



October 7<sup>th</sup>, 2021  
Rebecca Westover  
Mountain View Whisman School District  
1400 Montecito Ave  
Mountain View, CA 94043

**RE: Change Order #1 Justification: Crittenden Middle School & Vargas Elementary Marquee Project.**

**Item # 1 – Extend Retaining Wall at Vargas (PCO 1)**

This change is due to a design revision. During construction of the new retaining wall for the new Vargas LED sign, the team noticed that the retaining wall, as shown in the contract documents, would be too short on both sides of the sign. This would present a potential problem with excessive erosion around the sign over time. This change also significantly improves the aesthetics of the new LED sign pedestal. The costs included in this change are for the extra labor and materials required to extend the new retaining wall a few feet on both sides of the new LED sign location at Vargas. **\$3,673.67**

**Item # 2 – Added Locating Costs at Crittenden (PCO 2)**

This change is due to unforeseen conditions. While the contractor was preparing to bore the new power and data line at Crittenden, they found that there was an excessive amount of unmarked and unforeseen utilities in the 950 feet area between the electrical closet and the new sign. This required additional locating and utility marking to be performed. The costs for this change include the additional labor hours required to fully locate and mark the area, in order to safely install the new power and data lines for the new LED sign at Crittenden. **\$4,211.34**

**Total Change Order No. 1 – \$7,885.01**

In our capacity as the District's Construction Manager, we have completed a review of Change Order # 1.

The total Change Orders to date: **\$7,885.01**

This equates to **4.02%** of the contract value. To date, Escon Builders has completed **100%** of the contract work.

There is **\$11,714.99** remaining in the Change Order Contingency.

Based upon the review of the merit and the compensation, it is our recommendation that you approve this change order. If you have any questions, please do not hesitate to reach out.

Sincerely,  
Greystone West Company

Juan Sagarra  
Project Manager



# AIA® Document G701™ – 2017

## Change Order

**PROJECT: (Name and address)**

Monument Signs  
Crittenden Middle School  
Vargas Elementary School

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: May 06, 2021

**CHANGE ORDER INFORMATION:**

Change Order Number: 001  
Date: September 27, 2021

**OWNER: (Name and address)**

Mountain View Whisman School District  
1400 Montecito Avenue  
Mountain View, CA 94043

**ARCHITECT: (Name and address)**

Dreiling Terrones Architecture  
1103 Juanita Avenue  
Burlingame, CA 94010

**CONTRACTOR: (Name and address)**

Escon Builders  
29516 Union City Blvd.  
Union City, CA 94587

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

PCO #1 Extend Retaining Wall at Vargas \$3,673.67  
PCO #2 Added Locating Costs at Crittenden \$4,211.34

The original Contract Sum was	\$ 196,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 196,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 7,885.01
The new Contract Sum including this Change Order will be	\$ 203,885.01
The Contract Time will be unchanged by Zero (0) days.	
The new date of Substantial Completion will be	

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Dreiling Terrones Architecture

ARCHITECT (Firm name)



SIGNATURE

Richard Terrones

PRINTED NAME AND TITLE

September 27, 2021

DATE

Escon Builders

CONTRACTOR (Firm name)



SIGNATURE

Reza Khorami

PRINTED NAME AND TITLE

September 28, 2021

DATE

Mountain View Whisman School District

OWNER (Firm name)



SIGNATURE

PRINTED NAME AND TITLE

DATE