



September 3rd, 2020.

Rebecca Westover  
Mountain View Whisman School District  
750-A San Pierre Way  
Mountain View, CA 94043

**RE: Change Order #1 Justification: Stevenson Park Interface**

**Item # 1 – Mulch behind picnic benches (PCO 1)**

This change is due to a design revision and city request. There was a 20'x10' section of dirt adjacent to the tennis court that was not included in the plans to receive any sod or mulch during this contract, however all other dirt areas surrounding them did. The city noted if it was possible to simply clear/grub and install mulch in this area in order to make the surrounding area uniform. The added costs in this change include the small amount of labor and material required to clear and lay new mulch in this area. **\$992.25**

**Item #2 – Add a Zone at Tennis court Manifold (PCO 2)**

This change is due to a design revision. The city's park department noted that the new irrigation zone adjacent to the tennis court consisted of too many sprinkler heads for only one zone, and noted that one more zone should be added. The design team agreed with this assessment and the contractor was directed to add one more zone to this new irrigated area. There were existing spare irrigation wires that could be utilized and therefore the costs for this change include the material costs to furnish one more valve at this location. **\$350.00**

**Item # 3 – Watering options (PCO 3)**

This change is due to unforeseen conditions. This contract included provisions to modify a portion of the existing Stevenson field. After the new sod was installed at these areas, the contractor and the city's park department noticed that with the increased quantity that the field was being watered with the existing irrigation system, as is typical when there is new sod installed, was causing ponding issues on other areas of the field. In order to mitigate this, the contractor was asked to extend their period of hand watering by two weeks in order to water the new sod the required amount, without overwatering the rest of the field. This contract's maintenance period assumes that the existing irrigation system can be utilized to water the new sod, however this was not possible as previously stated. The costs for this change include the additional labor costs for hand watering the new sod for two hours every day, for two weeks. **\$3,197.00**

**Total Change Order No. 1 – \$4,539.25**

In our capacity as the District's Construction Manager we have completed a review of Change Order # 1.

The total Change Orders to date: **\$4,539.25**.

This equates to **2.76%** of the contract value. To date, Scapes has completed **100%** of the contract work.

There is **\$11,860.75** remaining in the Change Order Contingency.

Based upon the review of the merit and the compensation, it is our recommendation that you approve this change order. If you have any question, please do not hesitate to call.

Sincerely,  
Greystone West Company

Juan Sagarra  
Project Manager

# AIA® Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
Stevenson Park Interface  
750 San Pierre Way  
Mountain View, CA 94043

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: May 4, 2020

**CHANGE ORDER INFORMATION:**  
Change Order Number: 001  
Date: June 17, 2020

**OWNER:** *(Name and address)*  
Mountain View Whisman School District  
1400 Montecito Avenue  
Mountain View, CA 94043

**ARCHITECT:** *(Name and address)*  
Dreiling Terrones Architecture  
1103 Juanita Avenue  
Burlingame, CA 94010

**CONTRACTOR:** *(Name and address)*  
Scapes, Inc.  
12344 San Mateo Road  
Half Moon Bay, Ca 94019

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

PCO #1 Mulch Behind Picnic Benches \$992.25  
PCO #2 Add Zone at Tennis Court Manifolds \$350.00  
PCO #3 Watering Options \$3197.00

The original Contract Sum was	\$ 164,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 164,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,539.25
The new Contract Sum including this Change Order will be	\$ 168,539.25

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

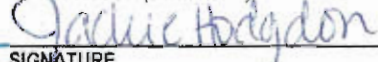
**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Dreiling Terrones Architecture  
ARCHITECT *(Firm name)*

Scapes, Inc.  
CONTRACTOR *(Firm name)*

Mountain View Whisman School District  
OWNER *(Firm name)*

  
SIGNATURE

  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

Richard Terrones  
PRINTED NAME AND TITLE

Jackie Hodgdon, Proj. Mgr  
PRINTED NAME AND TITLE

\_\_\_\_\_  
PRINTED NAME AND TITLE

June 17, 2020  
DATE

6/18/2020  
DATE

\_\_\_\_\_  
DATE