

December 19, 2018

Robert Clark Mountain View Whisman School District 750-A San Pierre Way Mountain View, CA 94043

RE: Change Order #1 Justification: Theuerkauf Elementary School Modernization Increment 1 – Coulter Construction Inc.- Mountain View Whisman School District – DSA APP #: 01-116958.

Item # 1 – Credit for Floor Prep below Carpeting (PCO #1)

This change is the result of a design revision. The contract included bead blasting and sealing of existing concrete floors to allow for installation of carpeting where concrete relative humidity was higher then allowed by the flooring manufacturer. However, after testing of the concrete floors it was determined that this work would not be necessary, and the scope was deleted from the contract. (\$77,805.00)

Item #2 – Demolish Existing Tile and Install Plaster Finish at Buildings D & E (PCO 2r1)

This change is the result of an unforeseen condition. During construction it was determined that the existing exterior ceramic tile at Buildings D & E was failing and was no longer a waterproof assembly. In order to correct the problem, the existing tile finish was removed and replaced with plaster which was then painted to match the other buildings on the campus. \$25,597.86

Item #3 – Remove Gypsum Board Ceiling in Rooms 12 & 13 (PCO 3)

This change is the result of an unforeseen condition. After demolition of the glue up ceiling tile in Rooms 12 & 13 it was discovered a sheet rock ceiling was installed behind the glue up tile. In order to install new lighting, fire alarm and low voltage work, the sheet rock ceiling would need to be removed. \$1,633.59

Item #4 – Reconfigure and add Cabinetry in Building A (Administration Building) Work Room and Corridor (PCO 4)

This change is the result of a design revision and a District Request. The bid documents indicated the cabinetry in the work room and admin corridor was to remain in place and receive new doors and tops. However, in order to account for a change in exiting required by DSA, the cabinets had to be removed from the north wall of the work room and new cabinets placed on the east wall. Additional footage was added to include encompass the additional wall space at the east wall. Additionally, the layout and configuration of the cabinetry in the corridor was changed to allow for expanded use in the admin office. \$7,257.96

Item #5 – Remove and Replace Concrete South of Building G (PCO 5)

This change is the result of an unforeseen condition. During construction it was discovered a section of the existing ADA path of travel south of building G exceeded the maximum allowed 2% cross slope needed for ADA. In order to provide a compliant ADA path of travel. Approximately 200 square feet of existing concrete had to be removed and replaced. \$6,966.28

Item #6 – Replace Gutter at Building H (PCO 6)

This change is the result of an unforeseen condition and a District request. During construction it was discovered a small section of existing gutter at Building H had failed and needed replacement. \$1,098.36

Item #7 – Door Hardware Changes to Building A (PCO 7)

This change is the result of a design revision and a District request. At the time of bid, the extent of the door hardware replacement throughout the campus was unknown. To account for the coming changes a \$40,000 allowance was included in the GMP contract. Once the door hardware was resolved, the contractor provided a hard cost for the work which totaled \$40,115. In order to reconcile the cost of the work against the allowance a change order request for the difference was submitted. **\$114.96**

Item #8 - Remove and Replace AC Paving South and East of Building G (PCO 8)

This change is the result of an unforeseen condition. During construction it was discovered a large portion of the existing ADA path of travel on the paved walkway south and east of building G was deteriorated and in need of replacement. \$25,962.20

Item #9 – New Mechanical Unit for Building F (PCO 9)

This change is the result of a District request. Just prior to construction it was discovered the existing HVAC unit in classroom 9, which was scheduled to remain in place had failed and needed replacement. The new HVAC units of the 3-ton capacity were larger then what was currently in place in room 9 and would require significant framing changes to install. However, the mechanical engineer determined the existing HVAC unit in building F (old staff lounge) was in good shape and would fit and meet the heating and cooling demands for room 9. And the space in building F was large enough to accommodate a new unit with no framing changes. The cost of item no. 9 includes the labor and material required to move the HVAC unit from building F, to room 9 and install a new HVAC unit in Building F. \$50,214.89

Item # 10 – Replace Existing Rain Gutters Throughout the Campus (PCO 10)

This change is the result of an unforeseen condition and a District request. Similar to item 6 above, during construction it was discovered that a large majority of the existing rain gutters around the campus where deteriorated and in need of replacement. As it made sense to preform that work now while the new painting was being installed, the replacement of existing damaged gutters was added to the scope of work. \$37,048.42

Item # 11 – Building Management System to Buildings E and G (PCO 11r1)

This change is the result of a design revision. The bid documents did not include new Johnson Controls for buildings E or G. In order to upgrade the entire campus to the new system, the controls work was added to buildings E & G. \$47,427

Item #12 – Upgrade Thermostats to include Economizer Control (PCO 12r1)

This change is the result of a design revision. The specified control system included a Thermostat that was not capable of controlling an economizer within the HVAC units. As the existing units had economizers, the thermostats were upgraded to the model compatible with economizers. \$5,228.98

Item # 13 – Modify Ducting in Building A (Admin Building) PCO 13

This change is the result of a design revision. The bid documents indicated existing HVAC ducting in building A was to remain. However, in order to route the existing ducting to the new HVAC register locations, additional ductwork was needed beyond what was indicated on the bid documents. In order to route to the new registers in building A, the existing ductwork had to be modified and extended. \$775.69

Item # 14 – Signage for Building F (PCO 14)

This change is the result of a District request. The bid documents did not include new signage for building F, however in order to make the signage consistent across the site, the District requested signage for building F be replaced to match the new District standard. \$2,631.86

Item #15 – Provide End Panels at Relocated Casework at Building E (PCO 15)

This change is the result of an unforeseen condition. The existing casework in building E was relocated from the east to the west wall to accommodate the installation of the new teaching wall. When relocated it was discovered that one end of the existing casework did not have a complete end panel in a location which would now be visible in its new location. In order to provide a clean, finished appearance, an end panel was added to each casework unit in building E. \$4,258.83

Item #16 – Prime and Paint Existing Tack wall (PCO 16)

This change is the result of a design revision and a District request. The bid documents did not include any scope of work at existing tackable wall panels. In order to provide a fresh, new appearance in the classrooms, the contractor was directed to prime and paint the existing tack wall in each classroom. \$52,097.50

Item # 17 – Added Clock/Speaker System (PCO 17r1)

This change is the result of a design revision. The bid documents indicated the existing clock/speaker system was to remain at the campus as the bid documents were put together prior to the District selecting a standard for the clock/speakers throughout the District. Once the clock/speaker standard was established within the District, that scope of work was added to this project. \$20,222.66

Item #18 – Install Owner Furnished Appliances in Staff Kitchen (PCO 18)

This change is the result of a District request. The District purchased a range, refrigerator, vent hood and dishwasher for the staff kitchen and requested the contractor perform the installation of these appliances. The cost included with item no. 18 includes the labor and materials required to install the appliances including the additional plumbing connections and ducting needed for the vent hood. \$6,477.49

Item # 19 – Delete Drinking Fountain at Building G (PCO 19)

This change is the result of a District request. The bid documents indicated a new drinking fountain was to be installed at Building G. However, the location of this fountain was in a heavily traveled corridor which is not ideal. As another new drinking fountain was added at building E, it was determined the new fountain at Building G was not required or desired by the District and was deleted from the scope of work. The cost for

item no. 19 includes the labor and material credit for the deleted drinking fountain partially offset by the cost to cap the existing plumbing connections and patch the plaster wall where the old fountain was removed. (\$2,614)

Item #20 – Re-Laminate Top of Existing Teaching Cabinet (PCO 20)

This change is the result of a District request. The bid documents included new doors and drawers at all existing casework which was upgraded to the new District standard casework colors. However, at each classroom a top trim piece which was the old purple laminate color had not been accounted for. In order to provide a clean, uniform appearance, the contractor was directed to re-laminate the top trim piece with the new District standard trim color. \$4,950.12

Item # 21 – Re-Laminate Casework at Library Circulation Desk (PCO 21r1)

This change is the result of a District request. In order to provide a clean uniform appearance at the casework throughout the campus, the contractor was directed to re-laminate the casework at the library circulation desk with colors to match the new District standard. \$6,223.71

Item #22 – Replace Broken Latches at Existing Casework (PCO 22)

This change is the result of an unforeseen condition and a District request. During replacement of the drawers and doors for the casework it was noticed that a number of the latches to remain on the existing casework bases were damaged and/or not functioning properly. In order to provide a new working assembly, the contractor was directed to replace all latches on the existing casework. \$3,850.68

Item #23 – Replace Weather stripping at Exterior Doors (PCO 23)

This change is the result of an unforeseen condition and a District request. During replacement of door locksets, it was noticed that the existing weather stripping at most doors which was scheduled to remain was damaged or missing. In order to provide a new working assembly, the contractor was directed to replace weather stripping on all exterior doors. \$13,257.50

Item #24 – Delete Roof Coating on Building B (PCO 25)

This change is the result of a scope revision. The bid documents indicated Building B (MUR) was to receive a new roof coating. However, since the MUR roofing would be replaced under the increment 2 project there was no point to recoat it as part of this project. The coating was deleted from the scope of work for this project. (\$7,360)

Item #25 – Revisions to Building A Staff Room Doors (PCO 26)

This change is the result of a District request. In order to provide code compliant exiting for the administration building, the passage way between the main corridor and staff room was left open meaning there was no door to the staff room. The District requested that a door be added to this opening which triggered the need for a second exit door for the area. To meet code required exiting a second exterior exit door was added to the adjacent staff work room. The cost for item no. 25 includes the labor and material required to add a door to the staff work room and staff room as well as an offsetting credit for deleted casework in the staff work room at the location of the new door. (\$1,783.24)

Item # 26 – Remove and Reframe Columns at Building E (PCO 27)

This change is the result of an unforeseen condition. During construction it was discovered that the plaster column build outs at the columns were not water tight and experience water damage. Further investigation

found dry rot on the column framing. The contractor was directed to remove and replace the damaged framing and patch and replace the stucco build outs. \$2,998.07

Item #27 – Spot Prime and Paint Walls Between Portables (PCO 28)

This change is the result of a design revision. The bid documents did not indicate new exterior painting between portables, however since the exterior walls are visible from the adjacent portable windows, they would need to be painted. The contractor was directed to paint exterior walls between portables. \$4,968.28

Item # 28 – Modernize Three Flex Portables at Stevenson (PCO 29)

This change is the result of a scope revision. The three District owned portables at the Stevenson campus were to be modernized to match the new District standards, however those portables had not been included in any of the bids for the summer work. As the Theuerkauf project included the exact same finishes on the same site, the logical solution was to add the Stevenson portable modernization scope to this project. The cost included for item no. 28 includes all labor, material, equipment and demolition costs required to modernize the three flex portables at Stevenson. \$139,885.00

Item #29 - Add Fiber Connection between Network Equipment in Buildings C and H (PCO 30)

This change is the result of a design revision. Due to space constraints new network equipment for this project was installed in the IDF in building H. In order to connect the new network equipment in Building H to the existing equipment in the MDF in Building C, new multi-mode fiber optic cable was added between the MDF and IDF. \$8,160.80

Item #30 – Add Power and Data for Work room Copiers (PCO 31)

This change is the result of a District request. In order to accommodate the installation of the District's new copier in the staff work room, a 220-volt electrical connection and data jack were added to the south wall. \$3,115.59

Item #31 – Upgrade Fiber Connectors (PCO 32)

This change is the result of a design revision. The bid documents indicated SC connectors were required for the fiber optic cabling throughout the campus, however the District utilizes LC connectors. The cost for item no. 31 includes the labor and material required to upgrade to the LC connectors on all fiber optic lines at the campus. \$31,197.60

Item #32 – Provide Birch Panels Behind Classroom Sinks (PCO 33r1)

This change is the result of an unforeseen condition. In order to make the existing classroom sinks ADA accessible, the doors were removed from the base cabinets below sinks. Once the doors were removed it was discovered that the existing wall behind was unfinished and unsightly. In order to provide a clean finished appearance, birch plywood paneling was added to the wall and painted to match the wall color. **\$9,665.46**

Item #33 – Added Catch Basin to Front Parking Lot at ADA Ramp (PCO 34)

This change is the result of a design revision. Upon grading for the new ADA ramp in the main parking lot it was discovered the slope required to conform to existing grades a less than 1% slope resulted adjacent to the new ramp. In order to provide proper drainage of this area, the civil engineer recommended adding a 24" catch basin to provide proper drainage. \$9,831.85

Item # 34 – Change Hardware at Staff Toilets (PCO 35)

This change is the result of a design revision. The bid documents did not require replacement of door hardware at existing staff toilets. However, since the District was upgrading to a new higher security lock cylinder, these would need to be replaced. Additionally, a vacant/occupied indicator was added to the hardware to indicate when the single occupancy restrooms were in use. **\$6,634.40**

Item #35 – Replace Gutter at Building D (PCO 36)

This change is the result of an unforeseen condition and a District request. Similar to item 6 and 10 above, during construction it was discovered that a large majority of the existing rain gutters around the campus where deteriorated and in need of replacement. Building D was missed in the initial survey but would need to be done as well. As it made sense to preform that work now while the new painting was being installed, the replacement of existing damaged gutter at Building D was added to the scope of work. \$3,294.02

Item # 36 – Cut and Patch Soffits for AV Installation (PCO 37)

This change is the result of a design revision. During the bid process, a number of existing classroom ceilings were left in place which were in good condition to realize some cost savings. As a result the new cabling required for the AV systems could not be run in what would have been an open ceiling and now had to be run through existing sheet rock soffits. In order to access the soffits, access holes were cut in and then patched and painted after the AV cabling was installed. The cost for item no. 26 includes the labor and material required to cut and patch the access holes. \$5,953.39

Item # 37 – Revised AV Wall Construction (PCO 38)

This change is the result of a jurisdictional request. The bid was based upon an AV wall detail which was previously approved for the Crittenden project assuming the Division of the State Architect (DSA) would allow that detail to be used on this project. However, DSA rejected the design teams request to use the same detail and as a result the contractor was required to install additional framing and blocking to accommodate the new DSA approved detail. The cost for item no. 37 includes the labor and material difference between the detail used at bid time and the detail ultimately approved by DSA and utilized on the project. **\$10,173.76**

Item # 38 – Furring of Kindergarten Restroom Walls for Wall Mounted Exhaust Fans (PCO 39)

This change is the result of an unforeseen condition. The bid documents indicated the new exhaust fans being added to the kindergarten restrooms were to exhaust through the ceiling. However, after demolition it was discovered that due to the existing electrical above ceiling, the area was too congested to accommodate the exhaust ducting. The only other option was to install the fan in the exterior wall and duct out the side of the restrooms. In order to install the fan in the wall, the existing wall had to be furred out several inches to provide the clearance needed. Item no. 38 includes the cost to fur out and paint the restroom walls. \$4,841.14

Item # 39 – Revised Door Hardware at Building F (PCO 40)

This change is the result of a District request. The bid documents did not include new door hardware for building F, however in order to make the hardware and keying consistent across the site, the District requested the locksets for building F be replaced to match the new District standard. \$1,935.01

Item# 40 – Remove Existing Cabinets in Building D (PCO 41)

This change is the result of a District request. The cabinets on the north wall of building D were to remain in place per the bid documents. However, as the existing cabinets were pink in color, they would no longer match

or fit within the new color palette of the rooms. Additionally, these cabinets were lower and did not provide much practical use for the site. At the request of the District the cabinets were removed and walls behind were patched and painted. \$1,882.12

Item #41 – Replace Restroom Flooring in Flex Portables (PCO 42)

This change is the result of a District request and a design revision. The original scope of work did not include replacement of the sheet vinyl flooring in the three flex portable restrooms. However, after a site walk it was determined that the existing flooring was failing and would need to be replaced. The cost included for item no. 41 includes the labor, material and disposal fees required to replace the sheet vinyl flooring in the three flex portable restrooms. \$6,305.16

Item # 42 – Delete Light Fixture Replacement in Buildings C and D (PCO 43r1)

This change is the result of a design revision. The bid documents indicated three (3) new rows of lighting in buildings C and D. However, the existing classrooms only had two rows of lighting and there was no plan to open or replace ceilings in these rooms. After review by the lighting engineer, it was determined that 2 rows of lights would be more than sufficient in these rooms and as a result one row of lighting was deleted in each of the building C and D classrooms. (\$5,011.69)

Item #43 – Added Steel Beam at Administration Lobby (PCO 44)

This change is the result of an unforeseen condition. After demolition of the existing ceiling in the lobby of building A, it was discovered that the existing framing above the new lobby addition would require an addition of a steel beam with a bucket attached to the existing wood column in order to carry the load of an existing soffit which was tied to this framing. The cost included for item no. 43 includes the labor and material required to furnish and install the added steel beam. \$1,532.15

Item # 44 – Repair Existing HVAC Unit at Building A (PCO 45)

This change is the result of a District request. During construction it was noticed that the existing HVAC unit in the administration building, building A was leaking. The District asked that the contractor investigate and repair. It was determined the leak was from a union in the condensate drain piping which the contractor was able to repair. \$771.42

Item #45 – Remove and Replace Condenser in Existing AC Unit (PCO 46)

This change is the result of a District request. During construction it was noticed that the existing HVAC unit in one of the classrooms was not functioning properly. The District asked that the contractor investigate and repair. It was determined the unit had a bad condenser which needed replacement. The contractor replaced the condenser for the unit. \$3,979.97

Item # 46 – Clock and Speaker Replacement in Rooms 23, 34, 25 & 26 (PCO 47)

This change is the result of added scope. The bid documents did not include clock/speaker replacement in the four portables, rooms 23-26. However, since the entire campus was to receive a new clock/speaker system, the units in the portables would need to be included in the scope to provide a working system in these rooms. The cost for item no. 46 includes the labor and material required to provide new clock/speaker units in rooms 23, 24, 25 & 26. \$18,376.23

Item #47 – Added Floor Prep for Flex Portables (PCO 48)

This change is the result of an unforeseen condition. Upon demolition of the existing flooring in the 3 flex portables it was discovered that the existing substrate was in poor shape and would need additional preparation in order for the new flooring to be installed without any concern for defects or unwarranted repairs in the near future. The cost included for item no 47 includes the labor and material required to float the existing floors in the three flex portables with an ardex self-leveling compound prior to flooring installation \$2,698.90

Item #48 – Replace Existing Window Blinds in Buildings H & F (PCO 49)

This change is the result of a District request. The bid documents did not include replacement of window coverings in buildings H (Library) or F (staff lounge). At the request of the District the window coverings in these buildings were added to the scope of work for this project. \$7,682.95

Item # 49 – Deduct for Owner Controller Change Order Contingency included in the Lease-Leaseback Contract

The Guaranteed Maximum Price (GMP) contract for this project included a \$624,350 owner-controlled construction contingency. That contingency is being included as a deduct to the contract in order to offset the added and deleted work noted in items 1-48 above and reconcile the final contract amount. (\$624,350.00)

Total Deductive Change Order No. 1 – (\$109,744.12)

In our capacity as the District's Construction Manager we have completed a review of Change Order # 1.

The total Change Orders to date: (\$109,744.12)

This equates to -1.5% of the contract value. To date, Coulter Construction has completed 100% of the contract work.

There is \$0 remaining in the Change Order Contingency.

Based upon the review of the merit and the compensation, it is our recommendation that you approve this change order. If you have any question, please do not hesitate to call.

Sincerely, Greystone West Company

Jason Cave Project Manager

Change Order

PROJECT: (Name and address) Theuerkauf Elementary School

Modernization

1625 San Luis Avenue Mountain View, CA 94043 CONTRACT INFORMATION:

Contract For: General Construction

Date: May 31, 2018

CHANGE ORDER INFORMATION:

Change Order Number: 001

Date: November 19, 2018

OWNER: (Name and address)

Mountain View Whisman School District

1400 Montecito Avenue

Mountain View, CA 94043

ARCHITECT: (Name and address) Dreiling Terrones Architecture

1103 Juanita Avenue Burlingame, CA 94010 CONTRACTOR: (Name and address)

Coulter Construction

1961 Old Middlefield Way Mountain View, CA 94043

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

INCREMENT 1

- PCO 1 Credit for deleting moisture barriers from scope (\$77,805.00)
- PCO 2R Demolition of existing tile and install plater at Buildings D & E \$25,597.86
- PCO 3 Remove gypsum board ceiling in Classroom C-11 \$1,633.59
- PCO 4 Additional cabinetry in Building A in Rooms A05 & A15 \$7,257.96
- PCO 5 Remove and replace concrete paving at Building G for ADA compliance \$6,966.28
- PCO 6 Replace metal gutter at Building H entry \$1,098.36
- PCO 7 Door and hardware revisions \$114.96
- PCO 8 Replace AC paving behind Building G \$25,962.20
- PCO 9 Mechanical units at Buildings C & F \$50,214.89
- PCO 10 Gutter replacements at various locations \$37,048.42
- PCO 11R New thermostats and controls at Buildings E & G \$47,427.00
- PCO 12R Upgrade thermostats to accommodate economizer \$5,228.98
- PCO 13 Duct and grille modifications \$775.69
- PCO 14 Add new signage to Building F \$2,631.86
- PCO 15 Additional plastic laminate panels \$4258.83
- PCO 16 Option 1 Interior painting at tack panels \$52,097.50
- PCO 17R Added clock/paging system; electrical and fire alarm revisions \$20,222.66
- PCO 18 Kitchen appliances for Building A \$6,477.49
- PCO 19 Credit for deleting drinking fountain at Buildings G from scope (\$2,614.00)
- PCO 20 Plastic laminate for top of existing teaching cabinets \$4,950.12
- PCO 21R Plastic laminate at Circulation Desk \$6,223.71
- PCO 22 Replace existing broken catches on existing cabinet doors \$3,850.68
- PCO 23 Replace weather-stripping at all exterior doors \$13,257.50
- PCO 25 Credit for deleting roof coating at Building B from scope (\$7,360.00)
- PCO 26 Credit for Building A revisions (\$1,783.24)
- PCO 27 Dry rot removal and column reframing at Building E \$2,998.07
- PCO 28 Spot prime and paint walls between Portables (at Stevenson ES) \$4,968.28
- PCO 29 Add finishes to Flex Portables \$139,885.00
- PCO 30 Fiber revisions and addition of fiber from Building C to Building H \$8,160.80
- PCO 31 Power and data for Work Room A05 \$3,115.59
- PCO 32 Change from SC to LC fiber connectors \$31,197.60
- PCO 33R Provide and install birch panels behind classroom sinks \$9,665.46
- PCO 34 Add catch basin and storm drain pipe \$9,831.85

PCO 35 Staff Toilet Room hardware \$6,634.40

PCO 36 Replace gutters at Building D \$3,294.02

PCO 37 Cut and patch soffits for AV installation \$5,953.39

PCO 38 Revise AV wall material and construction \$10,173.76

PCO 39 Relocate exhaust fans at Building D \$4,841.14

PCO 40 Panic hardware in Building F \$1,935.01

PCO 41 Relocate cabinetry in Building H Room D09 \$1,882.12

PCO 42 Remove and replace Toilet Room flooring in Portables (at Stevenson ES) \$6,305.16

PCO 43R Credit for deleting light fixture installation from scope (\$5,011.69)

PCO 44 Additional steel support at Building A entry \$1,532.15

PCO 45 Inspect AC unit at Building A \$771.42

PCO 46 Remove and replace condenser in Room 9 AC unit \$3,979.97

PCO 47 New clock/speakers in Rooms 23-26 Building P \$18,376.23

PCO 48 Floor repair and prep at Portables (at Stevenson ES) \$2,698.90

PCO 49 Replace blinds in Buildings F & H \$7,682.95

Increment 1 Owner Controlled Change Order Contingency (\$624,350.00)

The original Contract Sum was	\$ 6,875,029.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 6,875,029.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 109,744.12
The new Contract Sum including this Change Order will be	\$ 6,765,284.88

The Contract Time will be increased by Zero (0) days. The new date of Substantial Completion will be May 31, 2019

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Dreiling Terrones Architecture	Coulter Construction	Mountain View Whisman School District
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
To be	Miname	
SIGNATURE	SIGNĀTURE	SIGNATURE
Richard Terrones	William J. McNamara	Robert Clark
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
November 19,2018	November 28, 2018	
DATE	DATE	DATE