain.
20. Multiple Site Delivery - Are you able and committed to delivering directly to all sites listed?
21. Contracting with Minority-Owned Businesses - per CFR 200.321: Does the majority (51% or more) of your business ownership identify as women or BIPOC individual(s)?
  - Yes
  - No

Name of Proposer (Person, Firm, or Corporation):	WATSONVILLE	COAST	Produce, etc
Signature of Proposer's Authorized Representative: <i>Chuck Manfre</i>		Date of Signing:	6/14/23
Print Name & Title of Authorized Representative: <i>Chuck Manfre</i>	<i>Director of Business Development</i>		
Phone #: <i>831-722-3851</i>		E-mail:	<i>CManfre@coastprod.com</i>

MAILING ADDRESS:  
P.O. BOX 490  
WATSONVILLE, CA 95077-0490  
email: wcp@coastpro.com

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Attachment "4"      Vender Qualifying Questionnaire Answer Sheet

- 1) Yes, we will be able to meet the delivery timeframe.
- 2) We have a fleet of 30 first in class delivery vehicles "see attached list "ranging from tractor trailers down to vans all with adequate refrigeration to accommodate all customer needs. All vehicles are on a Ryder monthly preventative maintenance contract at our onsite staffed shop.
- 3) Customers can add to or place orders on standard items until 10:00 PM the prior day.
- 4) Due to our geographic location in Watsonville, CA we are fortunate to be within 250 miles "see attached radius chart" from some of the best producing areas in the country for seasonal fruits and vegetables. In prior years our school districts sourced product percentages total was 32%, if you remove the bananas from the total it goes to 49% and by removing both bananas and apples it goes to 66% locally sourced product.
- 5) Yes, A custom report can be created based on customer needs.
- 6) We can email updates on the attached form on a weekly basis or as fits your needs. See attached form.
- 7) Standard commodities 10:00 PM prior day. 48 hours required on value added items.
- 8) Yes, we will provide the names and contact information of 2 dedicated people to monitor and be available for the day-to-day activity and questions.
- 9) Watsonville Coast Produce, Inc has been in business under current ownership since 1974, 49 years.
- 10) No
- 11) We will notify you via phone or email of any shortages or ask about substitutes as they occur or if possible, when the order is placed.
- 12) No
- 13) No
- 14) 19
- 15) In the event of a recall, we will notify customers as soon as possible with a phone call and email
- 16) We have done facility tours with students and administrators; we can arrange farm tours with our local growers, we have and will attend classrooms if requested.
- 17) We have consulted districts on sourcing strategies, not menu planning.
- 18) Yes, we have and are willing to provide as much time as is needed.
- 19) We try to support as many smaller growers as possible but are forced to deviate to maintain consistent supplies.
- 20) Yes
- 21) No

WATSONVILLE COAST PRODUCE INC. FLEET INVENTORY SPEC SHEET

AS OF 05.05.2023

Vehicle #	CLASS	LENGTH	YEAR	MAKE	MODEL	BOBTAIL	REEFER Y/N	REEFER MAKE/MODEL
2	C	16'	2022	CHEVY	6500HD	BOBTAIL	YES	T-680R-50
9	C	8'	2022	RAM	2500	PICKUP	YES	V-320
10	C	8'	2022	RAM	2500	PICKUP	YES	V-320
11	C	8'	2022	RAM	2500	PICKUP	YES	V-320
13	C	20'	2019	FREIGHTLINER	M2 106	BOBTAIL	YES	T-880R
18	C	16	2021	CHEVY	6500HD	BOBTAIL	YES	T-600R
20	C	20'	2019	FREIGHTLINER	M2 106	BOBTAIL	YES	T-880R
23	C	26'	2021	FREIGHTLINER	M2 106	BOBTAIL	YES	T-880R
25	B	26'	2020	FREIGHTLINER	M2 106 MD	BOBTAIL	YES	TK -V800
28	B	26'	2019	FREIGHTLINER	M2 106	BOBTAIL	YES	T-880R
29	B	26'	2019	FREIGHTLINER	M2 106	BOBTAIL	YES	T-880R
31	C	16'	2015	DODGE	5500	BOBTAIL	YES	TK-MD200
32	C	16'	2018	DODGE	5500	BOBTAIL	YES	T-680R-50
34	C	16	2022	RAM	5500	BOBTAIL	YES	TK-V520
35	C	16	2022	RAM	5500	BOBTAIL	YES	TK-V520
39	A	day cab	2022	FREIGHTLINER	PX12664ST	TRACTOR	NO	
40	A	day cab	2020	FREIGHTLINER	PT126DC	TRACTOR	NO	
41	A	day cab	2020	FREIGHTLINER	PT126DC	TRACTOR	NO	
42	A	day cab	2020	FREIGHTLINER	PT126DC	TRACTOR	NO	
43	C	16'	2016	INTERNATIONAL	4300LP	BOBTAIL	YES	TK-V520
44	C	16'	2016	INTERNATIONAL	4300LP	BOBTAIL	YES	TK-V520
45	C	16'	2019	CHEVY	SILVERADO LS	BOBTAIL	YES	TK-V520
46	C	16'	2019	CHEVY	SILVERADO LS	BOBTAIL	YES	TK-V520
47	C	16'	2021	FORD	F650	BOBTAIL	YES	TK-V520
48	C	20'	2015	PETERBILT	337	BOBTAIL	YES	TK-V800-10
49	C	20'	2015	PETERBILT	337	BOBTAIL	YES	TK-V800-10
50	C	20'	2015	PETERBILT	337	BOBTAIL	YES	TK-V800-10
T-4803		48'	2010	HYUNDAI		TRAILER	YES	SB-210
T-4804		48'	2009	HYUNDAI		TRAILER	YES	SB-210
T-5001		48'	1990	UTILITY		TRAILER	YES	SB-210

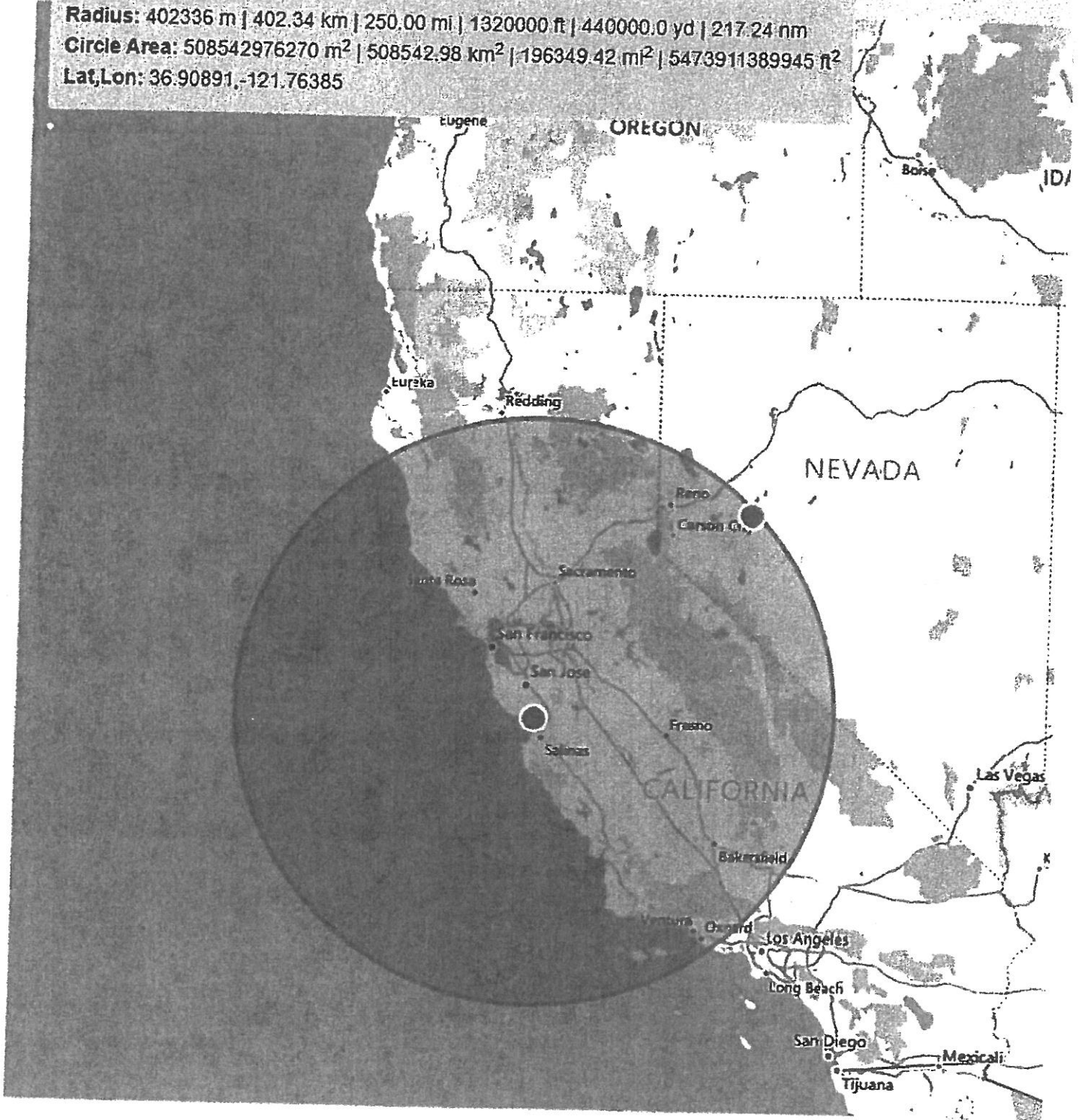


calcmaps.com

Radius: 402336 m | 402.34 km | 250.00 mi | 1320000 ft | 440000.0 yd | 217.24 nm

Circle Area: 508542976270 m<sup>2</sup> | 508542.98 km<sup>2</sup> | 196349.42 mi<sup>2</sup> | 5473911389945 ft<sup>2</sup>

Lat,Lon: 36.90891,-121.76385









**Attachment "5"**  
**REFERENCES**  
TO BE SUBMITTED WITH PROPOSAL

Please submit two (2) current school district References requiring multiple deliveries per week. An irresponsible reference will not be considered a valid Reference. The Proposer is expected to exercise due diligence to ensure the References listed will be responsive to communications from the District. Please note that the District reserves the right to provide a reference based on reasonably recent experience with the Bidder

**Reference #1**

<b>School District</b>	Santa Cruz City Schools
<b>Contact Person &amp; Title</b>	Amy Hendrick - Tarr
<b>Telephone Number</b>	831-429-3850
<b>Required Number of Deliveries per Week</b>	30 +

**Reference #2**

<b>School District</b>	Pajaro Valley Unified School District.
<b>Contact Person &amp; Title</b>	Jeanie Aitken
<b>Telephone Number</b>	831-786-2325 ext. 2633
<b>Required Number of Deliveries per Week</b>	30 +

**Attachment "6"**  
**NONCOLLUSION AFFIDAVIT**  
PUBLIC CONTRACTS CODE SECTION 7106 [L] [SEP]  
TO BE SUBMITTED WITH PROPOSAL

State of California  
County of Santa Cruz

Proposer's Name WATSONVILLE COAST PRODUCE INC., being first duly sworn, deposes and says that he or she is Owner of Contractor Name GARY L. MANFRE the party making the foregoing Proposal that the Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the Proposal is genuine and not collusive or sham; that the Proposer has not directly or indirectly induced or solicited any other Proposer to put in a false or sham Proposal, and has not directly or indirectly colluded, conspired, connived, or agreed with any Proposer or anyone else to put in a sham Proposal, or that anyone shall refrain from bidding; that the Proposer has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Proposal price of the Proposer or any other Proposer, or to fix any overhead, profit, or cost element of the Proposal price, or of that of any other Proposer, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the Proposal are true; and further, that the Proposer has not, directly or indirectly, submitted his or her Proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, Proposal depository, or to any member or agent thereof to effectuate a collusive or sham Proposal."

6-16-23  
(Date)

WATSONVILLE COAST PRODUCE INC  
Signed at (Place)

WATSONVILLE COAST PRODUCE INC.  
Proposer Name  
(Person, Firm, Corp.)

GARY L. MANFRE  
Authorized Representative

275 KEARNEY EXT.  
Address

GARY L. MANFRE  
Representative's Name

WATSONVILLE, CA 95077  
City, State, Zip

PRESIDENT  
Representative's Title

**Attachment "7"**  
**BIDDER'S STATEMENT REGARDING INSURANCE COVERAGE**  
**TO BE SUBMITTED WITH PROPOSAL**

BIDDER HEREBY CERTIFIES that the Proposer has reviewed and understands the insurance coverage requirements specified in the Request for Proposals. Should the Proposer be awarded the contract for the work, Proposer further certifies that the Proposer can meet the specified requirements for insurance, including insurance coverage of the subcontractors, and agrees to name the Mountain View Whisman School District as Additional Insured for the work specified.

Watsonville Coast Produce, Inc  
Name of Proposer (Person, Firm, or Corporation)

Chuck Manfre

Signature of Proposer's Authorized Representative

Chuck Manfre  
Director of Business Development

Name & Title of Authorized Representative

6/15/23

Date of Signing

**Attachment "8"**  
**WORKERS' COMPENSATION INSURANCE CERTIFICATE**  
**TO BE SUBMITTED WITH PROPOSAL**

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

WATSONVILLE COAST PRODUCE INC.  
Name of Proposer (Person, Firm, or Corporation)

Gary L. Manfere  
Signature of Proposer's Authorized Representative

GARY L. MANFERE PRESIDENT  
Name & Title of Authorized Representative

6-16-23  
Date of Signing

ATTEST:

By [Signature]  
Signature

Warehouse & Food Safety Manager  
Printed Name & Title



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> McSherry & Hudson, An Alera Group Co., License #0L72977 35 Penny Lane, Ste. #6 Watsonville, CA 95076 Dave Bachan	831-724-3841	<b>CONTACT NAME:</b> Dave Bachan <b>PHONE (A/C, No, Ext):</b> 831-724-3841 <b>FAX (A/C, No):</b> 831-724-7574 <b>E-MAIL ADDRESS:</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A:</b> Cypress Insurance Company		<b>NAIC #</b> 10855
<b>INSURED</b> Watsonville Coast Produce, Inc P.O. Box 490 Watsonville, CA 95077-0490	<b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NF) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WAWC418262	01/01/2023	01/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF WORKERS' COMPENSATION COVERAGE FOR ALL CALIFORNIA OPERATIONS.

<b>CERTIFICATE HOLDER</b>  Evidence of Insurance	<b>EVIDENC</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE 

**Attachment "10"**  
**EQUAL OPPORTUNITY EMPLOYMENT**  
**TO BE SUBMITTED WITH PROPOSAL**

Federal affirmative action regulations mandate that Federal contractors include an Equal Opportunity (EO) clause in all contracts, subcontracts and purchase orders. The intent is to make the nondiscrimination and affirmative action provisions of Executive Order 11246, Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veterans' Readjustment Assistance Act, and the Jobs for Veterans act flow down to all tiers of contractors. This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.

CERTIFICATE

I/We hereby certify that the Watsonville Coast Produce, Inc (Company) is an equal opportunity employer as defined in the Equal Opportunity Act.

DATE: 6/16/23

Watsonville Coast Produce, Inc

CONTRACTOR

By: Chh Mhuja

**Attachment "9"**  
**DRUG-FREE WORKPLACE CERTIFICATION**  
**TO BE SUBMITTED WITH PROPOSAL**

I, Chuck Manfre, am the Director of Business Development of  
(Print Name) (Title)

(Proposer Name): Watsonville Coast Produce, Inc I declare, state and certify to all of the following:

1. I am aware of the provisions and requirements of California Government Code §§8350 et seq., the Drug Free Workplace Act of 1990.
2. I am authorized to certify, and do certify, on behalf of Contractor that a drug free workplace will be provided by Contractor by doing all of the following:
  - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in Contractor's workplace and specifying actions which will be taken against employees for violation of the prohibition;
  - B. Establishing a drug-free awareness program to inform employees about all of the following:
    - i. The dangers of drug abuse in the workplace;
    - ii. Contractor's policy of maintaining a drug-free workplace;
    - iii. The availability of drug counseling, rehabilitation and employee- assistance programs; and
    - iv. The penalties that may be imposed upon employees for drug abuse violations;
  - B. Requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by subdivision (A), above, and that as a condition of employment by Contractor in connection with the Work of the Contract, the employee agrees to abide by the terms of the statement.
  - C. Contractor agrees to fulfill and discharge all of Contractor's obligations under the terms and requirements of California Government Code §8355 by, inter alia, publishing a statement notifying employees concerning: (a) the prohibition of any controlled substance in the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the Work of the Contract be given a copy of the statement required by California Government Code §8355(a) and requiring that the employee agree to abide by the terms of that statement.
2. Contractor and I understand that if the District determines that Contractor has either: (a) made a false certification herein, or (b) violated this certification by failing to carry out and to implement the requirements of California Government Code §§8355, the Contract awarded herein is subject to termination, suspension of payments, or both.
3. Contractor and I further understand that, should Contractor violate the terms of the Drug-Free Workplace Act of 1990, Contractor may be subject to debarment in accordance with the provisions of California Government Code §§8350, et seq.
4. Contractor and I acknowledge that Contractor and I are aware of the provisions of California Government Code §§8350, et seq. and hereby certify that Contractor and I will adhere to, fulfill, satisfy and discharge all provisions of and obligations under the Drug-Free Workplace Act of 1990.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

Executed at Watsonville, CA this day of 6/16/23  
(City and State) (Date)

Chuck Manfre  
(Signature)

Chuck Manfre  
(Name Handwritten or Typed Name)



**Attachment "11"**  
**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**  
**TO BE SUBMITTED WITH PROPOSAL**

FINGERPRINTING NOTICE AND ACKNOWLEDGEMENT FOR ALL CONTRACTS EXCEPT WHEN CONSTRUCTION EXCEPTION IS MET (Education Code Section 45125.1)

Other than business entities performing construction, reconstruction, rehabilitation, or repair who have complied with Education Code section 45125.2, business entities entering into contracts with the District must comply with Education Code sections 45125.1. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law:

1. You (as a business entity) shall ensure that each of your employees who interacts with pupils outside of the immediate supervision and control of the pupil's parent or guardian or a school employee has a valid criminal records summary as described in Education Code section 44237. (Education Code §45125.1(a).) You shall do the same for any other employees as directed by the District. (Education Code §45125.1(c).) When you perform the criminal background check, you shall immediately provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service. (Education Code §45125.1(a).)

2. You shall not permit an employee to interact with pupils until the Department of Justice has ascertained that the employee has not been convicted of a felony as defined in Education Code section 45122.1. (Education Code §45125.1(e).) See the lists of violent and serious felonies in Attachment A to this Notice.

3. Prior to performing any work or services under your contract with the District, and prior to being present on District property or being within the vicinity of District pupils, you shall certify in writing to the District under the penalty of perjury that neither the employer nor any of its employees who are required to submit fingerprints, and who may interact with pupils, have been convicted of a felony as defined in Education Code section 45122.1, and that you are in full compliance with Education Code section 45125.1. (Education Code §45125.1(f).) For this certification, you shall use the form in Attachment B to this Notice.

4. If you are providing the above services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.1, above. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. The District shall determine whether an emergency or exceptional situation exists. (Education Code §45125.1(b).)

5. If you are an individual operating as a sole proprietor of a business entity, you are considered an employee of that entity for purposes of Education Code section 45125.1, and the District shall prepare and submit your fingerprints to the Department of Justice as described in Education Code section 45125.1(a). (Education Code §45125.1(h).)

I, as Chuck Manke [insert "owner" or officer title] of Watsonville Const. Produce, Inc. [insert name of business entity], have read the foregoing and agree that Watsonville Const. Produce, Inc. [insert name of business entity] will comply with the requirements of Education Code §45125.1 as applicable, including submission of the certificate mentioned above.

Dated: 6/16/23

Name: Chuck Manke

Signature: Chuck Manke

Title: Director of Business Development

**Attachment "12"**  
**CERTIFICATE OF INDEPENDENT PRICE DETERMINATION**  
**TO BE SUBMITTED WITH PROPOSAL**

Both the SFA and Proposer shall execute this Certificate of Independent Price Determination.

WATSONVILLE CONST. PRODUCTS		
Name of Bidder		Name of SFA

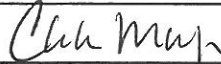
1. By submission of this offer, the offeror (Proposer) certifies and, in the case of a joint offer, each party thereto certifies as to its own organization that in connection with this procurement:
  - a. The prices in this offer have been arrived at independently—without consultation, communication, or agreement—for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
  - b. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening the case of an advertised procurement, directly or indirectly to any other offeror or to any competitor; and
  - c. No attempt has been made or will be made by the offeror to induce any person or firm to submit, or not to submit, an offer for the purpose of restricting competition.
2. Each person signing this offer on behalf of the offeror certifies that:
  - a. He or she is the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to (1)(a) through (1)(c) above; or
  - b. He or she is not the person in the offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to (1)(a) through (1)(c) above and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (1)(a) through (1)(c) above.

To the best of my knowledge, this vendor and its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows (provide detail):

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	Director of BUSINESS DEVELOPMENT	4/14/23
Signature of Proposer's Authorized Representative	Title	Date

*In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred to above.*

Signature of SFA's Authorized Representative	Title	Date

**Attachment 14**  
**SUSPENSION AND DEBARMENT CERTIFICATION**  
**TO BE SUBMITTED WITH PROPOSAL**

**INSTRUCTIONS:** SFA to obtain from any potential vendor or existing contractor for all contracts in excess of \$100,000. This form is required each time a Proposal for goods/services over \$100,000 is solicited or when renewing/extending an existing contract exceeding \$100,000 per year (Includes Food Service Management and Food Service Consulting Contracts).

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion  
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722 – 4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON THE FOLLOWING PAGE)**

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

\_\_\_\_\_  
Name of School Food Authority

\_\_\_\_\_  
Agreement Number

Potential Vendor or Existing Contractor (Lower Tier Participant):

Chuck Manfre  
\_\_\_\_\_  
Printed Name

Director of Business Development  
\_\_\_\_\_  
Title

Chk Manfr  
\_\_\_\_\_  
Signature

6/14/23  
\_\_\_\_\_  
Date

**Attachment "15"**  
**CERTIFICATION REGARDING LOBBYING**  
**TO BE SUBMITTED WITH PROPOSAL**

**INSTRUCTIONS: To be completed and submitted ANNUALLY by (1) any child nutrition entity receiving Federal reimbursement in excess of \$100,000 per year and (2) potential or existing contractors/Vendors as part of an original Proposal, contract renewal or extension when the contract exceeds \$100,000.**

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts  
 Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Name of School Food Authority Receiving Child Nutrition Reimbursement In Excess of \$100,000:		Agreement Number:	
Address of School Food Authority:			
Printed Name and Title of Submitting Official:		Signature :	Date:
OR			
Name of Vendor: <i>WATSONVILLE COAST Produce, Inc</i>			
Printed Name and Title: <i>Chuck Manfre, Director of Business Devlop</i>		Signature : <i>Chuck Manfre</i>	Date: <i>6/16/23</i>



## **INSTRUCTIONS FOR COMPLETION OF SF-LLL. DISCLOSURE OF LOBBYING ACTIVITIES**

This disclosure form shall be completed by the reporting entity, whether sub awardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the Sub awardee, e.g., the first sub awardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Sub awardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Proposal (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. The certifying official shall sign and date the form, print his/her name, title, and telephone number.
10. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
11.
  - a. Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.
  - b. Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).

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According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503

**Attachment 16**

**BUY AMERICAN CERTIFICATION FORM**

Mountain View Whisman School District is to purchase, to the maximum extent practicable, domestic commodity or product. Section 12(n) of the National School Lunch Act defines “domestic commodity or product” as an agricultural commodity that is produced in the United States and a food product that is processed in the United States using substantial agricultural commodities that are produced in the United States. “Substantial” means that over 51% of the final processed product consists of agricultural commodities that were grown domestically.

Mountain View Whisman School District must be notified in writing at least 10 days prior to delivering a nondomestic agricultural commodity or product and request prior approval. The written notification must list alternative domestic substitutes for the SFA to consider and provide an explanation for the following:

- a) Why the domestic product is not produced or manufactured in sufficient and reasonably available quantities of a satisfactory quantity; and/or
- b) Why competitive bids reveal the cost of the domestic product is significantly higher than the nondomestic product

I/we Watsonville Coast Produce, Inc, certify that only domestic commodity or food/beverage products will be supplied to Mountain View Whisman School District unless otherwise mutually agreed upon and pre-approved by Mountain View Whisman School District .

*Chh Manf*

*6/14/23*

Signature

Date

If the District has agreed to purchase a non-domestic food or beverage item, justification documentation will be kept on file by the District.

Vallejo School District will monitor the contract to ensure that the correct domestic food components contracted for are delivered as required by 2 CFR, Section 200.318(b) unless otherwise agreed upon between Vallejo School District and the vendor and documented.



**Attachment "17"**  
**IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**  
**TO BE SUBMITTED WITH PROPOSAL**

The California Legislature adopted the Iran Contracting Act of 2010 to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The Iran Contracting Act prohibits bidders engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A bidder who "engages in investment activities in Iran" is defined as either:

1. A bidder providing goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including provision of oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.

The bidder shall certify that at the time of submitting a Proposal for new contract or renewal of an existing contract, the bidder is not identified on the DGS list of ineligible businesses or persons and that the bidder is not engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

**California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts (PCC § 2205).**

To comply with the Iran Contracting Act of 2010, the bidder shall provide its vendor or financial institution name, and City Business Tax Registration Certificate (BTRC) if available, in completing **ONE** of the options shown below.

**OPTION #1: CERTIFICATION**

I, the official named below, certify that I am duly authorized to execute this certification on behalf of the bidder or financial institution identified below, and that the bidder or financial institution identified below is not on the current DGS list of persons engaged in investment activities in Iran and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person or vendor, for 45 days or more, if that other person or vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current DSG list of persons engaged in investment activities in Iran.

Vendor Name/Financial Institution (printed)	BTRC (or n/a)
By (Authorized Signature)	N/A
Print Name and Title of Person Signing	N/A
Date Executed	City Approval (Signature) (Print Name)

**OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution (printed)	BTRC (or n/a)
By (Authorized Signature)	N/A
Print Name and Title of Person Signing	N/A
Date Executed	City Approval (Signature) (Print Name)



**CHINA PROHIBITION CERTIFICATION - Attachment "18"**

To ensure compliance with the Consolidated Appropriations Act of 2021 that was signed into law on December 27, 2020, all Child Nutrition Programs are prohibited from using federal funds to procure raw or processed poultry products that are imported into the United States from the People's Republic of China. It is the program operator's responsibility to ensure the country of origin for all nondomestic raw or processed poultry products, whether purchased directly by the program operator or on their behalf. The prohibition set forth in the Consolidated Appropriations Act of 2021 (Public Law 116-260) Division A, Section 764, does not allow for any exceptions.

To ensure compliance with the prohibition, this certification of acknowledgement acknowledges your agreement to comply with the prohibition stated within the Consolidated Appropriations Act of 2021 (Public Law 116-260).

This certification shall be in effect for the entire term of the contract if awarded.

I/we Watsonville Coast Produce, Inc, certify that we will not manufacture or distribute raw or processed poultry products that are imported into the United States from the People's Republic of China to be sold/distributed to the Mountain View Whisman School District for use in their school meal programs and paid for by federal funds.

Chuck Manfre, Director of Business Development

Printed Name and Title of Person Signing

Chuck Manfr 6/14/23

Signature

Date

**END OF RFP**