

Santa Clara County Office of Education

Mountain View Whisman School District
and
Santa Clara County Office of Education

Memorandum of Understanding

May 7, 2018

This is a memorandum of understanding between the Mountain View Whisman School District (MVWSD) and the Santa Clara County Office of Education (SCCOE). The goal of this partnership is to provide professional development on writing and English Language Development Standards and ELA/ELD Framework.

This memorandum of understanding is intended to define:

- Use of resources
- Articulation of monies
- Coordination and delivery of professional development

1.0 Use of Resources

- MVWSD will provide a meeting place for the professional development.
- SCCOE will provide one coordinator for the professional development.
- SCCOE will provide all materials electronically.

2.0 Articulation of Monies-Reimbursement Plan

- MVWSD will pay up to \$2600 to the SCCOE. The rates for services provided by the SCCOE to MVWSD are \$520 for a full day (4+ hours) and \$260 for less than 4 hours.
- Monies will be paid upon receipt of invoice.

3.0 Coordination and Delivery of Professional Development

- 3.1 SCCOE will provide one coordinator to facilitate the professional development.
- 3.2 The professional development will take place between July 1, 2018 and June 30, 2019 with specific training dates still to be scheduled. Start and end times will be determined by the district and communicated to the SCCOE no later than 2 weeks before the scheduled training date.

4.0 Other Conditions

- 4.1 Insurance: MVWSD and the Santa Clara County Office of Education shall maintain a certificate of insurance in the business office of each respective office.
- 4.2 Indemnity: MVWSD and the Santa Clara County Office of Education shall be held harmless from and against any and all claims arising from a default in the performance of any obligation of the memorandum of understanding.

By: _____
Signature of Authorized Official

By: _____
Signature of Authorized Official

Santa Clara County Office of Education

Mountain View Whisman School District

Title: Director, Curriculum and Instruction

Title: _____

Date: _____

Date: _____