

## **State Performance Plan Technical Assistance Project (SPP-TAP) at Napa County Office of Education**

### **Memorandum of Understanding**

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Mountain View Whisman School District and Mildred Browne to support the development of the Compliance and Improvement Monitoring (CIM) for Comprehensive Coordinated Early Intervening Services (CCEIS) plan for 2023.

#### **Background**

Funded by the California Department of Education (CDE) through a contract to the Napa County Office of Education (NCOE), the overall purpose of the project is to provide a system of technical assistance for local educational agencies (LEAs) working to address performance and compliance problems relating to disproportionality and significant disproportionality.

Mountain View Whisman School District was identified as Significantly Disproportionate in 2023 for the following areas:

Hispanic, Specific Learning Disability

To complete the Compliance and Improvement Monitoring (CIM) for Comprehensive Coordinated Early Intervening Services (CCEIS) plan for 2023, Mountain View Whisman School District is required by the CDE to work with a TA facilitator for 10 hours per indicator prior to June 30, 2023 with funding from the CDE.

#### **Purpose**

The purpose of this MOU is to **outline agreements** for both the **Mountain View Whisman School District** and **Mildred Browne**.

**Mountain View Whisman School District** agrees to:

Include and engage Mildred Browne in CIM for CCEIS activities in order to receive support in the following development activities:

- Root cause and action steps discussion (2 hours)
- Assist with analysis of findings from data and assessments (4 hours)
- Support the summarization of data analysis findings (4 hours)

**Mildred Browne** agrees to:

1. Provide Mountain View Whisman School District services and guidance in the areas

noted above to support the development of a CIM for CCEIS plan that meets state and federal requirements and aligns with the factors identified through a root cause analysis that are contributing to significant disproportionality in Mountain View Whisman School District.

2. Complete the steps necessary to enter into a subcontract agreement with SPP-TAP through the Napa County Office of Education that outlines the above agreed upon services.
3. Track the services and supports provided to Mountain View Whisman School District and assist in the submission of documentation to SPP-TAP.
4. Maintain open communication with Mountain View Whisman School District, SPP-TAP, and the CDE Focused Monitoring and Technical Assistance (FMTA) Consultant to ensure timely, coordinated support.

**Funding**

SPP-TAP agrees to contract with the TA Facilitator based on this agreement of services set forth from this MOU. SPP-TAP will fund the first 10 hours per indicator at \$110.00 per hour rate. Any hours beyond the 10 hours will be contracted directly between the TA Facilitator and LEA. SPP TAP will provide technical assistance support to the LEA and TA Facilitator as needed. This MOU shall become effective upon signature by the authorized officials and will remain in effect until modified or terminated by any one of the partners by mutual consent.

**Contact Information**

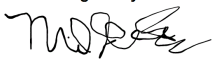
LEA Name: Mountain View Whisman School District  
LEA Contact: Cathy Baur  
Position: Associate Superintendent  
Address: 1400 Montecito Ave Mountain View, CA 94043  
Telephone: 650-526-3500  
E-mail: cbaur@mvwd.org

SPP-TAP Facilitator Name: Mildred Browne  
Address: 484 Lake Park Ave #93 Oakland, CA 94610  
Telephone: 925.638.4193  
E-mail: brownemildred@gmail.com

Your acknowledgment of receipt of this memo of understanding indicates that you are the appropriate agent to accept the above terms for your organization, and that you are in agreement with these terms.

\_\_\_\_\_  
(LEA signature)

\_\_\_\_\_  
Date

DocuSigned by:  
  
\_\_\_\_\_  
(SPP-TAP TA Facilitator signature)

4/26/2023

\_\_\_\_\_  
Date