

# Salary Schedule

## Confidential Classified

### 2022 - 23

Changes over 2021-22 Approved: 4% increase

Effective July 1, 2022

Board Approved: 10 February 2022

5 Day Week	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Executive Assistant to the Superintendent	119,871	124,883	130,071	135,495	141,131	147,002	153,117	159,487
Administrative Assistant	98,190	102,273	106,532	110,968	115,585	120,393	125,401	130,618
HR Technician	83,001	86,454	90,051	93,797	97,699	101,763	105,996	110,406
Payroll/Benefits Technician	83,001	86,454	90,051	93,797	97,699	101,763	105,996	110,406

**Benefits** applicable as per classified contract

**Sick Days** accrue at the rate of 1 day per month of work

**Vacation Days** are based on years of service. Employees in confidential status as of February 3, 2011, shall accrue vacation as stated below:

1-2	years of service earn 13 days	8-9	years of service earn 17 days
3-4	years of service earn 14 days	10-11	years of service earn 18 days
5	years of service earn 15 days	12-14	years of service earn 20 days
6-7	years of service earn 16 days	15+	years of service earn 22 days

New employees hired into confidential status after February 3, 2011, shall accrue vacation per classified contract.

**Expense Allowance** – \$50 per month for cell phone.

**Professional Growth & Longevity** applicable as per classified contract.

**Executive Assistant** – Salary includes Board meeting coverage.

Employee may use compensatory time off to offset time spent at Board meetings.

The compensatory time off must be taken within the same week and is subject to scheduling approval by the Superintendent.

**Degree Stipends** – \$2,000 annual stipend to be paid for each of the following degrees (limit two; prorated by FTE): Bachelors, Masters, Doctorate