

December 6, 2022

Ms. Rebecca Westover, Chief Business Officer Mountain View Whisman School District 1400 Montecito Ave Mountain View, CA 94043

Re: Mountain View Whisman School District Johnson Control upgrade at 3 School Campuses.

Dear Ms. Westover:

We wish to submit for your consideration a proposal to render mechanical engineering services relative to the HVAC control systems for the subject project.

1. **Project Background:** This project is to connect the existing HVAC system at Stevenson Elementary School, District Office and Jose Antonio Vargas Elementary School to the District Johnson Control EMS.

- 2. Scope of Work:
 - Review record drawings provided by District, and visit site to verify existing HVAC and controls
 - Develop construction document for bid
 - Review submittals, respond to RFI and perform final punch.
- 3. Compensation for Services:

•	Total Fee:	TEN THOUSAND DOLLARS	<u>\$</u>	<u>10,000.00</u>
•	Fee Breakdown:	Construction Document:	\$	8,500.00
		Construction Administration:	\$	1,500.00
		Sum	\$	10,000.00

• Additional Services: Activities outside the basic compensation will be performed only on a preagreed fixed sum or hourly cost effort. Work will proceed upon receiving a written authorization of the effort prior to the work. For additional services requested, the following hourly rates will apply:

Principal: \$264.00/hr Engineer: \$204.00/hr Designer: \$150.00/hr CAD Operator: \$121.00/hr Administration: \$95.00/hr

Mountain View Whisman School District

- Reimbursement: Costs related to travel expenses, printing, reproduction of drawings, shipping/delivery charges and other costs related to the completion of documents, shall be a reimbursable expense and will be billed at cost plus a ten percent (10%) handling fee. In house plotting shall be billed at \$1.00 per square foot
- **4. Termination:** This Agreement may be terminated by either party, with or without cause, upon not less than seven (7) calendar days' written notice. In the event of termination, Architects shall pay all amounts due hereunder with respect to services performed and reimbursable expenses or claim against the Architect for any damages of any nature whatsoever, or for extra compensation or loss of anticipated profits incurred the H&M Mechanical Group as a result of such termination.
- 5. Authorization: Please sign and return one copy of this proposal to us, which shall constitute a Contract.

H&M MECHANICAL GROUP

Work will commence upon the return of a signed contract to H&M Mechanical Group.

By:		By: John L	
·	Rebecca Westover, CBO	John Chou, Principal	
Date:		Date: December 6, 2022	

8517 Earhart Rd. Suite 230 Oakland, CA 94621