

Salary Schedule Confidential Classified 2021-22

Changes over 2020-21 Approved: 5% increase

Effective July 1, 2021

Board Approved: 10 February 2022

5 Day Week	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Executive Assistant to the Superintendent	115,261	120,080	125,068	130,283	135,703	141,348	147,228	153,353
Administrative Assistant	94,413	98,339	102,435	106,700	111,139	115,763	120,578	125,594
HR Technician	79,809	83,129	86,587	90,189	93,941	97,849	101,919	106,159
Payroll/Benefits Technician	79,809	83,129	86,587	90,189	93,941	97,849	101,919	106,159

Benefits applicable as per classified contract

Sick Days accrue at the rate of 1 day per month of work

Vacation Days are based on years of service. Employees in confidential status as of February 3, 2011, shall accrue vacation as stated below:

1-2	years of service earn 13 days	8-9	years of service earn 17 days
3-4	years of service earn 14 days	10-11	years of service earn 18 days
5	years of service earn 15 days	12-14	years of service earn 20 days
6-7	years of service earn 16 days	15+	years of service earn 22 days

New employees hired into confidential status after February 3, 2011, shall accrue vacation per classified contract.

Expense Allowance – \$50 per month for cell phone.

Professional Growth & Longevity applicable as per classified contract.

Executive Assistant – Salary includes Board meeting coverage.

Employee may use compensatory time off to offset time spent at Board meetings.

The compensatory time off must be taken within the same week and is subject to scheduling approval by the Superintendent.

Degree Stipends – \$2,000 annual stipend to be paid for each of the following degrees (limit two; prorated by FTE): Bachelors, Masters, Doctorate