



**Superintendent and Board Governance Team Retreat Agenda
February 9, 2019, 8:30am-12:30pm
1400 Montecito Avenue
Mountain View, CA 94043**

Welcome (5 minutes)

Understanding Preferences In Group Work (30 minutes/slides)

Peak Performing Governance Teams (15 minutes/slides)

This overview of the governance team concept establishes the tone for the day, reinforces the team nature of the board/superintendent relationship, reinforces the responsibility of the board, and provides a mental model of a good governance team.

Standards of Practice (15 minutes/self-assessment)

Review standards of practice for how the Governance Team will operate and how the standards will be enforced.

Communications Protocols (30 minutes)

Review expectations regarding board/superintendent communications should be covered, such as:

- *How information requests from the board will be handled*
- *Who talks to the press*
- *How board members handle complaints regarding the district or district staff*
- *Board public response when there are disagreements over issues*
- *Mutual expectations for when superintendent recommendations are not approved*
- *Protocol for addressing any problems that may arise between board retreats*
- *Agenda creation process for board meetings*
- *Board meeting protocols*

Board Goals and Priorities (120 minutes)

The board should identify the top three goals as well as any high priorities or concerns that the superintendent should be aware of this year.

Other

Additional items that the board president and/or superintendent feel need to be covered at this time.