

October 31, 2018 – REV.

Proposal for Architectural Services

The following is a Proposal for the performance of Architectural & Engineering Services. Upon acceptance of this Proposal by the Owner, work shall commence.

Client

Mountain View Whisman School District
1400 Montecito Ave
Mountain View, CA 94043

Project

Play Area Additions
Castro / Mistral Elementary Schools
Mountain View, CA

Intentions and Considerations

- The District (MVWSD) would like to install additional Play Structures at their Castro / Mistral Playground.
- The new structure will be adjacent to, and supplement the existing Play Structure that was previously installed.
- The new Structure will be designed and selected from options based on the same manufacturer's products and components as the existing structures throughout the District.
- The new Structure will include synthetic turf surfacing and new concrete curbs beneath and surrounding the Play Structure.

Services

DTA and their consulting Landscape Architect and Civil Engineers will provide the following services.

Preliminary Design:

- Architect's coordination with District / Program Managers for Site Information & Surveys
- Landscape Architect's Services for:
 - Project Startup
 - Base Site Information
 - Play Structure Imaging
 - Staff / District Review & Feedback

Design Development

- Plan Development
- Client Review Coordination
- DSA Submittal Prep

Construction Documents:

- Civil Design / Coordination for Grading & Drainage
- ~~Supplemental Surveying for existing conditions~~
- DSA Drawings, Specifications & Application
- Response to DSA Comments
- DSA Back Check Processing

Bidding Assistance

- Bid Walk
- Preparation and Coordination of Addenda
- Owner / CM Coordination

Construction Administration

- Site Meetings – *as necessary*
- Respond to RFI's
- Review Submittals
- District & CM Coordination

Consultants Included in this Proposal

Landscape Architect

Callander Associates, Landscape Architects
Burlingame, CA

Civil Engineers

Underwood & Rosenblum
San Jose, CA

EXCLUDED:

Underground Utility Locating: The District has provided copies of the most recent Topographic Surveys for the site. It dates to when the temporary portable housing was still on site. DTA's services *will* include supplemental surveying to gather current as-built information. However, this will *not* include subgrade utility locating in the area of work.

Supplemental Surveying: updated Surveying information shall be provided under a separate proposal directly to the Owner.

Owner Provided Items

Owner shall provide the following information for Architect and Engineers use:

- Topographic and Utility Survey - updated Surveying information shall be provided under a separate proposal directly to the Owner.

The Owner shall make this information available for use by the Architect and Engineer.

Fee

Architectural & Engineering Fees will cover services described above except for items defined as additional services. Items considered to be additional services will be identified prior to performance of those services and will proceed only upon written authorization from the Owner.

Expenses required as part of the Project are estimated below. Reimbursable expenses not included in the contract will be billed at cost.

Fees and other charges will be billed on or about the first day of each month for services rendered during the previous month. Invoices will be due and payable within twenty days from the date of invoice. Invoices remaining unpaid for thirty days from date of invoice will be considered past due and may be cause for termination of work. Invoices remaining unpaid for forty-five days will be grounds for termination of any agreement existing between the Owner/Client and the Architect.

Fee Outline

The following is a lump sum proposal for **Architectural & Engineering Services**.

task		fee
Architectural Services	Lump Sum	\$15,000
<ul style="list-style-type: none"> • Project Management • DSA Site Plans • Agency Approvals & Coordination • Owner / PM Coordination • Construction Administration • Project Closeout 		
Landscape Architectural Services	Lump Sum	\$23,577
<ul style="list-style-type: none"> • Play Structure Design / Imaging • Vendor Coordination • Owner / PM Communications • DSA Submittal • Construction Administration 		
Civil Engineering	Lump Sum	\$6,500
<ul style="list-style-type: none"> • Supplemental Surveying for Existing Conditions • Site Demolition • Grading Plans • Drainage Plans • Construction Administration 		

Contracted Expenses:

Fee Total		\$45,077
	estimate	\$2,000
	Total	\$47,077

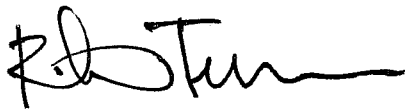
Rates

Project services will be based on the following DTA billing rates.

Architect's Billing Rates

Principal	per hour	\$200
Architectural Staff	per hour	\$125
Support / Clerical	per hour	\$80

Sincerely,



10 / 31 / 18

DTA
 R. Terrones, License #C24686

Date

Accepted - Client

Date