

**AGREEMENT
BETWEEN
SANTA CLARA COUNTY OFFICE OF EDUCATION
AND
Mountain View Whisman SD**

Santa Clara County Office of Education (SCCOE) and Mountain View Whisman SD agree that SCCOE will support Mountain View Whisman SD by providing credentialed Librarian of Record services for the 2019-2020 school year. The terms and conditions for this collaboration are described below.

I. TERMS OF AGREEMENT

This agreement shall commence on Jul 1, 2019 and end on Jun 30, 2020.

II. RESPONSIBILITIES

SCCOE shall provide the following:

- A. District Library Meetings – Librarian of Record is available to provide guidance, reports and updates, and will attend district library meetings, schedules allowing.
- B. Collection Development – Librarian of Record is available to provide advice on developing book orders with titles that correlate the district’s needs and the standards-based curriculum.
- C. Consultation – Librarian of Record will be available to provide school library technical support, and answer school and district library related questions and concerns as they arise.

SCCOE will work as a consultant for your district library programs. Our professional advice and recommendations are for your district consideration; final decision making will be left for Mountain View Whisman SD. By no means will SCCOE be liable for purchases made or procedures and tasks performed in your district.

- D. Workshops/Training – This contract includes Basic Training for school library paraprofessionals in Mountain View Whisman SD who are new (in their first or second year) or Beyond Basic Training for Mountain View Whisman SD school library paraprofessionals who could benefit from a refresher course. District-based library trainings and other school library professional learning are available at an extra cost through separate Memorandum of Understanding.

III. COMPENSATION

- A. SCCOE will provide these services at the rate of \$.50 per enrolled student; enrollment figures found on DataQuest (<https://data1.cde.ca.gov/dataquest/>).
- B. According to DataQuest, Mountain View Whisman SD has an enrollment of 5,110 students.
- C. $5,110 \times \$.50 = \$2,555.00$; amount will be payable 30 days after receipt of invoice.

IV. INSURANCE/HOLD HARMLESS

- A. Insurance: SCCOE and Mountain View Whisman SD shall maintain a certificate of insurance in the business office of each respective office.
- B. Indemnity: SCCOE and Mountain View Whisman SD shall each hold one another harmless from and against any and all claims arising from the work performed herein.

V. APPROVALS

- A. This agreement shall become effective upon its approval by the undersigned.

Mountain View Whisman SD		
Cathy Baur, Chief Academic Officer		
PRINTED NAME/TITLE	SIGNATURE	DATE
SANTA CLARA COUNTY OFFICE OF EDUCATION		
Edith Mourtos, Assistant Supt., PLISD		
PRINTED NAME/TITLE	SIGNATURE	DATE