



Mountain View Whisman School District Board of Trustees - Special Meeting Minutes

1400 Montecito Avenue
September 2, 2021
5:00 PM

Board
Retreat

Dial in Phone Number (669) 900 6833 (San Jose)
Meeting ID: 891 3291 3390
Passcode: 446295
There is no participant ID

Members of the public who call in to the meeting will be placed in a waiting room until the appropriate time to address the Board. During that time in the waiting room, the caller will not be able to hear the meeting. Callers can view and hear the meeting here: youtube.com/mvwsd

Members of the public who wish to address the Board during the Board of Trustees meeting may email comments to publiccomments@mvwsd.org. In order to expedite the meeting, please send your comments by the Wednesday before the meeting. Staff will make all attempts to share and record any submissions received, however, depending on timing, late submissions will be provided to the Board after the conclusion of the meeting.

(Live streaming available at www.mvwsd.org)

As a courtesy to others, please turn off your cell phone upon entering.

Under Approval of Agenda, item order may be changed. All times are approximate.

I. CALL TO ORDER (5:00 p.m.)

The meeting was called to order at 5:02 p.m.

A. Pledge

Trustees President Devon Conley led the Pledge of Allegiance.

B. Roll Call

Present: Berman, Blakely, Chiang, Conley, Wheeler

Absent: None

C. Approval of Agenda

A motion was made by Ellen Wheeler and seconded by Christopher Chiang to approve the agenda, as presented.

II. REVIEW AND DISCUSSION

A. Superintendent and Board Governance Team Retreat

The Trustee Board Retreat was facilitated by Peter Gorman of Leadership Associates. Mr. Gorman reviewed eight characteristics of effective school boards such as:

- Effective school boards have a collaborative relationship with staff and the community and establish a strong communications structure to inform and engage both internal and external stakeholders in setting and achieving district goals.
- Effective school boards lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust.

B. Board Information Guide

Trustees reviewed and discussed the Information Guide; one location to find information such as:

- Board of Trustee meeting dates
- Calendar Communication dates
- District Office Directory
- School Site Directory
- Governance Calendar

C. Governance Calendar

Trustees reviewed and discussed the Governance Calendar, a long-range information planning tool to get a picture and better scope of work for the upcoming Board meetings. Trustees agreed that a report on specific topics would be acceptable rather than a presentation such as Fine Arts and Physical Education.

D. Draft Board Handbook

The Trustees reviewed and discussed the Governance Team Handbook one location for Board members or prospective Board members to find information and agreed-upon process and procedures.

The Governance Team Handbook is a working draft. Trustees mentioned wanting more time to review to offer suggestions such as adding:

- Board / Superintendent relations
- School board role and responsibility
- New member orientation

The Governance Team Handbook will be brought back at the January Board Retreat.

E. Board Self-Evaluation

Peter Gorman of Leadership Associates led the Trustees through a Board Self-Evaluation.

F. Draft Board Goals

Board of Trustees reviewed DRAFT MVWD Board Goals 2021-2022 that consisted of:

- Learning Recovery Plan
- Community Equity Framework
- Align MTSS (multi-tier system of support) and RTI (return to instruction)
- SEL (social-emotional learning)

III. ADJOURNMENT (10:00 p.m.)

The meeting was adjourned at 9:35 p.m.

NOTICES FOR AUDIENCE MEMBERS

1. **RECORDING OF MEETINGS:**

The open session will be video recorded and live streamed on the District's website (www.mwvsd.org).

2. **CELL PHONES:**

As a courtesy to others, please turn off your cell phone upon entering.

3. **FRAGRANCE SENSITIVITY:**

Persons attending Board meetings are requested to refrain from using perfumes, colognes or any other products that might produce a scent or chemical emission.

4. **SPECIAL ASSISTANCE FOR ENGLISH TRANSLATION/INTERPRETATION:**

The Mountain View Whisman School District is dedicated to providing access and communication for all those who desire to attend Board meetings. Anyone planning to attend a Board meeting who requires special assistance or English translation or interpretation is asked to call the Superintendent's Office at (650) 526-3552 at least 48 hours in advance of the time and date of the meeting.

El Distrito Escolar de Mountain View Whisman esta dedicado a proveer acceso y comunicacion a todas las personas que deseen asistir a las reuniones de la Junta. Se pide que aquellas personas que planean asistir a esta reunion y requieren de asistencia especial llamen a la Oficina del Superintendente al (650) 526-3552 con por lo menos 48 horas de anticipacion del horario y fecha de esta reunion, para asi poder coordinar los arreglos especiales.

5. **DOCUMENT AVAILABILITY:**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office, located at 1400 Montecito Avenue during normal business hours.

Los documentos que se les proveen a la mayoria de los miembros de la Mesa Directiva sobre los temas en la sesion abierta de este orden del dia estaran disponibles para la inspeccion publica en la

Oficina del Distrito, localizada en el 1400 Montecito Avenue durante las horas de oficinas regulares.