

Memorandum of Understanding

Friends of Vision Literacy
Sobrato Center for Nonprofits
540 Valley Way, Bldg. 4
Milpitas, CA 95035
408.676.7323

and

MVWSD: Castro and Graham Schools
1400 Montecito Ave.
Mountain View, CA 94043
650-526-3590

It is mutually agreed that FRIENDS OF VISION LITERACY, a 501 (c)(3) nonprofit corporation, shall provide the services listed in this agreement: not to exceed \$6,000 for 16 weeks - 24 total hours of instruction, for a term of service, November 7, 2020 - March 20, 2021, unless adjusted with the consent of both parties.

The **Together We Learn** program is provided by Vision Literacy, in partnership with Mariano Castro Elementary School and Graham Middle School in Mountain View, CA. Kristen Calderon is the Program Contact at Mariano Castro School, Ernesto Nassau is the Program contact at Graham Middle School. The goal is to provide Saturday online Adult English Language instruction provided by trained tutors for up to 30 adults that have students enrolled at Castro, and up to 30 adults that have students enrolled at Graham. **Together We Learn** will provide group instruction: 3 trained Tutors for up to 60 total students (1 tutor for max 20 students in each group).

Specifications of Project-

Objectives:

Recruit up to 60 total parents of students enrolled at Castro and Graham. School program contacts will coordinate Community Outreach and Marketing strategies to increase awareness of the adult literacy program offered from November 2020 - March 2021. Up to 60 total adult learners should be enrolled in the program for one day a week, 90-minute sessions. Those sessions will consist of two 8-week sessions. The adult literacy program will provide a variety of learning opportunities for each participant to listen, speak, read and write English.

Vision Literacy Google Classroom platform will be used to add additional learning opportunities. Instruction for beginning, intermediate, advanced skill levels will be determined by a normed assessment test. Total number of adults, attending sessions – Minimum 5 – Maximum 20 adults per tutor. A maximum of 60 participants could receive a total of 24hrs. of online, live instruction and access to 24/7 additional instruction and literacy activities. Weekly attendance reports will be provided for the Program contacts at each school site.

This investment will support parents as models for their children and parents will know that the schools are investing in their own learning, which in turn positively impacts the academic progress of their students enrolled in MVWSD.

Proposed Dates and Times for 2020-2021 school year:

Saturday classes will commence on November 7th, 2020 and follow a weekly schedule for 2, 8-wk sessions for a total of 16 weeks:

(11/7/20, 11/14/20, 11/21/20, 12/5/20, 12/12/20, 12/19/20, 1/9/21, 1/16/21) and (1/23/21, 1/30/21, 2/6/21, 2/13/21, 2/27/21, 3/6/21, 3/13/21, 3/20/21). Class time will be from 10:00am-11:30am.

Data Collection and Reporting:

Vision Literacy will collect data and conduct program evaluation with program participants. CASAS – Comprehensive Adult Student Assessment System) Life Skills Appraisal will be used for placement in the appropriate level class. Data for required reporting will be provided, including Attendance Figures, Progress Reports, Financials, Participant Questionnaires and Success Stories.

The projected fee of \$6,000 dollars for the **Together We Learn** program from November 7, 2020 - March 20, 2021 is to be disbursed in one installment: January 2021. The total of \$6,000.00.

Note: Either party may terminate this agreement for any reason 30 days after the date of notice to the other party. Upon termination the service Provider may issue a final invoice for unpaid services rendered up to the date of termination.

To the fullest extent provided by law, Vendor shall defend, indemnify and hold harmless the District, including its employees, directors, agents, volunteers, and affiliates, from and against any and all claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs, and expenses (including without limitation reasonable attorney’s fees and costs) arising out of this Agreement, except to the extent caused by the District’s sole gross negligence or intentional misconduct.

A certificate of insurance will be provided.

Cathy Baur
MVWSD - Chief Academic Officer

Pat Lawson-North
Vision Literacy - Executive Director

Signature

Signature

Date

Date