



## MENTOR TUTOR CONNECTION AND MOUNTAIN VIEW WHISMAN SCHOOL DISTRICT MEMORANDUM OF UNDERSTANDING 2020 - 2021

Mentor Tutor Connection's mission is to enhance academic and life skills for students through individualized volunteer tutoring and mentoring. We help under-performing and/or underserved students in the Mountain View and Los Altos public schools to reach their potential in school and life. As part of that mission, we aim to support learning for students in the Mountain View Whisman School District through our Tutor Program.

Volunteers screened by Mentor Tutor Connection (MTC) are ready to assist classroom teachers as they address the unique needs of their students. All MTC volunteers have been fingerprinted, completed TB tests or doctor approval, received training and attended a one-hour youth protection training session.

Should MTC volunteers be accepted into the district, they are committed to helping for approximately one hour each week during the school year. We encourage our volunteers to commit to two sessions each week whenever possible, so that we can leverage existing relationships between tutors and students for greater impact. Volunteers are available (time to be mutually agreed-upon by the volunteer and the classroom teacher) to work with individual students or small groups of students in reading, math, written language or other subjects as needed. The volunteers work under the direction of the classroom teacher who provides all needed materials. Volunteers work with students either in the classroom or at another location on campus deemed appropriate for quiet, safe study. All volunteers will be identified by their official name badges and will comply with all school rules and procedures regarding sign-in and visitation on campus. As part of the on-going evaluation of our program, we will solicit input from participating teachers and tutors each year.

**COVID-19:** Due to changing needs and potential regulations related to volunteers on school campuses, MTC will make these same services available virtually. All remote volunteers will go through the same on-boarding requirements and training with the possible exception of the TB test. MTC will share the names of students and the parent/guardian permission slips for remote tutoring participants with district staff. MTC will abide by all district regulations related to online support and will adapt our programming to meet the district's highest needs.

By working with your students, we are committed to working within and upholding your schools' core values. We value our partnership. We ask that you sign this Memorandum of Understanding to indicate your acceptance of our program as it supports students in your district.

\_\_\_\_\_  
School District Superintendent/Designee

\_\_\_\_\_  
MTC Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
08/14/20