



Salary Schedule Confidential Classified 2020-21

Changes over 2019-20 Approved: 4% increase

Effective July 1, 2020

Board Approved: 3 June 2021

5 Day Week	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Executive Assistant to the Superintendent	109,772	114,362	119,112	124,079	129,241	134,617	140,217	146,051
Administrative Assistant	89,917	93,656	97,557	101,619	105,847	110,250	114,836	119,614
HR Technician	76,008	79,170	82,464	85,894	89,468	93,189	97,066	101,104
Payroll/Benefits Technician	76,008	79,170	82,464	85,894	89,468	93,189	97,066	101,104

Benefits applicable as per classified contract

Sick Days accrue at the rate of 1 day per month of work

Vacation Days are based on years of service. Employees in confidential status as of February 3, 2011, shall accrue vacation as stated below:

1-2	years of service earn 13 days	8-9	years of service earn 17 days
3-4	years of service earn 14 days	10-11	years of service earn 18 days
5	years of service earn 15 days	12-14	years of service earn 20 days
6-7	years of service earn 16 days	15+	years of service earn 22 days

New employees hired into confidential status after February 3, 2011, shall accrue vacation per classified contract.

Expense Allowance – \$50 per month for cell phone.

Professional Growth & Longevity applicable as per classified contract.

Executive Assistant – Salary includes Board meeting coverage.

Employee may use compensatory time off to offset time spent at Board meetings.

The compensatory time off must be taken within the same week and is subject to scheduling approval by the Superintendent.

Degree Stipends – \$2,000 annual stipend to be paid for each of the following degrees (limit two; prorated by FTE): Bachelors, Masters, Doctorate