

November 3rd, 2022

Rebecca Westover
Mountain View Whisman School District
1400 Montecito Ave
Mountain View, CA 94043

RE: Change Order #1 Justification: Norman S Wright Mechanical Equipment Corporation: Mountain View Whisman School District Phase 2 HVAC Modernization and Replacement Equipment Purchase

Item #1- Contract Sales Tax Exclusion

This change is the result of an exclusion in the form of direct purchase agreement for HVAC Equipment applying to the Phase 2 Modernization and Replacement Project. Many direct purchase agreements, including the OMNIA purchase agreement used for the supply of equipment to MVWSD on this project, are based on competitive bid processes executed in other states and do not include sales tax. The state of California requires payment of sales tax on equipment, and requires either that the district remit sales tax directly, or that the vendor supplying equipment collect tax. In this case, the vendor is collecting the applicable sales tax.

As a result of this additional total, the contract value will increase by \$161,782- or 9.125% based on the total materials sum within the OMNIA purchase agreement. The original contract sum is \$2,308,884. By approval of this change order, the contract sum will be increased to \$2,470,666.00

There is \$69,106.40 remaining in the change order contingency for this equipment after Change Order No. 1 with project completion level at 98%.

Based upon the review of the merit and the compensation, it is our recommendation that you approve this change order. If you have any questions, please do not hesitate to call.

Sincerely,
Greystone West Company

Damien Lee
Project Manager

A handwritten signature in blue ink, appearing to be "Damien Lee", is written over the printed name and extends upwards into the "Sincerely, Greystone West Company" line.



AIA® Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
HVAC Modernization & Replacement
Phase 2 Equipment Purchase

CONTRACT INFORMATION:
Contract For: General Construction
Date: May 2, 2022

CHANGE ORDER INFORMATION:
Change Order Number:
Date: October 26, 2022

OWNER: *(Name and address)*
Mountain View Whisman School District
1400 Montecito Avenue
Mountain View, CA 94043

ARCHITECT: *(Name and address)*
Dreiling Terrones Architecture
1103 Juanita Avenue
Burlingame, CA 94010

CONTRACTOR: *(Name and address)*
Norman S. Wright Mechanical Equipment Co.
1430 Blue Oak Road
Roseville, CA 95747

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Item #1 Contract Sales Tax Exclusion \$161,782.00


The original Contract Sum was	\$	<u>2,308,884.00</u>
The net change by previously authorized Change Orders	\$	<u>0.00</u>
The Contract Sum prior to this Change Order was	\$	<u>2,308,884.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>161,782.00</u>
The new Contract Sum including this Change Order will be	\$	<u>2,470,666.00</u>

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Dreiling Terrones Architecture
ARCHITECT *(Firm name)*


SIGNATURE

Richard Terrones
PRINTED NAME AND TITLE

October 26, 2022
DATE

Norman S. Wright Mechanical Equipment Co.
CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Mountain View Whisman School District
OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE