

February 8, 2019

Proposal for Architectural Services

The following is a Proposal for the performance of Architectural & Engineering Services. Upon acceptance of this Proposal by the Owner, work shall commence.

Client

Mountain View Whisman School District
1400 Montecito Ave
Mountain View, CA 94043

Project

New All-Inclusive Play Structure
Landels Elementary School
115 W. Dana Street
Mountain View, CA 94041

Intentions and Considerations

- The District (MVWSD) has been awarded a grant through the County of Santa Clara's All-Inclusive Playground Grant Program, to upgrade the Play Structure at Landels Elementary School.
- The new structure will be in place of the existing structure that is currently on the Landels Playground.
- The new Structure will be designed and installed as identified in the conceptual design included in the District's Grant Application.
- The plans will be reviewed and approved by the Division of the State Architect (DSA)
- The new Structure will include synthetic turf surfacing and new concrete curbs surrounding the Play Structure.
- The scope of work may include necessary improvements to the path of travel (POT) and accessible components associated with the POT from accessible parking, point of arrival, and the identified Special Education Classrooms that will serve students using the all-inclusive play structure. This may include improvements to walkways, accessible toilets, and accessible drinking fountain, if not currently existing or identified with DSA.I
- The District has requested a proposal from Dreiling Terrones Architecture as the Architect of Record, with services as necessary from DTA's Landscape and Civil Engineering consultants.

Services

DTA and their consulting Landscape Architect and Civil Engineers will provide the following services.

Conceptual Design: PREVIOUSLY COMPLETED AS PRO-BONO SERVICES

- Architect's coordination with District / Program Managers for Site Information
- Landscape Architect's Services:
 - Playground Manufacturer Coordination
 - Play Structure Imaging
 - District Review & Feedback
 - Pricing Input / Coordination

Design Development

- Plan Development:
 - Architectural – path of travel, access components
 - Landscape / Play Structure
 - Civil - Grading
 - Civil - Utilities
- Client Review Coordination

Construction Documents:

- Civil Design / Coordination for Grading & Drainage
- DSA Drawings, Specifications & Application
- Response to DSA Comments
- DSA Back Check Processing

Bidding Assistance

- Bid Walk
- Preparation and Coordination of Addenda
- Owner / CM Coordination

Construction Administration

- Site Meetings – *as necessary*
- Respond to RFI's
- Review Submittals
- District & CM Coordination

Consultants Included in this Proposal

Landscape Architect

Callander Associates, Landscape Architects
Burlingame, CA

Civil Engineers

Underwood & Rosenblum
San Jose, CA

EXCLUDED:

Underground Utility Locating: Underground Utility locating, if necessary, will be provided by a locating service working directly to the District. Information would be provided to DTA and their consultants.

Multi-Lingual Signage: It is currently presumed that the design and installation of the required multi-lingual signage will be designed and installed by a signage vendor working directly to the District. This will allow the District to save on markup and overhead costs by DTA or their consultants.

Owner Provided Items

Owner shall provide the following information for Architect and Engineers use:

- Topographic and Utility Survey, if necessary.
- Geotechnical Investigation, if necessary.

The Owner shall make this information available for use by the Architect and Engineer.

Fee

Architectural & Engineering Fees will cover services described above except for items defined as additional services. Items considered to be additional services will be identified prior to performance of those services and will proceed only upon written authorization from the Owner.

Expenses required as part of the Project are estimated below. Reimbursable expenses not included in the contract will be billed at cost.

Fees and other charges will be billed on or about the first day of each month for services rendered during the previous month. Invoices will be due and payable within twenty days from the date of invoice. Invoices remaining unpaid for thirty days from date of invoice will be considered past due and may be cause for termination of work. Invoices remaining unpaid for forty-five days will be grounds for termination of any agreement existing between the Owner/Client and the Architect.

Fee Outline

The following is a lump sum proposal for **Architectural & Engineering Services**.

task		fee
Architectural Services	Lump Sum	\$18,000
<ul style="list-style-type: none"> • Project Management • DSA Site Plans • Agency Approvals & Coordination • Owner / PM Coordination • Construction Administration • Project Closeout 		
Landscape Architectural Services	Lump Sum	\$39,847
<ul style="list-style-type: none"> • Play Structure Design / Imaging • Vendor Coordination • Owner / PM Communications • DSA Submittal • Construction Administration 		
Civil Engineering	Lump Sum	\$10,000
<ul style="list-style-type: none"> • Site Demolition • Grading Plans • Drainage Plans • Construction Administration 		

Contracted Expenses:

Fee Total		\$67,847
	estimate	\$2,000
	Total	\$69,847

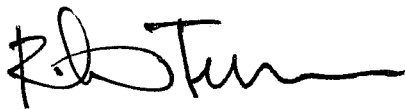
Rates

Project services will be based on the following DTA billing rates.

Architect's Billing Rates

Principal	per hour	\$200
Architectural Staff	per hour	\$125
Support / Clerical	per hour	\$80

Sincerely,



02 / 08 / 19

DTA
 R. Terrones, License #C24686

Date

Accepted - Client

Date