



Mountain View  
Whisman  
School District

# Final Recommendation for Administrative Regulation No. 5115, Enrollment Priorities

(Review of September 7, 2017 Presentation)



# Opening the School on N. Whisman

During the 2017-18 school year, the MVWSD Board of Trustees instructed staff to initiate planning to ensure the successful opening of the new school on N. Whisman for the 2019-20 school year.

Multi-pronged approach:

- Develop a staffing plan

- Initiate construction

- Finalize school boundaries**



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# Phase 2 of Boundary Implementation

# Defining success for Phase 2 of Boundary Implementation

## 3 months

- Task force formed and equally represented
- Expectations about the process communicated
- Community is informed about the issue
- Parameters from the BOT / Board Direction
- 1st meeting is held

## 6 months

- Draft scenarios
- Draft ideas for grandfathering
- Thought exchange document
- Community feels input is valued
- Communication on impact of enrollment to community members

## 9 months

- Clear communication around committee work
- Recommendation for grandfathering
- Communication around committee work to all stakeholders
- Recommendation to the BOT

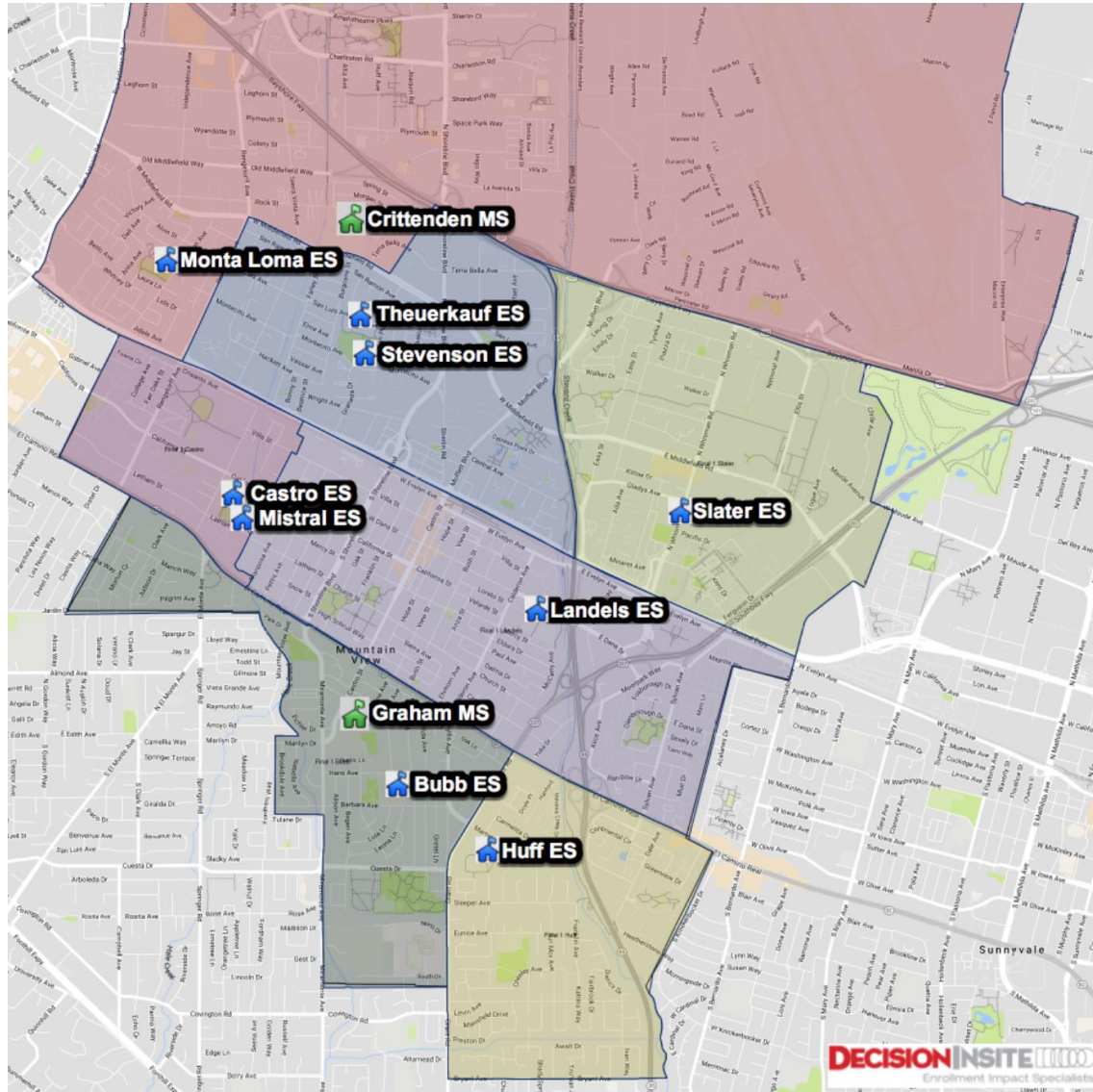
## 1 year

- Communication to community about board vote
- Have enrollment process that is easy to understand and implement

# Desired outcomes

- Create a policy that is
  - easy to understand and implement
  - equitable
- Registration opens in January
  - Staff needs time:
    - to communicate changes to all families
    - assist families in transition zones

# 2019-20 Boundaries



# Current Board Policy

- 26 priorities that guide enrollment
- Staff and community feedback is that the priorities are complicated and conflict with Board direction
- Neighborhood schools is the direction
  - Priority for students currently enrolled at a particular school in the District:
    - First priority to students who reside in the District and were enrolled at the same school during the prior school year.



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# Current reality



# Current reality

- The 2019-20 school boundaries support Board direction to create contiguous elementary school boundaries
- Our current enrollment priorities support more of a choice model
- Several sites are at capacity, which necessitates implementation of new boundaries



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# Draft Recommendations From Enrollment Priorities Task Force

March 15, 2018

# Structure of EPTF

- The EPTF has a member from every elementary attendance zone, choice school and middle school.
- Staff from each site, as well as the District Office, are also participating members.
- There are two working groups in the EPTF.

# Feedback collection and themes

Met with DAC, DELAC and Focus Groups

- Concern about exemptions exists across all groups (mixed emotions)
- With so many requests not everyone is going to be happy
- Both recommendations have positives and negatives
  - In some cases, creation of a new Administrative Regulation that is an amalgamation of both recommendations was suggested.
- This isn't being sprung on people - 3.5 years and counting

# Recommendation A

- Similar format to our current process.
  - Sets priorities for students based on a set of criteria
    - Similar weighting system that looks at whether a student has siblings, attended the school the year prior, or is the child of an employee
  - Allows for intradistrict transfers
- Choice Schools
  - Similar lottery process with more weight given to siblings

# Recommendation B

- Only students within the attendance boundary can attend; exception is given for children of staff
- Choice schools
  - Would like to develop more diversity in choice schools
    - Boundaries or by using free and reduced lunch
    - Parents must attend a Kinder interest night



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# Staff's Final Recommendation for Administrative Regulation No. 5115

# Final Recommendation

*In working with the EPTF members, the following conceptual draft was agreed upon (5/22):*

- Starting in 2019-20
  - Priority 1 - Students who reside in a neighborhood school's boundaries
  - Priority 2 - Staff who are working as a ½ time F.T.E. or greater
    - Space must be available at sites



# Final Recommendation (con't...)

- Intradistrict Transfer
  - Voluntary transfers may be allowed to under enrolled schools (*number of open seats at a site is greater than or equal to 25%*)
    - Year-by-year basis
    - Does not apply to siblings
  - Special circumstances will be reviewed on a case-by-case basis
    - Bullying, special education placement (siblings), Title IX violations, etc...

*A new formalized application process will be created for this approach.*
- Students whose families move out of an attendance zone prior to the end of the year will be allowed to remain until the end of the school year.

# Final Recommendation (con't...)

- Choice schools
  - All incoming students must attend an information night, prior to entering the lottery
  - Further discussion and study
    - In order to increase diversity at both choice schools what processes can legally be put into place to address this issue
    - Determine whether having a sibling priority gives an advantage to families or if it is eliminated would it have a detrimental impact on enrollment



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# Next steps

# Decision at June 14, 2018 Board Meeting

- On June 14, the Board of Trustees approves concept draft of Administrative Regulation No. 5115
- Staff will work to finalize the language of Administrative Regulation No. 5115 over the summer with a final version published at the start of the 2018-19 school year.